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## Minutes Double Butte Cemetery Advisory Committee November 16, 2011

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Minutes of the Double Butte Cemetery Advisory Committee meeting held on November 16, 2011, 4:00 p.m., Tempe Public Library – Library Board Room, 2<sup>nd</sup> Floor, 3500 S. Rural Rd.

**Members Present:**

Brad Olsen, Chair  
Sandi Hutson, Vice-Chair  
Jim Mack  
Carol McKnight  
Katherine Rountree  
Eduarda Yates

**Members Absent:**

Robert Marshak  
Katherine Schmidt

**City Staff Present:**

Mike Clark, Public Works - Field Operations  
Billy Kiser, Community Development  
Bobbi Lloyd, Public Works – Field Operations  
Oliver Ncube, Public Works – Field Operations  
Joe Nucci, Community Development  
Carmen Sanchez, Community Services  
Cynthia Yanez, Community Services

**Guest Speakers Present:**

Susan Graehling  
Andrea Gregory

**Meeting convened at 4:00 pm.**

**Brad Olsen** called the meeting to order.

**Agenda Item 1 – Consideration of Meeting Minutes**

Meeting minutes of October 19, 2011 were accepted.

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### **Agenda Item 2 – Public Appearances**

None

### **Agenda Item 3 – Elections**

**Motion:** Sandi Hutson for Chair and Robert Marshak for Vice-Chair.

**Vote:** Approved by all members present

**Motion carried.**

### **Agenda Item 4 – Paranormal Class from Fall Session Follow Up**

Susan Graehling, from the Paranormal Investigation Group provided follow up from the Fall session class called Exploring the Paranormal; the search for Ghosts. The field trip to the cemetery was held on October 19 and approximately 30 people attended. This was a field trip and not a scientific study since difficult to control the environment in an outdoor setting.

### **Agenda Item 5 – Historic Designation**

Joe Nucci, city staff personnel for the Historic Preservation Commission along with Billy Kiser, Community Development Intern and Andrea Gregory, Historic Preservation Commission member presented to committee. The commission received a letter of nomination from Mayor Hallman for listing the Tempe Double Butte Cemetery in the Tempe Historic Property Register. Letter and report was provided in the meeting packet. Some benefits include possible future grant funds in addition to professional members for consultation from the fields of architecture, architectural history, archeology, historic preservation law, history, landscape architecture, planning or building construction.

Committee members all agreed to move forward with the process, the first step requires a zoning map amendment and the schedule and further details are available at <http://www.tempe.gov/historicpres/>.

### **Agenda Item 6 – Double Butte Cemetery Tour for Centennial**

First planning meeting was held on Thursday, November 10<sup>th</sup> details included:

- Will seek official state centennial event status.
- Scheduled for Sunday, March 4<sup>th</sup>, 2012.
- \$15 admission.
- Opening remarks, history to begin event.
- Similar to last year with two fewer stops to allow for longer interpreters.
- Next planning meeting is Thursday, December 15<sup>th</sup> at 6pm Historic Museum conference room.

### **Agenda Item 7 – Maintenance Updates**

Mike Clark provided an update on recent maintenance activity.

Comments/Follow up:

- Semi-annual clean up when well, was completed on 10/29.
- Working on sustainable plan to keep turf green along with long term landscape plan vision. Part of this includes using compost to grow soil.

**Agenda Item 8 – Sales Report/Marketing Updates**

Sales sheet reflecting new burial and peripheral sales was provided in packet.

Cynthia Yanez, city staff personnel for Cemetery Administration Office attended meeting and provided the following:

- On target to exceed sales from last year.
- Working with Community & Outreach Coordinator, Denise Rentschler with preparing information regarding what free advertising opportunities might be available since the cemetery does not have a budget to cover advertising costs.
- Cemetery has Facebook and twitter account.
- Cemetery is listed in the Connecting Tempe newsletter.
- Can look at possibly putting in Tempe Today noting that plots are available for sale.

**Agenda Item 9 – Future Agenda Items**

December meeting will not be held, committee will met again in January.

**Meeting adjourned at 5:20 p.m.**

Prepared by: Bobbi Lloyd, Administrative Assistant II, (480) 350-8352

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