



Minutes Tempe Historical Museum Advisory Board June 2, 2011

Minutes of the Tempe Historical Museum Advisory Board recorded at 4 p.m. on June 2, 2011, within the Tempe History Museum Board Room, 809 E. Southern Avenue, Tempe, AZ.

(MEMBERS) Present:

Bob McKinley, Chair
Julie Syrmopoulos, Vice Chair
Anne Chandler
Betty Enz
Angela Lopez
Shirley McKean
Gerald Woodward

City Staff Present:

Dr. Amy Douglass, Administrator - Tempe History Museum
Rachael Peterson, Administrative Assistant - Library and Cultural Services
Adrienne Richwine, Deputy Director - Library and Cultural Services

Guest(s) Present:

None

(MEMBERS) Absent:

Mark Hubble
Dr. James Schoenwetter

Meeting convened at 4:01 p.m.

Julie Syrmopoulos, Tempe Historical Museum Advisory Board Vice Chair, called the meeting to order.

Agenda Item 1: Consideration of the May 5, 2011, Meeting Minutes

- **MOTION:** Betty Enz moved to approve the May 5, 2011, Tempe Historical Museum Advisory Board Meeting Minutes.
- **SECOND:** Julie Syrmopoulos seconded.
- **DECISION:** May 5, 2011, Tempe Historical Museum Advisory Board Meeting Minutes approved.

Agenda Item 2: Report - Communications

- No report; Dr. Amy Douglass, Tempe History Museum Administrator, announced that Dr. James Schoenwetter, Arizona State University (ASU) Emeritus Professor within ASU's School of Human Evolution and Social Change, was appointed by Tempe Mayor Hugh Hallman to serve as a member of the Tempe Historical Museum Advisory Board (Museum Board) at a formal Tempe City Council meeting that occurred on May 19, 2011. Douglass explained that Dr. Schoenwetter accepted his appointment and will be

present at the Museum Board meeting scheduled to occur at 4 p.m. on September 2, 2011, within the Tempe History Museum Board Room, 809 E. Southern Avenue, Tempe.

Agenda Item 3: Communications Report

- No report.

Agenda Item 4: Public Programs Attendance Report

- Dr. Amy Douglass, Tempe History Museum Administrator, presented the Tempe Historical Museum Advisory Board (Museum Board) members with a document that displayed monthly general visitation trends for calendar years 2008 to 2011.
- Dr. Douglass reported that the Tempe History Museum (Museum) visitor attendance for the current calendar year (2011) has been decent in comparison to previous calendar years; Dr. Douglass further reminded the Museum Board members that visitor attendance will increase mid-June, 2011, as a result of the start date of the Museum's **Wild Wednesdays** program
- Dr. Douglass explained that the statistics document displays total visitor attendance including walk-in attendance, as well as event and Museum Community Room programming and private rental attendance.

Agenda Item 5: Report - Arizona Centennial Planning

- Dr. Amy Douglass, Tempe History Museum Administrator, reminded the Tempe Historical Museum Advisory Board (Museum Board) members that the Tempe Historic Preservation Foundation, in conjunction with a City of Tempe (City) staff member committee, intends to guide Tempe through its participation in Arizona's Centennial (Centennial) programming and events.
- Dr. Douglass reported that she recently attended a City staff member committee meeting to discuss Tempe-specific Arizona Centennial-celebrating programming and events. Douglass announced that the City intends to develop a website for Tempe-based Centennial-celebrating programming and events; Dr. Douglass added that the Tempe History Museum's website, www.tempe.gov/Museum, will post a hyperlink to the City's Centennial website.
- Dr. Douglass noted the following confirmed Tempe-specific Centennial-celebrating programming and events:
 - Tempe Tardeada;
 - Tempe Historical Preservation Foundation's 'Night to Preserve' Fundraiser;
 - Veterans Day Memorial Parade and Celebration;
 - 'Tales from Double Butte' Fundraiser;
 - Tempe Festival of the Arts;
 - Eisendrath House Dedication;
 - Pat's Run;
 - Revival of Downtown Tempe Community (DTC) Guided Tours;
 - Getting Arizona Involved in Neighborhoods (G.A.I.N.) Night;
 - Tempe Festival of the Arts (Spring Festival);
 - Tempe Channel 11 Promotional Package (Produced by the City of Tempe Community Relations Department);
 - Acknowledgement of the Carl Hayden Campus for Sustainability Amenities

(Papago Park, the Sandra Day O'Connor House, the Arizona Historical Museum);

- Papago Park Signage Plan.
- Dr. Douglass further reminded the Museum Board members to contact her if they'd like to serve as volunteers for Tempe-based Centennial-celebrating programming and events.

Agenda Item 6A: Report - Double Butte Cemetery Event Committee

- No report.

Agenda Item 6B: Report - Public Programs

- No report.

Agenda Item 6C: Report - Policy, Procedures and Accessions (P.P.A.) Committee

- Anne Chandler, Policy, Procedures and Accessions (P.P.A.) Committee Representative, presented the Tempe Historical Museum Advisory Board (Museum Board) members with a statistics report compiled by Josh Roffler, Curator of Collections at the Tempe History Museum (Museum), specific to deposits, acquisitions and loans in May and June, 2011.
- A. Chandler reported that the Museum received 7 current, provisional deposits in May, 2011, and 9 current, provisional deposits in June, 2011. Chandler further noted that there were 16 acquisitions in May, 2011, and no new loans recorded in May and/or June, 2011.
- A. Chandler acknowledged the following provisional deposits:
 - **Edward Smith Diversity Award** donated by Shelly Hicks;
 - **Salt River Flood Photos** donated by Larry Ward;
 - **Tempe High School Band Uniform (Circa 1950)** donated by Betty Maish;
 - **Tempe Bulldogs Football Programs** donated by Jared Smith;
 - **Tempe High School Marching Band Uniform** donated by Don Maish;
 - **Tempe Fire Department Photos and Artifacts** donated by the Tempe Fire Department;
 - **Tempe Daily News Archive (Tempe Portion)** donated by the Mesa Historic Preservation Foundation.
- A. Chandler reported the following acquisitions:
 - **Letter Composed by Tempe Citizen in 1877** donated by Gregory Archbald;
 - **Two Legend City of Tempe Postcards** purchased by the Tempe History Museum;
 - **Tempe Town Lake Dam Piece** donated by the City of Tempe Community Relations Department (Kris Baxter);
 - **Tempe Monopoly Game** donated by Nola Kay Boelter;
 - **2010 City of Tempe Diversity Awards** donated by the Tempe History Museum;
 - **Spoons, a Corno Painting and a Property Lease** donated by Eduarda Yates;
 - **Tempe Sports Team Apparel** donated by Harry Mitchell;
 - **Shovel and Hard Hat** donated by Victor Linoff;
 - **Guest Book and Diplomas** donated by the Arizona Historical Preservation Foundation;

- **Petersen House Bible** donated by Bob Hodges;
- **Photos of Charles Getz** donated by Michael Getz;
- **Tempe City Council Photos** donated by the Tempe History Museum;
- **Two (2) Harvey Harelson Tempe Plaques** donated by Dorothy Moomaw;
- **Tempe Police Uniform Shirts** donated by the Tempe Police Department;
- **Tempe Logo and Promotional Items** donated by Ruth Wineberg;
- **Las Noches Women's Club Scrapbooks** donated by Roberta Caley.
- A. Chandler further noted the following:
 - The Collections storage area and textile room is being organized; boxes are being consolidated and unused shelving is being broken-down to be stored, creating additional space for oversized artifacts.
 - A new temperature and humidity control system is being installed within the Collections storage area and textile room.
 - Collections staff and volunteers continue to catalog and scan the **Jan Young Photograph Collection**.
 - Collections interns and volunteers are conducting an item-level inventory of the Museum's textile collection by photographing objects and updating catalog information.
 - A portrait painting of Rose Eisendrath housed within the Museum will travel to the Balboa Art Conservation Center in San Diego, CA, to undergo repair.
 - Calendar Year 2011 yearbooks for six (6) Tempe Union High School District schools have been purchased to become part of the Museum's archives.

Agenda Item 6D: Report - Tempe Historic Preservation Commission

- No report.

Agenda Item 6E: Report - Tempe Historical Society

- Betty Enz, Tempe Historical Society member, reported that the Tempe History Museum played host to the Tempe Historical Society's annual luncheon at 11:30 a.m. on May 7 within the Tempe History Museum's Community Room. Enz acknowledged that the keynote speaker at the luncheon was Harry Mitchell, former United States Representative. Enz praised H. Mitchell for his advocacy and support of Tempe.
- B. Enz encouraged the Tempe Historical Museum Advisory Board (Museum Board) members to attend **Wild Wednesdays** at the Tempe History Museum (Museum); B. Enz reminded the Museum Board members that **Wild Wednesdays** is a free, family-friendly program scheduled to occur from 10 a.m. to 3 p.m. on Wednesdays from June 8 through July 27. Enz further reported that the theme of this summer's **Wild Wednesdays** program is, "Explore Through Time."

Agenda Item 6F: Report - Diversity Awareness Committee

- No report; Julie Symopoulos, Tempe Historical Museum Advisory Board (Museum Board) Vice Chair and Diversity Awareness Committee (African American Advisory Board) Representative, reported that she is no longer able to attend the regularly-scheduled meetings of the Diversity Awareness Committee (African American Advisory Board). Dr. Amy Douglass, Tempe History Museum (Museum) Administrator, reminded the Museum Board members that the Diversity Awareness Committee (African American

Advisory Board) meets on the second Friday of every month within the Museum's Community Room.

- Bob McKinley, Museum Board Chair, asked the Museum Board members to check their schedules beyond August, 2011, to see if they'd be able to make a commitment to attending the Diversity Awareness Committee (African American Advisory Board) meetings on a regular, monthly basis.

Agenda Item 6G: Report - Oral History Committee

- Bob McKinley, Tempe Historical Museum Advisory Board (Museum Board) Chair and Oral History Committee Chair, reported that the Oral History Committee met in May, 2011; B. McKinley further reported that Susan Jensen, Oral History Program Volunteer, continues to complete pending transcriptions. McKinley stated that S. Jensen completed the following three (3) transcriptions in May, 2011:
 - Janet Mendez and Lakiesha Seabrands (OH-372);
 - Cassandra Mason-Motz (OH-371);
 - Joe Kunkel (OH-370).
- B. McKinley further reported the following interviewee nominations for consideration to be reviewed by the Oral History Committee:
 - Glen Jepsen;
 - Betty Jane Rundle;
 - Gustavo Villanueva Gutierrez.
- B. McKinley noted that background research has been conducted and prepared for the following priority interviewees:
 - Irene Benedict;
 - Dr. Leonard Staff;
 - Dr. Jonathan Rose.
- B. McKinley stated that he met Robin Kwiatkowski, City of Tempe Fire Department Engineer and son of Ladmo Kwiatkowski; B. McKinley reported that R. Kwiatkowski is retiring from the City of Tempe Fire Department after 33 years of service. McKinley also discussed Tempe's Oral History Program with R. Kwiatkowski; B. McKinley confirmed that R. Kwiatkowski is available in late June and/or early July, 2011, to be interviewed by the Oral History Program members.
- B. McKinley reminded the Museum Board members that Sarah Moorhead, former President of the Southwest Oral History Association, audited the Tempe History Museum's Oral History Program on April 25, 2011. McKinley reported that S. Moorhead was impressed by the structure and organization of the Museum's Oral History Program (Program), and worked with Jared Smith, Curator of History at the Tempe History Museum, to strengthen the Program's existing procedures. McKinley added that S. Moorhead, alongside Danette Turner, will serve as an assistant to J. Smith at an upcoming training session for new volunteer oral historians scheduled to occur at a time to be determined on June 30, 2011, at the Tempe History Museum, 809 E. Southern Avenue, Tempe.
- B. McKinley encouraged the Museum Board members to attend the Oral History Program's training session; Anne Chandler, Museum Board member, expressed an interest in participating in Tempe's Oral History Program. Chandler explained that she is

not able to attend the scheduled training session in June due to travel obligations; A. Chandler stated that she'd follow-up with B. McKinley in September, 2011.

- B. McKinley acknowledged that the Oral History Program is scheduled to meet at 3:30 p.m. on June 14 within the Museum's Board Room.

Agenda Item 7 - Board Member Announcements

- No announcements.

Agenda Item 8 - Future Agenda Items

- Dr. Amy Douglass, Tempe History Museum Administrator, suggested that the following items be placed on a future board agenda for consideration:
 - Introduction of Dr. James Schoenwetter;
 - Hayden Mill update.

The next meeting of the Tempe Historical Museum Advisory Board is scheduled to take place at 4 p.m. on Sept. 1 within the Tempe History Museum Board Room, 809 E. Southern Avenue, Tempe, AZ, 85282.

Meeting adjourned at 4:36 p.m.

Prepared by: Rachael Peterson, Library and Cultural Services Division Administrative Assistant

Reviewed by: Dr. Amy Douglass, Tempe History Museum Administrator

Bob McKinley, Chair
Tempe Historical Museum Advisory Board