



Minutes Tempe Police Public Safety Personnel Retirement Board July 7, 2011

Minutes of the Tempe Police Public Safety Personnel Retirement Board, held on Thursday, July 7, 2011, 3:00 p.m., Tempe City Hall, third floor Council Conference Room, 31 E. 5th Street, Tempe, Arizona.

Board Members Present:

Joe Brosius
Jim Foley
Jeff McHenry

Board Members Absent:

Mayor Hugh Hallman
Todd Bailey

City Staff Present:

Brigitta Kuiper, City Clerk
Lourdes Robertson, Human Resources representative

Joe Brosius called the meeting to order at 3:05 p.m.

ITEM I – Consideration of Meeting Minutes

Motion by Jeff McHenry to approve the meeting minutes of June 2, 2011; second by Jim Foley. Motion passed unanimously on a voice vote 3-0.

ITEM II – Motion to Adjourn to Executive Session, if necessary

Motion by Jeff McHenry to recess to Executive Session; second by Jim Foley. Motion passed unanimously on a voice vote 3-0. The Board recessed to Executive Session at 3:06 p.m.; the meeting was called back to order at 3:08 p.m.

ITEM III – New Member

Motion by Jeff McHenry to accept the application of **Bernard M. Hinz** to enter into the Public Safety Personnel Retirement System, noting the medical findings as contained in the Medical Examination Report, dated 1/18/11; second by Jim Foley. Motion passed unanimously on a voice vote 3 - 0.

ITEM IV –Retirement Applications

Motion by Jeff McHenry to accept the applications of **Jeffrey Lane** and **Ricardo Vasquez** to enter into the **Deferred Retirement Option Plan (DROP program)**; second by Jim Foley. Motion passed unanimously on a voice vote 3-0.

Brigitta Kuiper, Local Board Secretary, reported that a revised benefit distribution form has been received from Mr. Holdinsky. The revised form does not impact the retirement financial data or board action. Motion by Jeff McHenry to accept the application of **John M. Holdinsky** from the **DROP program to Retirement**; second by Jim Foley. Motion passed unanimously on a voice vote 3-0.

ITEM IV – Survivor’s Benefit Application - Mary V. Chapas, surviving spouse of Pete A. Chapas, Jr.

Motion by Jeff McHenry to approve the **Survivor’s Benefit** application for **Mary V. Chapas**, surviving spouse of Pete A. Chapas, Jr.; second by Jim Foley. Motion passed unanimously on a voice vote 3-0.

ITEM V – Future Agenda Items

Brigitta Kuiper stated that a joint Fire and Police Public Safety Personnel Retirement Board meeting is tentatively scheduled for August 4, 2011. The purpose of that meeting is to discuss local board procedures.

Ms. Kuiper noted that the Kathrine Welker case is scheduled for a July 25, 2011 hearing date. Information will be provided to the Board members when received.

As a future agenda item, Jeff McHenry stated that he would like to discuss the use of a retirement statement/affidavit signed by a retiree applicant to ensure compliance with both state law and IRS regulations. Other pension retirement governing boards are currently utilizing the affidavit form. Mr. McHenry will provide the Local Board Secretary with the affidavit form; the board secretary will provide the affidavit to the Board's attorney, David Niederdeppe.

Motion by Jim Foley to adjourn; second by Jeff McHenry. Motion passed on a voice vote 3 - 0.

The meeting adjourned at 3:16 p.m.

Brigitta M. Kuiper, Local Board Secretary