



## Minutes Tempe Historical Museum Advisory Board December 2, 2010

Minutes of the Tempe Historical Museum Advisory Board recorded at 9 a.m. on Dec. 2, 2010, in the Tempe History Museum Board Room, 809 E. Southern Avenue, Tempe, AZ.

**(MEMBERS) Present:**

Lisa Roach, Chair  
Julie Symopoulos, Vice Chair  
Anne Chandler  
Betty Enz  
Angela Lopez  
Shirley McKean  
Bob McKinley  
Gerald Woodward

**City Staff Present:**

Dr. Amy Douglass, Administrator - Tempe History Museum  
Rachael Peterson, Administrative Assistant - Library and Cultural Services  
Adrienne Richwine, Deputy Director - Library and Cultural Services

**Guest(s) Present:**

None

**(MEMBERS) Absent:**

Korri Turner

Meeting convened at 9 a.m.

Lisa Roach, Tempe Historical Museum Advisory Board Chair, called the meeting to order.

**Agenda Item 1: Consideration of Nov. 4, 2010, Meeting Minutes**

- Lisa Roach, Tempe Historical Museum Advisory Board Chair, requested that the Nov. 4, 2010, Tempe Historical Museum Advisory Board Meeting Minutes Document be updated to reflect the following information:
  - Adrienne Richwine, Deputy Director - Library and Cultural Services Division, did not attend the Tempe Historical Museum Advisory Board meeting on November 4, 2010;
  - L. Roach suggested that Tempe Town Lake be identified by the Arizona Centennial Commission as a possible Centennial-zoned area.
- **MOTION:** Betty Enz moved to approve the Nov. 4, 2010, Tempe Historical Museum Advisory Board Meeting Minutes Document with proposed changes.
- **SECOND:** Shirley McKean seconded.
- **DECISION:** Nov. 4, 2010, Tempe Historical Museum Advisory Board Meeting Minutes Document with proposed changes approved.

**Agenda Item 2: Report - Communications**

- Dr. Amy Douglass, Tempe History Museum Administrator, reported that Dan Miller and Josh Roffler, Tempe History Museum Curators, are featured as representatives of the Tempe History Museum in the Salt River Project's (SRP) *Strength in Numbers* 2011 calendar.
- Dr. Douglass encouraged the Tempe History Museum Advisory Board (Museum Board) members to attend the 2010 *Danish Christmas* preview reception scheduled to take place at 4 p.m. on Dec. 3 at the Petersen House Museum.
- Shirley McKean distributed a flyer to the Museum Board members advertising an *Arizona Centennial Summit* scheduled to take place at 1 p.m. on Dec. 16 at the Arizona Historical Society Museum at Papago Park, 1300 N. College Ave., Tempe. McKean further encouraged the Museum Board members to attend the summit.

**Agenda Item 3: Report - Curator of History Recruitment**

- Dr. Amy Douglass, Tempe History Museum Administrator, provided the Tempe Historical Museum Advisory Board (Museum Board) members with an update in relation to the recruitment process to fill the vacant Curator of History position within the City of Tempe Library and Cultural Services Division. Douglass reminded the Museum Board members that five applicants were interviewed for the Curator position on Sept. 6; Dr. Douglass explained that a panel interviewed the applicants and selected a set of finalists to continue to a second interview. Douglass further explained that a top candidate for the position was identified and offered the Curator of History position within the City of Tempe Library and Cultural Services Division; Dr. Douglass reported that the top candidate declined the City's offer. Douglass affirmed that the City identified two capable candidates from the pool of remaining finalist applicants, and offered the candidates the opportunity to proceed to an additional step within the position's recruitment process.
- Dr. Douglass stated that the second round of Curator of History interviews has concluded; Dr. Douglass explained that she is in the process of checking candidate references. Douglass further confirmed that the remaining candidates for the position are very capable, high-caliber individuals.

**Agenda Item 4: Report - Communication with Tempe City Council**

- Lisa Roach, Tempe Historical Museum Advisory Board (Museum Board) Chair, distributed a list of Tempe City Council Committees to the Museum Board members.
- L. Roach encouraged the Museum Board members to attend scheduled Tempe City Council Committee meetings; L. Roach explained that she plans to attend a Sports, Recreation, Art and Cultural Development Council Committee meeting at 3 p.m. on Dec. 8 on the ground-level of Tempe's City Hall as a means to be a voice for the Tempe History Museum. Roach further explained that in order for the Tempe History Museum to be granted an opportunity to speak about Arizona's Centennial programming and events at a Tempe City Council Issue Review Session, Tempe's role in Arizona's Centennial (planning discussion) needs to be addressed by, and have prior approval from, the appropriate Tempe City Council Committee.
- Gerald Woodward stated that he'd also attend the Sports, Recreation, Art and Cultural Development Council Committee meeting on December 8.

- Julie Symopoulos, Museum Board Vice Chair, inquired about the posting of Tempe City Council Committee meeting documents to the Tempe City Clerk's website; Dr. Amy Douglass, Tempe History Museum Administrator, confirmed that all public meeting documents regularly-post to the Tempe City Clerk's Office.

#### **Agenda Item 5: Report - Arizona Centennial Planning**

- Lisa Roach, Tempe Historical Museum Advisory Board (Museum Board) Chair, reported that she met with the Tempe Historic Preservation Foundation and plans to meet with the Tempe Historic Preservation Committee on a date to be determined to discuss Tempe's role in Arizona's Centennial.
- L. Roach reported that she has begun to compile a list of one hundred notable sites in Tempe to present to the Arizona Centennial Commission; Dr. Amy Douglass, Tempe History Museum Administrator, encouraged the Museum Board members to seek-out information via Tempe's Historic Properties list.
- L. Roach suggested that the Museum Board help to foster the creation of a large-scale scavenger hunt in Tempe featuring Transit, Public Art/Art in Private Development, Entertainment and museum/gallery space elements.
- Bob McKinley suggested that the Museum Board members review the list and descriptions of events that were programmed for Arizona's 50<sup>th</sup> birthday celebration.
- L. Roach encouraged the Museum Board members to continue brainstorming and discussing possible Tempe-hosted Centennial-sanctioned programs and events.

#### **Agenda Item 6A: Report - Double Butte Cemetery Tour Event Committee**

- No report; Lisa Roach, Tempe Historical Museum Advisory Board and Double Butte Cemetery Tour Event Committee Chair, stated that the Double Butte Cemetery Tour Event Committee will reconvene in January, 2011.

#### **Agenda Item 6B: Report - Public Programs**

- Shirley McKean, Public Programs representative, reported that the Tempe History Museum Community Room played host to a Third Thirstday Night Café series event at 7 p.m. on Nov. 18 titled, "A Roadside History of Arizona," and featured a book-signing and discussion lead by Marshall Trimble, Arizona's Official State Historian, and a great storyteller.
- S. McKean further reported that the Tempe History Museum's Community Room also played host to a screening from the Arizona Student Film Festival at 7 p.m. on November 13.
- S. McKean encouraged the Tempe Historical Museum Advisory Board Members to attend the following events:
  - East Valley Children's Theatre Performance of "All I Want for Christmas"; 7 p.m., Dec. 10, Museum Community Room
  - *Danish Christmas* at the Petersen House Museum; Weekends in December, 2010

#### **Agenda Item 6C: Report - Policy, Procedures and Accessions (P.P.A.) Committee**

- Anne Chandler, Policy, Procedures and Accessions (P.P.A.) Committee Representative, presented the Tempe Historical Museum Advisory Board (Museum Board) with a

statistics report compiled by Josh Roffler, Curator of Collections at the Tempe History Museum.

- A. Chandler reported that the Tempe History Museum received 21 current, provisional deposits in Nov., 2010. Chandler further noted that per J. Roffler, there were no new acquisitions or loans.
- A. Chandler acknowledged the following new provisional deposits:
  - Three (3) Photographs of Michael Getz (Michael Getz)
  - Tempeco Produce Crate (Nancy Parlova)
- A. Chandler confirmed that per J. Roffler, the Tempe History Museum is working on selecting, preparing and mounting artifacts for the Museum's upcoming *Finley Boys* rodeo exhibit. Chandler further noted the following:
  - The Museum is consolidating existing archaeological collections into its new shelving system, creating quite a bit of additional space;
  - The Tempe Public Library donated two new map cabinets to the Museum which will be used for the storage of oversized archival material;
  - The Museum continues to update location code information for portions of its artifact collection;
  - The Museum has updated its high school yearbook collection's catalog information;
  - The Museum has begun digitizing its postcard collection.

#### **Agenda Item 6D: Report - Tempe Historic Preservation Commission**

- No report.

#### **Agenda Item 6E: Report - Tempe Historical Society**

- Betty Enz, Tempe Historical Society member, encouraged the Tempe Historical Museum Advisory Board (Museum Board) members to attend the *Danish Christmas* at the Petersen House Museum. Enz reported that this year's display is wonderful, and praised all who helped to decorate the Petersen House.
- B. Enz further encouraged the Museum Board members to attend the *Larry Campbell Tree of Lights* reception scheduled to take place at 3 p.m. on Dec. 12 within the Tempe History Museum's Community Room; Dr. Amy Douglass, Tempe History Museum Administrator, reminded the Museum Board members that monetary proceeds from the *Larry Campbell Tree of Lights* help benefit the Museum's Oral History Program.

#### **Agenda Item 6F: Report - Diversity Awareness Committee**

- No report.

#### **Agenda Item 6G: Report - Oral History Committee**

- Bob McKinley, Oral History Committee Chair, reported that the Oral History Committee is scheduled to meet at the Tempe History Museum on Dec. 14; B. McKinley reminded the Tempe Historical Museum Advisory Board (Museum Board) members that the Oral History Committee is always looking for volunteers to help transcribe pending, recorded oral history reports.

**Agenda Item 7 - Board Member Announcements**

- Anne Chandler distributed information related to seminars facilitated by the Hayden's Ferry Chapter Questers organization. Chandler encouraged the Tempe Historical Museum Advisory Board members to take advantage of the Questers' great programs scheduled to occur at 7 p.m. on February 1, 8, 15 and 22, at the Tempe History Museum.

**Agenda Item 8 - Future Agenda Items**

- Lisa Roach, Tempe Historical Museum Advisory Board (Museum Board) Chair, suggested that the following item be placed on a future board agenda:
  - Committee Assignments (January, 2011)

The next meeting of the Tempe Historical Museum Advisory Board is scheduled to take place at 9 a.m. on Jan. 7 in the Tempe History Museum Board Room, 809 E. Southern Avenue, Tempe, AZ, 85282.

**Meeting adjourned at 9:45 a.m.**

Prepared by: Rachael Peterson, Library and Cultural Services Division Administrative Assistant

Reviewed by: Dr. Amy Douglass, Tempe History Museum Administrator

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Lisa Roach, Chair  
Tempe Historical Museum Advisory Board