

**Minutes
Neighborhood Advisory Commission
Neighborhood Codes Committee Meeting
July 21, 2009**

Minutes of the Neighborhood Advisory Commission Codes Committee held on July 21, 2009 at 4:00 pm, Tempe Library Connections Café, 3500 S Rural, Tempe, AZ.

(MEMBERS) Present: Jimmye Dubuy, Kevin Kaesberg, John Sanbon

(MEMBERS) Absent: Joochul Kim, Bill Wagner

Guests Present: Joe Pospicil

City Staff Present: Elizabeth Thomas, Neighborhood Services Specialist, Jeff Tamulevich, Commercial Code Enforcement Administrator– Jan Koehn, Residential Code Enforcement Administrator

Agenda Item 1 – Call to order

The meeting was called to order at 4:00 p.m. by Jimmye Dubuy in the absence of Bill Wagner, interim chair

Agenda Item 2 – Discussion with City Staff Regarding Code Compliance Reorganization and Interaction with Neighborhood Commission

Jeff Tamulevich and Jan Koehn brought the committee up to date on the consolidation of commercial and residential code compliance. There was discussion as to how the codes committee and the entire NAC could assist.

Agenda Item 3 – Selection of a Chair for the coming year

Commissioner Kaesberg moved that Commissioner Dubuy be approved as Chair of the Codes Committee for the upcoming year. Commissioner Sanborn seconded the motion. The motion was passed unanimously.

Agenda Item 4 – Selection of a set meeting time and place for the year

Discussion and agreement made to meet the 3rd Tuesday of every month at 4p.m. at the Tempe Library Connections Café, 3500 S. Rural, Tempe, AZ

Agenda Item 5 – Brainstorm on committees goals for the coming year.

- Discussion of Friends of the Neighborhood, Commissioner Sanborn contacting Jan Koehn to see how the city is dealing with properties that are not in compliance that could use the services of Friends of the Neighborhood.
- Discussion on Rentals, Commissioner Pospicil to bring findings to a future committee meeting for review regarding rental properties that are not paying a licensing fee, the amount of the licensing fee, and total estimated loss of revenue to the city due to that..
- Discussion of alleys – Decision was made to invite someone from COT Public Works/Field Operation to report on issues dealing with alleys and how the codes committee or NAC could be of assistance.
- Residential and commercial code enforcement – all committee members are to bring their concerns regarding code compliance to the next meeting to compile and forward to Jeff and Jan, as requested.

Agenda Item 6 – Adjourn

The meeting was adjourned at 5:30 p.m.
Prepared by: Jimmye Dubuy