

## **Minutes Neighborhood Advisory Commission April 7, 2010**

**Minutes of the Neighborhood Advisory Commission (NAC) held on April 7, 2010, 5:35 p.m. – 6:30 p.m., at City Hall, 31 E. 5th Street, 3rd Floor Conference Room, Tempe, Arizona.**

**(MEMBERS) Present:** Don Calender, Maureen Decindis, Pete De Mott, Kevin Kaesberg, Joochul Kim, Ira King, Joe Pospicil, Lisa Roach, William Wagner, Michael Wasko, Woody Wilson.

**(MEMBERS) Excused Absences:** Tom Catlaw, Andy Hall, Josephine McNamara, Nima Jacob Nojourni, John Sanborn.

**(MEMBERS) Unexcused Absences:** Leonard Montenegro, Jeffrey Sheppard, Jason Short.

**City Staff Present:** Shauna Warner, Neighborhood Services Director; Elizabeth Thomas, Neighborhood Services Specialist

### **Agenda Item 1 – Call to Order**

Chair Kaesberg called the meeting to order at 5:35 p.m.

### **Agenda Item 2 – Public Comment**

There was none.

### **Agenda Item 3 – Consideration of Minutes: March 3, 2010**

A quorum was reached at 5:45 p.m. Commissioner Calender moved that the March 3, 2010 minutes be approved as written. Commissioner DeCindis seconded the motion. The motion passed unanimously.

### **Agenda Item 4 – 2010 Neighborhood Workshop and Awards Planning**

Shauna played the video featuring the two winners of 2010 Neighbor of the Year Awards. The video was produced by Media Services Producer Greg Wolfe and commissioners were very pleased with the content and the quality of the video. If possible, the video will be shown Saturday at the Awards presentation.

Shauna and Elizabeth provided a brief event update. The media push and outreach effort has been substantial and broad ranging from ads in the Arizona Republic to twitters about the event. Approximately 60 residents have registered for workshops. Some NAC members planning to attend were reminded that they still need to register. NAC members were also encouraged to come early to assist with final event details and set up activities on Saturday at 6:45 a.m.

Woody and Lisa provided a brief update regarding the Tempe Neighbors Helping Neighbors program which will be rolled out at the event. To date, they have 50 fans on Facebook, two contractors signed up to do work and a partnership for materials purchased with Lowe's has been established. They also just received a phone number through Tempe Community Council which will enable them to receive calls when at the office where a desk will be made available for their use as well as to retrieve messages from offsite.

The suggestion was made to take the program before Mayor and City Council at a future IRS Session. This will be planned once the current budget discussions are over and after the program has had some time to get underway.

**Agenda Item 5 – Discussion of City of Tempe Budget Issues**

Commissioners were provided with the city's website listing proposed budget cuts. The Mayor and Council will be presented with the Operating and Capital Improvement Program budgets on Thursday, April 22, 2010. There is opportunity for public comment at the meeting. It was noted that the current budget cuts include reducing significantly residential code compliance staff.

**Agenda Item 6 – Tempe Involving the Public Update**

The Tempe Involving the Public (TIP) manual was completed in June 2007 and approved by City Council resolution on August 17, 2007. Shauna confirmed that the manual which NAC members spent considerable time discussing and editing is being used on a regular basis. City staffers refer to it for planning of everything from multiple meetings about proposed transportation changes to parks master planning outreach efforts.

In the future, a training class will be offered through Tempe Learning Center to allow more in depth discussion and training amongst city staffers who handle outreach and planning efforts. The preparation for this class was well underway prior to the budget situation taking priority. Planning will resume once the budget discussions have been completed and any staff handling outreach efforts have been identified as they will be the most likely candidates for the training.

The manual is available online for easy access for both city staff and for contractor reference and usage. The Executive Summary is regularly distributed and highlights the purpose of the manual and its contents. The templates at the back of the manual are designed to be flexible and can be modified to best work for different scenarios.

**Agenda Item 7 – Selection of Annual Retreat Date and Topics**

Typically, the June retreat replaces the regular June meeting and there is no July meeting. The commission then resumes regular meetings in August. Commissioners briefly discussed Friday or Saturday options, most present concluded that a Friday retreat would require them to take off work so a Saturday retreat was preferred. Retreat location options noted include the community room at the Tempe History Museum or the Sandra Day O'Connor House possibly to include a brief morning tour of the Eisendrath House. Woody agreed to check for openings on all Saturdays in June with a preference for earlier in the month if the Eisendrath House tour is included due to heat considerations. Staff will verify availability of the community room at the Museum. The retreat hours will be confirmed but likely will start between 7:30 – 8 a.m. and conclude no later than noon.

Possible retreat topics mentioned –

TIP Update and any revisions needed

Revisit how committees are assembled, committee structure and what committees to have  
Incorporate budget review into commission planning efforts (i.e. look at what is being cut and what might need more attention)

Bike the Backways – promote travel by bike or on foot to neighborhood attractions and neighborhood centers, show how each neighborhood can reach theirs without travel by car  
Transportation Projects in Neighborhoods (HAWK, Western Canal, etc).

**Agenda Item 8 – Committee Reports and Consideration of Minutes**

**A. Codes Committee** – No meeting was held since the last commission meeting.

**B. Housing Committee** – A meeting was held on March 29 at the Connections Café.

Allen Carlson of NewTown attended the meeting to talk about the Land Trust. There are 45 homes in the Land Trust and none have experienced foreclosure. These homes will remain permanently affordable. Future committee topics include rental properties in foreclosure and affordable housing in terms of how much does Tempe have and how much does it really need?

Commissioner Wagner made a motion to accept the Housing Committee minutes, Commissioner Calender seconded the motion. The motion passed unanimously.

**C. Outreach Committee** – No meeting was held since the last commission meeting.

**Proposed Agenda Items for May 5, 2010 or a future meeting**

- 2010 Neighborhood Workshop and Awards Recap
- South Corridor Study Update
- City of Tempe Budget
- Selection of Annual Retreat Date and Topics
- Historic Preservation Commission
- Eisendrath Video
- Volunteers in Policing Overview
- Committee Reports

**Agenda Item 9 – Adjournment**

Meeting was adjourned at 6:35 p.m.

Prepared by: Shauna Warner, Neighborhood Services Director  
Elizabeth Thomas, Neighborhood Services Specialist

**Minutes  
Neighborhood Advisory Commission  
Neighborhood Affordable Housing Committee Meeting  
March 29, 2010**

Minutes of the neighborhood Advisory Commission Affordable Housing Committee meeting, March 29, 2010 6:00PM, Tempe public library Connections Café, 3500 S Rural Road.

Members Present: Lisa Roach, Andy Hall, Ira King Jr, Pete DeMott  
Members Absent: Tom Catlaw  
City Staff present: None  
Guests present: Allen Carlson – Newtown Community Development, Nathan Carbone- ASU

**Agenda item #1 – Call to Order**

Meeting was called to order at 6:12 PM

**Agenda item #2 – Public Comment**

A call for public comment was made –

**Agenda item # 3 – Information & Discussion with Allen Carlson – Executive Director-  
Newtown Comm. Dev. Corp**

Newtown was created in 1994 by members of the Tempe community to address housing, neighborhood preservation and sustainable development. In 2000 the Community Land trust (CLT) was formed which provides access to homeownership for people priced out of the market. The CLT provides owners with the opportunity to build equity through homeownership. The CLT also protects the communities' investment in affordable housing. On-going support is offered to help CLT owners ensure their success as Homeowners.

Currently, Newtown is working with Tempe and has expanded service to Chandler. They are also working with Glendale, Scottsdale and possibly Gilbert to develop CLT housing programs. The program includes a homebuyer education class and homeowner counseling, foreclosure prevention, down payment assistance and individual development accounts. (3 to 1 match up to \$15,000.00 – the funds are a forgivable loan).

Newtown has 45 homes in the Tempe CLT with plans to add additional homes. Since starting the IDA, Newtown has provided 160 first time homebuyers over \$2.4 million in IDA matching funds. Newtown has provided foreclosure prevention to over 1100 homeowners. Plans to continue the post purchase assistance as well as implementing a tool locker for CLT homeowners to utilize are being planned.

**Agenda Item # 4 – Future agenda topics**

Rental properties in foreclosure  
How much affordable housing does Tempe have/need?

**Agenda Item # 5 – Adjournment**

Meeting was adjourned at 7:22 PM