
Minutes Tempe Historical Museum Advisory Board February 2, 2012

Minutes of the Tempe Historical Museum Advisory Board recorded at 4 p.m. on February 2, 2012, within the Tempe History Museum Board Room, 809 E. Southern Avenue, Tempe, AZ.

(MEMBERS) Present:

Bob McKinley, Chair
Anne Chandler
Betty Enz
Shirley McKean
Dr. James Schoenwetter

City Staff Present:

Kathy Berzins, Director - Community Services Department
Dr. Amy Douglass, Administrator - Tempe History Museum

Guest(s) Present:

None

(MEMBERS) Absent:

Julie Syrmopoulos, Vice Chair
Mark Hubble
Angela Lopez
Gerald Woodward

Meeting convened at 4:05 p.m.

Bob McKinley, Tempe Historical Museum Advisory Board Chair, called the meeting to order.

Agenda Item 1: Consideration of the December 1, 2011, Meeting Minutes

- Bob McKinley, Tempe Historical Museum Advisory Board (Museum Board) Chair, presented the December 1, 2011, Museum Board meeting minutes document to the Museum Board members for review and consideration.
- **MOTION:** Dr. James Schoenwetter moved to approve the December 1, 2011, Museum Board meeting minutes document as presented.
SECOND: Betty Enz seconded.
DECISION: December 1, 2011, Museum Board meeting minutes document approved as presented.

Agenda Item 2: Consideration of the January 5, 2012, Meeting Minutes

- Bob McKinley, Tempe Historical Museum Advisory Board (Museum Board) Chair, presented the January 5, 2012, Museum Board meeting minutes document to the Museum Board members for review and consideration.
- **MOTION:** Betty Enz moved to approve the January 5, 2012, Museum Board meeting minutes document as presented.
SECOND: Shirley McKean seconded.

DECISION: January 5, 2012, Museum Board meeting minutes document approved as presented.

Agenda Item 3: Communications Report

- Dr. Amy Douglass, Tempe History Museum Administrator, reported that Kathy Berzins, City of Tempe Community Services Department Director, prepared an update to present to the Tempe Historical Museum Advisory Board (Museum Board) members in regards to the **recruitment** of the vacant **Deputy Manager position** within the City of Tempe Library and Cultural Services Division.
- K. Berzins introduced herself to the Museum Board members and further thanked the members for the support that they provide to the Tempe History Museum (Museum) and to the Museum's staff members.
- K. Berzins explained that an internal City of Tempe (City) recruitment has already taken place; K. Berzins noted that an internal recruitment process solicits five or more qualified candidates from existing, current City of Tempe employees. Berzins added that the City was not able to identify five qualified candidates; therefore, the position recruitment process progressed to an external recruitment. Berzins further noted that an external recruitment process allows additional candidates not currently employed by the City to apply and participate within the position's recruitment process in an effort to generate an appropriate-sized pool of qualified candidates.
- K. Berzins explained that the external recruitment process will conclude on February 17, 2012; K. Berzins reported that upon the conclusion of the external recruitment process, City of Tempe Human Resources Department Analysts will review applications to determine which candidates qualify to participate in an interview process. Berzins further added that upon review of the submitted applications, Human Resources staff members will forward the qualified candidate applications to K. Berzins for further review to determine which candidates will participate in the interview process.

Agenda Item 4: 2012 Slate of Officers

- Dr. Amy Douglass, Tempe History Museum Administrator, explained that there are two vacant positions that make-up the **2012 Tempe Historical Museum Advisory Board (Museum Board) Slate of Officers: Chair and Vice Chair**.
- Bob McKinley, Tempe Historical Museum Advisory Board (Museum Board) Chair, indicated that he's willing to continue his service to the Museum Board as Chair.
- Dr. James Schoenwetter inquired about the duties related to serving as Chair and/or Vice Chair of the Museum Board; Dr. Amy Douglass explained that duties may include meeting facilitation as well as public representation of the Museum Board and the Tempe History Museum.
- Kathy Berzins, City of Tempe Community Services Department Director, added that the Chair of the Museum Board will serve as a liaison between the Museum Board members and City of Tempe staff members, and will represent the Museum Board and Tempe History Museum as needed.
- Dr. James Schoenwetter indicated that he'd be willing to serve as Vice Chair of the Museum Board.
- Dr. Amy Douglass presented the following 2012 Tempe Historical Museum Advisory Board Slate of Officers to the Museum Board members for consideration:

- **Chair: Bob McKinley;**
- **Vice Chair: Dr. James Schoenwetter.**
- **MOTION:** Betty Enz moved to approve the proposed 2012 Tempe Historical Museum Advisory Board Slate of Officers as presented.
- SECOND:** Shirley McKean seconded.
- DECISION:** 2012 Tempe Historical Museum Advisory Board Slate of Officers approved as presented.

Agenda Item 5: Review of Vision Statement

- Dr. Amy Douglass, Tempe History Museum (Museum) Administrator, presented the following updated ***Museum vision statement*** to the Tempe Historical Museum Advisory Board (Museum Board) members for review:
 - ***The Tempe History Museum is a center where the community comes together to explore Tempe's past, share its present and imagine its future.***

Agenda Item 6A: Report - Double Butte Cemetery Tour Event

- No report.

Agenda Item 6B: Report - Public Programs

- Shirley McKean, Public Programs representative, reported that the City of Tempe staff-led Public Programs Committee (Committee) is currently generating ideas and developing themes for future ***Third Thirstday Night Café*** discussions, ***Wild Wednesday*** events, and ***classic movies*** for children and families. McKean noted that the Committee intends to apply for a ***Salt River Project (SRP) grant*** to obtain additional funds as a means to offset costs related to a ***water-specific film series*** scheduled to occur at the Tempe History Museum (Museum) in May, 2012.
- S. McKean stated that the Museum played host to the following events in January, 2012:
 - ***Third Thirstday Night Café: Photography with Mark Klett from Arizona State University's (ASU) Herberger Institute for Design and the Arts*** (January 19, 2012);
 - ***Where is Amelia Earhart's Plane? A discussion led by Karl Kern*** (January 27, 2012).
- S. McKean further reported that the Museum will play host to the following events in February, 2012:
 - ***Folk Music Concert with Charlie King and Karen Brandow*** (a fundraiser for Radio Phoenix and the Tempe Historical Society on February 3, 2012);
 - ***Quetzal Guerrero in Concert*** (7 p.m., February 4, 2012);
 - ***Third Thirstday Night Café: Research Matters - the Latest and Greatest from ASU*** (February 16, 2012);
 - ***A Concert Celebrating Black History Month*** (6 p.m., February 25, 2012).

Agenda Item 6C: Report - Policy, Procedures and Accessions (P.P.A.)

- Anne Chandler, Policy, Procedures and Accessions (P.P.A.) representative, presented the Tempe Historical Museum Advisory Board (Museum Board) members with a statistics report compiled by **Josh Roffler**, Curator of Collections at the Tempe History Museum (Museum), specific to deposits, acquisitions and loans in **January, 2012**.
- A. Chandler reported that the Museum received **15 provisional deposits** in January, 2012. Chandler further noted that there were **no new acquisitions**.
- A. Chandler acknowledged the following provisional deposits:
 - **Light Bulb** donated by **James West**;
 - **Photographs of Arizona Harris** donated by **David Vitagliano**.
- A. Chandler acknowledged the following **incoming loans**:
 - **Girl Scout Material** for display from the **Arizona Cactus Pine Council**;
 - **Winchester Rifle formerly belonging to Edwin Tewksbury** for display, loaned by **Bill Brown**;
 - **Framed Photograph of Roosevelt Dam** for display, loaned by **Bill Justus**.

Agenda Item 6D: Report - Tempe Historic Preservation Commission

- Shirley McKean, Tempe Historic Preservation Commission representative, reported the following information:
 - The Tempe Historic Preservation Commission (Commission) voted to recommend to the City of Tempe's Development Review Commission, Tempe Mayor Hugh Hallman, and the Tempe City Council members, that **Tempe City Hall** and **Tempe Double Butte Cemetery** be added to **Tempe's Historic Properties Register**;
 - Two Tempe Historic Preservation Commission fundraisers are occurring (**Historic Properties Plaque Sponsorship Program** and the **Downtown Tempe Historic Walking** Tour scheduled to occur on February 4, 2012);
 - **Exterior walkways** and **landscape walls** at Arizona State University's (ASU) **Grady Gammage Hall** will be replaced (stucco will be tumbled to remove rose quartz so that it may be stockpiled for later use);
 - ASU's **Manzanita Hall Dormitory** is being rehabilitated;
 - ASU's **University Club** windows are being painted (funds will be raised to replace the window panes);
 - ASU's **Birchett House** is in need of stabilization;
 - ASU's **Block 12** will be redeveloped;
 - Tempe Mayor Hugh Hallman presented information to the Commission members in regards to proposed **Mill Avenue development** (concerns were raised as a result of the sandblasting of the Mill);
 - The **Borden Homes Design Guidelines** draft document is complete.

Agenda Item 6E: Report - Tempe Historical Society

- Betty Enz, Tempe Historical Society representative, reported that the Tempe History Museum is playing host the following events in conjunction with the Tempe Historical Society:
 - **Tempe Historical Society Lunch Talk: Tempe Since Arizona's Statehood** (11:30 a.m., Rob Spindler Presentation, February 8, 2012);

- **Tempe Historical Society Lunch Talk: The Tempe Historical Society** (11:30 a.m., Mary Ann Kwilosz, March 14, 2012);
- **Tempe Historical Society Lunch Talk: Tempe** (11:30 a.m., Former Tempe Mayor Harry Mitchell, April 11, 2012).
- B. Enz further acknowledged that **Tales from Double Butte**, a historic fundraising tour, is scheduled to occur at 2 p.m. on March 4 within Double Butte Cemetery, 2505 W. Broadway Road. Enz explained that the tour will commemorate Arizona's Centennial and will celebrate the history of Tempe's most prominent residents. Enz further explained that proceeds generated by the tour will benefit the Tempe History Museum, the Tempe Historical Society, and Tempe's Double Butte Cemetery.
- B. Enz encouraged the Tempe Historical Museum Advisory Board (Museum Board) members to attend a family-friendly Centennial Saturday Performance at the Museum by the **Siroccan Winds** at 7 p.m. on March 10, 2012.
- B. Enz reported that the Tempe History Museum is playing host to a **Centennial Composition Competition** presented by **Classical Revolution PHX** that features five premiere pieces of music inspired by Arizona and written by Arizona composers at 7 p.m. on May 5, 2012. Enz further reported that all works will be performed live and will be judged by an expert panel and audience. Enz affirmed that the competition winners will be announced live upon the conclusion of the event.
- Dr. Amy Douglass, Tempe History Museum Administrator, thanked the Tempe Historical Society for their assistance to facilitate the **opening reception** of the Museum's **water-specific exhibition** beginning in April, 2012. Douglass explained that the opening reception of the exhibit will occur on April 5, 2012. Dr. James Schoenwetter noted that the Tempe Historical Museum Advisory Board is also scheduled to meet at 4 p.m. on April 5, 2012.

Agenda Item 6F: Report - Diversity Awareness

- No report.

Agenda Item 6G: Report - Oral History Program

- Bob McKinley, Tempe Historical Museum Advisory Board (Museum Board) Chair and Oral History Program representative, reported that **Susan Jensen**, Oral History Program Volunteer, continues to complete pending transcriptions. McKinley stated that S. Jensen completed **29 transcriptions** within the timeframe of March, 2011, through January, 2012.
- B. McKinley further reported that the City of Tempe staff-led Oral History Committee (Committee) met on January 10, 2012, within the Tempe History Museum; B. McKinley added that the meeting's agenda items included a report in regards to **Dr. Arturo Rosales'** ongoing indexing project, as well as the Committee's continued efforts to cull-down and edit the main/master list of potential interviewees.
- B. McKinley explained that Dr. Amy Douglass, Tempe History Museum Administrator, is working with Jared Smith, Curator of History at the Tempe History Museum, to categorize potential interviews to lay within the following parameter groups:
 - **The Tempe Historical Society;**
 - **The African American Advisory Board;**
 - **Additional Miscellaneous Organizations.**

B. McKinley noted that if a potential interviewee is placed on a list; however, insufficient information exists for the potential interviewee, the specific groups may discuss whether or not they'd like to resubmit nomination forms for review and consideration by the Oral History Committee.

- B. McKinley reported that work continues to progress in regards to the categorizing of the ***Jan Young Photograph Collection***. McKinley noted that a few inaccuracies have been located within some of the recorded category sheets.

Agenda Item 7 - Board Member Announcements

- No announcements.

Agenda Item 8 - Future Agenda Items

- No items.

The next meeting of the Tempe Historical Museum Advisory Board is scheduled to take place at 4 p.m. on March 1, 2012, within the Tempe History Museum Board Room, 809 E. Southern Avenue, Tempe, AZ, 85282.

Meeting adjourned at 5 p.m.

Prepared by: Rachael Peterson, Library and Cultural Services Division Administrative Assistant

Reviewed by: Dr. Amy Douglass, Tempe History Museum Administrator

Bob McKinley, Chair
Tempe Historical Museum Advisory Board