

## **Minutes Neighborhood Advisory Commission Neighborhood Codes Committee Meeting April 22, 2009**

Minutes of the Neighborhood Advisory Commission Codes Committee held on 4/22/2009 at 5:00 pm, Tempe Library Connections Café: 3500 S Rural, Tempe, AZ.

**(MEMBERS) Present:** William (Bill) Wagner, John Sanborn, Woody Wilson

**(MEMBERS) Absent:** Lisa Roach

**Guests Present:** Don Calender, Pete DeMott and Jimmye Dubuy (NAC members)

**City Staff Present:** None

**Agenda Item 1 – Call to order**

The meeting was called to order at 5:00

**Agenda Item 2 – Member selection to fill committee vacancy**

The Commission will vote on a member at the May meeting.

**Agenda Item 3 – Selection of Code Committee Chair and confirmation of length of term**

Nomination of Bill Wagner for committee chair person by Woody Wilson, seconded by Don Calender. Passed unanimously.

**Agenda Item 4 – Review goals and confirm outcomes/closer**

- **Review and recommend changes to existing systems of accountability and communication requirements of city staff regarding code complaints.**  
A decision was made to review the existing systems at the May meeting and/or at the June retreat and make recommendations for changes.
- **Review the systems of time lines for code complaints to resolution.**  
It is recommended that the Scottsdale system of notice be reviewed (notice printouts at the offender's location).
- **Establish a satisfaction survey for residents regarding code complaints.**  
Jimmye Dubuy will research to determine if a system exists for a satisfaction survey. During the May Codes Committee meeting, she will report to the committee the results of her research and offer recommendations to facilitate the process. A satisfaction survey form may be compiled by this committee and submitted to NAC, depending on the results of her research.

**Agenda Item 5 – Loud Party Policy Update**

The subcommittee will request the city give an update at the May meeting of NAC.

**Agenda Item 6 – Adjourn**

The meeting was adjourned at 7:05

Prepared by: John Sanborn