



PUBLIC MEETING AGENDA

Library Advisory Board

**April 6, 2009
7:00 pm**

Tempe Public Library, 2nd Floor Board Room
3500 S. Rural Road, Tempe, AZ 85282

AGENDA

1. The Library Advisory Board proposes to ratify prior actions and information from February 2, 2009, per the Arizona Open Meeting Law, §38-431.02 Notice of Meetings.
2. Call to Order
3. Consideration of Meeting Minutes March 2, 2009 (Motion Required)
4. Monthly Activity Reports for February 2009.
5. City Budget Status
6. Library Remodel Update
7. Culture Pass Update
8. Appointment of Nominations Committee for Election of Board Officers.
9. Friends of the Tempe Public Library Report
10. Announcement of Next Meeting: May 4, 2009

According to the Arizona Open Meeting Law, the Library Advisory Board may only discuss matters listed on the Library Advisory Board agenda. The City of Tempe endeavors to make all public meetings accessible to persons with disabilities. With 48 hours advance notice, special assistance is available at public meetings for sight and/or hearing-impaired persons. Please call 350-8241 (voice) or 350-8400 (TDD) to request an accommodation to participate in a public meeting.

**Minutes
Library Advisory Board
February 2, 2009**

Unratified A.R.S.§38-431.05

Minutes of the Library Advisory Board held on February 2, 2009, 7:00 pm, in the Board Room of the Tempe Public Library

(MEMBERS) Present:

Ira King, Chair
Dorothy Sisulak, Co-Chair
Jeanette Daane
Trish DeGraaf
Paul Hubbell
Lisa Gudahl
Kathy Hayden
Kirk Deem

(MEMBERS) Absent:

Cyndi Newburn

City Staff Present:

Teri Metros – Deputy Community Services Manager-Library
Dora Chavez – Administrative Secretary

Guests Present:

Meeting convened at 7:00 pm.

Agenda 1 – Call to Order

Ira King called the meeting to order.

Agenda 2 - Consideration of Meeting Minutes January 5, 2009 (Motion Required)

MOTION: Dorothy Sisulak moved to approve the meeting minutes of January 5, 2009.

SECOND: Kirk Deem seconded the motion with revisions to January minutes.

Unratified A.R.S.§38-431.05

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DECISION: Motion to pass approved.

Agenda 3 - Monthly Activity Reports for December 2008

Teri stated that the library continues to be very busy. The door count has increased by approximately 21%. We continue to see an increase in the use of electronic formats, book reserves, and public computer usage. Overall circulation doesn't reflect any major changes, although books are up by 5.3% from December 2007 and 4% YTD.

Agenda 4 - Press Coverage of Library

Teri provided the Board members with links to media reports that have covered the role of libraries during the economic decline. NPR's Diane Rehm Show had a segment on the role of Libraries in Economic Hard Times featuring the President of the American Library Association. During the broadcast, a Tempe resident called in to talk about how busy the Tempe Public Library was and how much she appreciated its services, including the Connections Café. Reporter MaryEllen Resendez from ABC Channel 15 did a story on the the Tempe Public Library and the boost in usage that it is seeing as a result of the economic crisis. The Arizona Republic also had a nice story on the Library remodel.

Agenda 5 - City Budget Status

Teri informed the Library Advisory Board that the Community Services Department had eliminated 21 positions, 7.75 FTE of which were in the Library division. The impacted staff were notified on Wednesday, January 28th. Positions will be eliminated over a 16-18 month period. Staff will meet individually with a representative from Human Resources to discuss their options. All impacted employees will be included in the Employment Placement Program. This program will allow employees to apply for open positions in the City and features an expedited application and hiring process. If an employee can not find a position through this process, they can exercise bumping rights as outlined in the City's personnel rules and regulations.

Agenda 6 - Library Remodel Update

A meeting was held with the museum and library contractors to discuss access to the buildings and staging areas during renovation. Also discussed were the various stages of construction within the building. In order to save money and speed up the renovation process, it was decided that the lower level will be completed in one phase, beginning approximately on June 15th and completed in October.

Unratified A.R.S.§38-431.05

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During a meeting held in mid-January, it was determined that the project was over budget. As a result, it has been decided to eliminate the RFID project and use the money for things that will directly impact the public.

A meeting is scheduled with the architect on February 3rd to discuss in detail with representatives from each work unit any necessary changes to the plan, furnishings, and millwork needs.

On Monday, February 9th, Teri, Trish DeGraaf and Paul Hubbell will be participating on an all day panel to review artist submissions for inclusion on the Library design team.

Agenda 7 – Friends of the Tempe Public Library Report

The Friends continue to generate revenue through book sales.

Announcement of Next Meeting: March 2, 2009

The meeting adjourned at 7:50 pm

Prepared by Dora Chavez, Administrative Assistant

Reviewed by Teri Metros, Deputy Community Services Manager-Library

Authorized Signature
Position/Title