



Minutes Tempe Historical Museum Advisory Board December 1, 2011

Minutes of the Tempe Historical Museum Advisory Board recorded at 4 p.m. on December 1, 2011, within the Tempe History Museum Board Room, 809 E. Southern Avenue, Tempe, AZ.

(MEMBERS) Present:

Bob McKinley, Chair
Julie Symopoulos, Vice Chair
Anne Chandler
Betty Enz
Mark Hubble
Shirley McKean
Gerald Woodward

City Staff Present:

Dr. Amy Douglass, Administrator - Tempe History Museum
Rachael Peterson, Administrative Assistant - Library and Cultural Services
Adrienne Richwine, Deputy Director - Library and Cultural Services

Guest(s) Present:

Woody Wilson, Chair - Tempe Historic Preservation Foundation

(MEMBERS) Absent:

Angela Lopez
Dr. James Schoenwetter

Meeting convened at 4:05 p.m.

Bob McKinley, Tempe Historical Museum Advisory Board Chair, called the meeting to order.

Agenda Item 1: Consideration of the November 3, 2011, Meeting Minutes

- **MOTION:** Mark Hubble moved to approve the November 3, 2011, Tempe Historical Museum Advisory Board Meeting Minutes.
- **SECOND:** Betty Enz seconded.
- **DECISION:** November 3, 2011, Tempe Historical Museum Advisory Board Meeting Minutes approved.

Agenda Item 2: Communications Report

- Adrienne Richwine, City of Tempe Community Services Department Deputy Director - Library and Cultural Services Division, announced her retirement from the City of Tempe effective December 16, 2011. Richwine thanked the Tempe Historical Museum Advisory Board (Museum Board) members for their service to the Tempe community, and further thanked them for the dedicated support that they continue to provide to the Tempe History Museum (Museum), to the Museum's patrons and to the Museum's staff members.

Agenda Item 3: Tempe Historic Preservation Foundation Update

- Dr. Amy Douglass, Tempe History Museum Administrator, introduced **Woody Wilson**, Chair of the **Tempe Historic Preservation Foundation**, and further welcomed W. Wilson to the Tempe Historical Museum Advisory Board (Museum Board) meeting.
- W. Wilson distributed information related to the Tempe Historic Preservation Foundation (Foundation) to the Museum Board members and further acknowledged the Foundation's involvement to generate and/or provide support to the following Tempe-specific, notable projects:
 - **The Eisendrath House at the Carl Hayden Campus for Sustainability;**
 - **The Sandra Day O'Connor House within Papago Park;**
 - **The Rio Salado/Papago Park Region;**
 - **The Tempe Veterans Memorial;**
 - **The Arizona Boathouse and Welcome Center;**
 - **The Tempe Center for the Arts.**
- W. Wilson reported that the Tempe Historic Preservation Foundation is working to place **bronze historic property marker plaques** on the grounds of Tempe's historic property designation sites. Wilson stated that the plaques will be archaically-affixed to Tempe's historic properties in three (3) phases.
- W. Wilson announced that the Tempe Historic Preservation Foundation in conjunction with the Downtown Tempe Community (DTC) will play host to a historical walking tour at 9 a.m. on February 4, 2012, that begins at Tempe's Hackett House, 401 W. 4th Street, Tempe. Wilson acknowledged the following tour guides:
 - **Mark Vinson;**
 - **Joe Nucci;**
 - **Vic Linoff.**
- W. Wilson explained that the historical tour will begin with a shot-gun start and will culminate with a lunch at Tempe's **Monti's La Casa Vieja**.
- W. Wilson reported that the Tempe Historic Preservation Foundation constantly accepts donations; W. Wilson encouraged the Tempe Historical Museum Advisory Board members to visit **www.tempehpf.com** in order to make a donation.

Agenda Item 4A: Report - Double Butte Cemetery Tour Event

- Gerald Woodward, Double Butte Cemetery Tour Event representative, stated that a City of Tempe (City) staff-led committee met on November 10, 2011, to discuss the **Double Butte Cemetery Tour Event** scheduled to occur in **March, 2012**.
- G. Woodward reported that this year's tour event will follow a similar format as in the past; G. Woodward noted that the tour will begin with a shot-gun start and three (3) groups will be led along a tour guided by presenters dressed in character.
- Dr. Amy Douglass, Tempe History Museum Administrator, acknowledged the following historically-significant notables along the tour:
 - **Carol Smith;**
 - **Carl Spain;**
 - **Curt Miller;**
 - **Estelle Hackett;**
 - **The Decker Family.**

- G. Woodward reported that the next City staff-led Double Butte Cemetery Tour Event committee will meet at 6 p.m. on December 15, 2011, within the Tempe History Museum.

Agenda Item 4B: Report - Public Programs

- Shirley McKean, Public Programs representative, reported that the Tempe History Museum played host to the following events in November, 2011:
 - **Third Thirstday Night Café:** Jeremy Rowe with Arizona State University's School of Computing, Informatics and Decision Systems Engineering;
 - **Exhibition: ASU Foundry Arts** (on display through December 3, 2011).
- Shirley McKean noted the following upcoming events at the Tempe History Museum:
 - **Performance of the Nutcracker by the Paradise Winds Ensemble** (7 p.m., December 9, 2011);
 - **Danish Christmas at the Petersen House** (Saturdays, 10 a.m. to 3 p.m.; Sundays, 1 to 4 p.m. through December 18, 2011).

Agenda Item 4C: Report - Policy, Procedures and Accessions (P.P.A.)

- Anne Chandler, Policy, Procedures and Accessions (P.P.A.) Representative, presented the Tempe Historical Museum Advisory Board (Museum Board) members with a statistics report compiled by **Josh Roffler**, Curator of Collections at the Tempe History Museum (Museum), specific to deposits, acquisitions and loans in October and November, 2011.
- A. Chandler reported that the Museum received **22 provisional deposits** in October and November, 2011. Chandler further noted that there were no new acquisitions or loans recorded in October and November, 2011.
- A. Chandler acknowledged the following provisional deposits:
 - **Photo slides of Tempe** donated by **Maricopa County EM (Julie Symopoulos)**;
 - **Photos of Mill Avenue and a Gentle Strength T-shirt** donated by **Richard Meyer**;
 - **EV1 Electric Car Charging Station** donated by **Monti's La Casa Vieja**;
 - **Photos of Tempe Town Lake filling** donated by **Anne Chandler**;
 - **Aerial photographs of Tempe** donated by **Rudy Campbell**;
 - **Photos of Tempe's Johnson Family, pre-1902** donated by **Jewel Reynolds**.
- A. Chandler further reported the following information:
 - Work continues on the processing of the Jan Young photograph collection;
 - Work continues on the inventory and photography of the Tempe History Museum's (Museum) textile collection;
 - Approximately 64 large textile boxes have been ordered for the Museum's textile collection as a result of a generous gift from the Tempe Historical Society;
 - The Petersen House Museum has been cleaned and decorated, and will be open to the public in December, 2011;
 - A large number of photographs from the Museum's archives will be featured in an upcoming history book about Arizona State University (scheduled to be published by Arcadia Press in early 2012).

Agenda Item 4D: Report - Tempe Historic Preservation Commission

- No report.

Agenda Item 4E: Report - Tempe Historical Society

- Betty Enz, Tempe Historical Society representative, reported that the Tempe History Museum and Petersen House Museum, in conjunction with the Tempe Historical Society, is playing host to the following events in December, 2011:
 - ***Performance of the Nutcracker by the Paradise Winds Ensemble*** (7 p.m., December 9, Tempe History Museum Community Room);
 - ***Danish Christmas at the Petersen House*** (Saturdays, 10 a.m. to 3 p.m.; Sundays, 1 to 4 p.m. through December 18, 2011);
 - ***Reception for the Larry Campbell Tree of Lights*** (3 p.m., December 11, 2011, Tempe History Museum Community Room).

Agenda Item 4F: Report - Diversity Awareness

- No report.

Agenda Item 4G: Report - Oral History Program

- Bob McKinley, Tempe Historical Museum Advisory Board (Museum Board) Chair and Oral History Program Representative, reported that ***Susan Jensen***, Oral History Program Volunteer, continues to complete pending transcriptions. McKinley stated that S. Jensen completed ***25 transcriptions*** within the timeframe of March through December, 2011.
- B. McKinley further reported that S. Jensen completed the following oral histories in November, 2011:
 - ***Corey Woods***;
 - ***Charles Cobbs***;
 - ***Sandra Clark Moman***;
 - ***Augustus Shaw***.
- B. McKinley stated that ***Jared Smith***, Curator of History at the Tempe History Museum, continues to review the old ***master list of oral history nominees*** in order to determine which names should be maintained on the master list and which names may be removed. McKinley acknowledged the following decision-making criteria:
 - ***Insufficient Information*** (Background and Contact);
 - ***Lack of Recommendation Information***;
 - ***Interview Refusal***;
 - ***Pre-existing, Filed Interview***;
 - ***Relative of Notable, Historic Tempe Figure***.
- B. McKinley reported that ***Michael Wady***, an African American resident of Tempe, member of the Tempe Afro-American Club and graduate of Tempe High School, was recently added to the master list of oral history nominees.
- B. McKinley reminded the Museum Board members that ***Lorraine Calbow***, Oral History Program Volunteer, continues to work with the Veterans Oral History Program; B. McKinley explained that L. Calbow will facilitate veteran interviews. McKinley added that L. Calbow interviewed Dr. Staff, a long-time Tempe physician. McKinley noted that Dr.

Staff discussed his life, career and an upcoming exhibit related to the history of medicine in territorial Tempe.

- B. McKinley announced that an **oral history outreach event** occurred on November 15, 2011; B. McKinley noted the following information:
 - Jared Smith spoke to the Tempe chapter of the Philanthropic Education Organization (approximately 25 individuals) and discussed the specifics of the Tempe History Museum's Oral History Program;
 - Oral history nomination forms were distributed to all attendees;
 - Lorraine Calbow and Joan Trimble, Volunteer Oral Historian and Oral History Program Interviewee, attended the event and spoke to the event's participants.

Agenda Item 5 - Board Member Announcements

- Betty Enz and Anne Chandler announced that their final terms as members of the Tempe Historical Museum Advisory Board are scheduled to expire effective December 31, 2011. Rachael Peterson, City of Tempe Library and Cultural Services Division Administrative Assistant, reported that B. Enz and A. Chandler may continue to serve as members of the Museum Board until new members are appointed to fulfill the vacancies as a result of their expired terms.
- Dr. Amy Douglass, Tempe History Museum Administrator, thanked Adrienne Richwine, Deputy Director - City of Tempe Library and Cultural Services Division, for her support of the Tempe History Museum and for the support that she provided to the Museum Board. Douglass wished A. Richwine well in her future endeavors.
- Dr. Douglass further thanked B. Enz and A. Chandler for their service to the Museum Board; Dr. Douglass stated that both B. Enz and A. Chandler will be greatly missed.

Agenda Item 6 - Future Agenda Items

- Dr. Amy Douglass, Tempe History Museum Administrator, suggested that the following items be placed on a future board agenda for discussion:
 - **2012 Slate of Officers;**
 - **African American Advisory Committee Presentation (Dr. Fred Warren).**

The next meeting of the Tempe Historical Museum Advisory Board is scheduled to take place at 4 p.m. on January 5, 2012, within the Tempe History Museum Board Room, 809 E. Southern Avenue, Tempe, AZ, 85282.

Meeting adjourned at 4:50 p.m.

Prepared by: Rachael Peterson, Library and Cultural Services Division Administrative Assistant

Reviewed by: Dr. Amy Douglass, Tempe History Museum Administrator

Bob McKinley, Chair
Tempe Historical Museum Advisory Board