



## **Minutes Tempe Fire Public Safety Personnel Retirement Board February 10, 2011**

Minutes of the Tempe Fire Public Safety Personnel Retirement Board, held on Thursday, February 10, 2011, 3:30 p.m., Tempe City Hall – Mayor's Office, 31 E. 5th Street, Tempe, Arizona.

**Board Members Present:**

Mayor Hugh Hallman  
Joe Brosius  
Matt Tripoli  
Rich Woerth

**Board Members Absent:**

Jim Foley

**City Staff Present:**

Brigitta M. Kuiper, City Clerk  
Lynna Soller, Employee Benefits Manager

Kay Savard, Deputy City Clerk

Mayor Hugh Hallman called the meeting to order at 3:33 p.m.

**ITEM I – Consideration of Meeting Minutes**

Motion by Joe Brosius to approve the meeting minutes of December 9, 2010; second by Rich Woerth. Motion passed unanimously 4-0.

**ITEM II – Motion to Adjourn to Executive Session, if necessary**

No action taken.

**ITEM III - Retirement DROP Applications**

Motion by Rich Woerth to accept the applications of **Thomas Kiefer, Douglas Kulpins and Robert Matthews** to enter into the **DROP program**; second by Matt Tripoli. Motion passed unanimously 4-0.

**ITEM IV - Public Safety Personnel Retirement System (PSPRS) Local Board procedures:**

Brigitta Kuiper, Local Board Secretary, stated that in June, 2007, this board gave the Local Board Secretary the authority to pre-sign forms. Beginning March 2011, pre-signing forms will no longer be allowed, which will impact P12 and C12 forms. Applications must be approved by the local board prior to the 10<sup>th</sup> of each month in order for benefits to be received the following month. This does not impact the actual DROP date or retirement date for members.

Discussion ensued regarding the possibility of holding the monthly meeting date closer to the beginning of each month. Mayor Hallman stated that he would consider assigning a designee to attend meetings on dates that he is unavailable. Board members agreed that future meetings will be held the first Thursday of each month, beginning March 3, 2011 at 3:00 p.m.

**ITEM V – Future Agenda Items**

None.

Motion by Joe Brosius to adjourn; second by Matt Tripoli. Motion carried unanimously. The meeting was adjourned at 3:39 p.m.

Minutes prepared by: Kay Savard

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Brigitta M. Kuiper, Local Board Secretary