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## Minutes Tempe Merit System Board July 22, 2011

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Minutes of the Tempe Merit System Board, held on Thursday, July 22, 2011, 8:00 a.m., City of Tempe Human Resources Conference Room, 1<sup>st</sup> Floor, 20 E. 6th Street, Tempe, Arizona.

**Board Members Present:**

James P. Foley, Chair  
Russell Schoeneman  
Penny Higginbottom

**City Staff Present:**

Renie Broderick, Human Resources Director  
Susan Buck, HR Technician  
David Park, Assistant City Attorney  
Sgt. Steven Stadel  
Mario Gil, Park Ranger  
Aaron Williams, Police Officer  
Autumn Cunliffe, Park Ranger

**Others Present:**

William Hart  
Deborah Gonzalez

Chair James Foley called the meeting to order at 8:14 a.m.

**ITEM I – Consideration of Meeting Minutes**

Motion by Russell Schoeneman to approve the meeting minutes of June 11, 2010; second by Penny Higginbottom. Motion passed unanimously on a voice vote 3-0.

**ITEM II – Discussion of Rotation of Chair Responsibility**

James Foley indicated he would like to rotate out of the Chair position, but still remain on the Board. Russell Schoeneman noted that he will not be continuing on the Board when his term expires in May 2012 and would be willing to vacate his position on the Board as soon as a replacement is found. James Foley agreed to continue as Chair through September 2011. Penny Higginbottom agreed to act as the Chair beginning in October 2011.

**ITEM III – Discussion of Merit System Board Guidelines**

There was brief general discussion of the subpoena issuance process as noted in the Merit System Board Hearing Guidelines.

**ITEM IV – Motion to Adjourn to Executive Session, if necessary**

Motion by Russell Schoeneman to recess to Executive Session; second by Penny Higginbottom. Motion passed unanimously on a voice vote 3-0. The Board recessed to Executive Session at 8:22 a.m.; the meeting was called back to order at 3:07 p.m.

**ITEM V – Hearing on the Appeal of William Hart, including Discussion and Consideration of Personnel Matters**

**ITEM VI –Recommendation to City Manager on the Appeal of William Hart**

Chair James Foley announced that after considering all documents and testimony the members of the Merit System Board unanimously recommend that the City's action in the case of William Hart be upheld.

Chair Foley requested a motion to approve the Board's recommendation. Russell Schoeneman so moved; Penny Higginbottom seconded. Motion passed unanimously on a voice vote 3-0.

Chair Foley noted that a written copy of the Board's recommendation will be given to the City Manager tomorrow; copies will also be distributed to all parties involved in the Hearing. Mr. Hart has the option to request an appeal to the City Manager within three business days of the City Manager's receipt of the Board's recommendation. Ms. Buck was directed to draft a letter with the Board's recommendation for Chair Foley's signature and provide copies to all parties involved.

Motion to adjourn by Russell Schoeneman; second by Penny Higginbottom. Motion passed on a voice vote 3 - 0.

The meeting adjourned at 3:10 p.m.



Renie Broderick, Merit System Board Secretary