

**Minutes
Neighborhood Advisory Commission
Codes Committee Meeting
September 24, 2008**

Minutes of the Neighborhood Advisory Commission Codes Committee held on August 21, 2008, 4:00 p.m., Xtreme Bean Coffee Company, 1707 E Southern Ave, Tempe, AZ.

(MEMBERS) Present: Greg Ellison, chairman; Lisa Roach; Bill Wagner, Woody Wilson.

(MEMBERS) Absent: Alex Podressoff

City Staff Present: Jan Koehn, Code Compliance Administrator; Sergeant Heather Penner, Police Department; Elizabeth Thomas, Neighborhood Services Specialist.

Agenda Item 1 – Review City Policy and Systems of Accountability Regarding Code Complaints

Jan Koehn distributed information on the number and types of calls Code Compliance responds to. A presentation with questions and answers from members was discussed with Jan Koehn.

The city policy within the Nuisance code dept. was reviewed and discussed in regard to code complaints and timelines to resolution. The group felt more information was needed for more discussion and Greg Ellison agreed to follow up with city staff to obtain more information. This item will continue to next agenda.

Agenda Item 2 – Code Complaint Citizen Satisfaction Survey - Review Examples and Current Standards with Recommendations.

General discussion about a citizen satisfaction survey. The current volume of complaints was reviewed and it was determined that at this time the feasibility appeared overwhelming and no decision was made. The Committee did make recommendations on how to improve the Code Compliance website.

Agenda Item 3 – Review Loud Party Policy and Procedures as it Relates to Issuing a Complaint

The group was most interested and involved in the presentation by Sergeant Penner about the Loud Party Policy and Procedures as it related to issuing complaints and fines. This police policy ordinance has recently been changed relative to staffing and it was agreed to invite the Police Dept to make a presentation to the full NAC in the fall 08 or early 09.

Meeting ended 5:15pm

Prepared by: Greg Ellison