



Minutes Tempe Fire Public Safety Personnel Retirement Board June 2, 2011

Minutes of the Tempe Fire Public Safety Personnel Retirement Board, held on Thursday, June 2, 2011, 3:00 p.m., Tempe City Hall – Mayor's Office, 31 E. 5th Street, Tempe, Arizona.

Board Members Present:

Jim Foley
Matt Tripoli
Rich Woerth

Board Members Absent:

Mayor Hugh Hallman
Joe Brosius

City Staff Present:

Brigitta M. Kuiper, City Clerk
Lourdes Robertson, Human Resources representative

Matt Tripoli called the meeting to order at 3:17 p.m.

ITEM I – Consideration of Meeting Minutes

Motion by Rich Woerth to approve the meeting minutes of February 10, 2011; second by Jim Foley. Motion passed unanimously on a voice vote 3-0.

ITEM II – Motion to Adjourn to Executive Session, if necessary

No action taken.

ITEM III - Retirement Application

Motion by Jim Foley to accept the retirement application of **Robin Lee Kwiatkowski** from the **DROP program to retirement**; second by Rich Woerth. Motion passed unanimously on a voice vote 3-0.

ITEM IV - Public Safety Personnel Retirement System (PSPRS) Local Board procedures

Brigitta Kuiper, Local Board Secretary, stated that the Tempe Police and Fire Local Board procedures were approved by the City of Tempe Fire and Police Public Safety Personnel Retirement System Boards on July 9, 2009. There are three sections of the procedures that specifically need to be reviewed and updated: date/time of meetings, duties of the board secretary on normal retirements, and reviewing ordinary disabilities. There may be other items as well. Ms. Kuiper stated that she will schedule a joint meeting with the Tempe Fire and Police Public Safety Personnel Retirement System Boards when the process has been completed. This process will require the involvement of legal counsel.

Ms. Kuiper was asked to provide board members with an electronic copy of the recently revised Model Uniform Rules of Local Board Procedure, adopted by the Public Safety Personnel Retirement System Board of Trustees on January 26, 2011.

ITEM V – Future Agenda Items

Local Board Procedures

Motion by Jim Foley to adjourn; second by Rich Woerth. Motion carried unanimously on a voice vote 3-0. The meeting was adjourned at 3:23 p.m.

Brigitta M. Kuiper, Local Board Secretary