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**Minutes  
Library Advisory Board  
March 2, 2009**

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**Minutes of the Library Advisory Board held on March 2, 2009, 7:00 pm, in the Board Room of the Tempe Public Library**

**(MEMBERS) Present:**

Ira King, Chair  
Jeanette Daane  
Trish DeGraaf  
Paul Hubbell  
Lisa Gudahl  
Kathy Hayden  
Kirk Deem  
Cyndi Newburn

**(MEMBERS) Absent:**

Dorothy Sisulak, Co-Chair

**City Staff Present:**

Teri Metros – Deputy Community Services Manager-Library  
Dora Chavez – Administrative Secretary

**Guests Present:**

**Meeting convened at 7:05 pm.**

**Agenda 1 – Call to Order**

Ira King called the meeting to order.

**Agenda 2 - Consideration of Meeting Minutes February 2, 2009 (Motion Required)**

**MOTION:** Cyndi Newburn moved to approve the meeting minutes of February 2, 2009.

**SECOND:** Kathy Hayden seconded the motion.

**DECISION:** Motion to pass approved.

### **Agenda 3 - Monthly Activity Reports for January 2009**

Teri stated that the library continues to be very busy. The door count has increased by approximately 7.5% in January. We continue to see an increase in the use of electronic formats by nearly 11% and in computer usage by 58%. Circulation continues to be the same as last year. .

### **Agenda 4 – City Budget Status**

Teri informed the Library Advisory Board that the City Council met regarding the budget and has scheduled an additional four meetings during the month of March. The City Council is trying to avoid layoffs and asked City Manager Charlie Meyer to review other options such as furloughs and retirement incentive plans. The latest proposal regarding the retirement incentive plan would be to offer 1% of salary for each year worked and a 100% sick leave payout. This plan is yet to be approved. .

### **Agenda 5 - Library Remodel Update**

Teri informed the Library Advisory Board that an all day meeting was held on February 20<sup>th</sup> with the architect and interior designers to review revisions to plans and discuss furniture selection. On March 5<sup>th</sup>, a meeting will be held in the morning with AV consultants to finalize decisions in this area, and there will also be a meeting in the afternoon with the architect/contractor to discuss staging and the construction budget. The goal is to finish the entire project in 12-15 months. The first stage will begin in mid June in the lower level and should be completed by December 2009.

### **Agenda 6 - Cultural Pass Program**

The Culture Pass Program is a Virginia G. Piper Charitable Trust funded program that will provide library users with free passes to fifteen museums in Maricopa County. Passes will be checked out to users on a first come, first served basis. One Culture Pass may be checked out per person and will provide free admission for four people to the museum of their choice. This program will begin in April.

### **Agenda 7 – Friends of the Tempe Public Library Report**

The Friends continue to generate revenue through book sales. The Friends will have the spring book sale on April 4<sup>th</sup>. From 9 am to 10 am, the sale is open to members only. The sale will be open to the general public from 10 am to 2 pm. Memberships may be purchased at the door.

The Friends continue working on combining the Connections and Friends Boards.

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**Announcement of Next Meeting: April 6, 2009**

**The meeting adjourned at 7:45 pm**

Prepared by Dora Chavez, Administrative Assistant

Reviewed by Teri Metros, Deputy Community Services Manager-Library

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Authorized Signature  
Position/Title