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## Minutes Double Butte Cemetery Advisory Committee September 16, 2009

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Minutes of the Double Butte Cemetery Advisory Committee meeting held on September 16, 2009, 4:00 p.m., Tempe Public Library – Library Board Room, 2<sup>nd</sup> Floor, 3500 S. Rural Rd.

**Members Present:**

Jim Mack, Chair  
Fr. John Bonavitacola  
Brad Olsen  
Katherine Schmidt  
Patty Tolson-Gonzalez  
Euarda Yates

**Members Absent:**

Sandi Hutson, Vice-Chair (excused)  
Carol McKnight  
Mary Turner

**City Staff Present:**

Shawn Wagner, Recreation Supervisor - Parks & Recreation  
Cynthia Yanez, Executive Assistant - Parks & Recreation  
Tim Pfannenstein, Parks Supervisor – Parks & Recreation

**Meeting convened at 4:00**

**Jim Mack** called the meeting to order.

**Agenda Item 1 – Consideration of Meeting Minutes**

The minutes of the March 18, 2009 meeting were accepted as written.  
The minutes of the May 20, 2009 meeting were accepted as written.

**Agenda Item 2 – Public Appearances**

None.

**Agenda Item 3 – Maintenance Updates**

Tim Pfannenstein, Parks Supervisor, provided an update on maintenance activities.

1. Tim introduced himself to the members that were not present at the last meeting.
2. The staff has been busy with an increase in burial requests.
3. Recent tasks include mowing and line trimming around the markers.
4. Tree pruning will begin in the fall.
5. A mound has been created to mitigate the view of the area where trash and trimmings are delivered to the roll off dumpster.
6. The palm trees have been trimmed.
7. Boulders and additional landscaping have been added just to the right of the archway as you approach the main entrance.
8. Boulders have also been placed at the south end of Section 14 to keep traffic from going "off road" to park behind the oleanders.
9. The streets that were not improved, will be treated with crack and slurry seal.
10. New map, directional and section signs are being installed throughout the cemetery.

**Comments:**

- The pine trees are looking healthier.
- Staff was asked to determine why some of the trees have white and green ribbons around them.
- Staff will check on the wall caps for the west wall.
- The committee was pleased with the look of the new signs.

**Agenda Item 4 – Sales Update**

1. The new sales for the last four (4) months have exceeded the sales made over the same period in 2008.
2. There are currently three (3) spaces that are on the payment plan.

**Agenda Item 5 – Work Project**

1. The committee agreed to meet on Saturday, November 7 at 8:00 a.m. to paint the 20+ garbage cans that will be strategically placed throughout the cemetery.
2. The committee was asked to bring friends, neighbors, family etc. that may want to help with the project.

**Agenda Item 6 – Art Project**

1. The project is still on hold at this time.
2. When the project does move forward, the Public Arts Commission will continue to involve the cemetery members in the planning process.

**Agenda Item 7 – Elections**

**Motion:** Katherine Schmidt moved to elect Brad Olsen as chair.

**Second:** Patty Tolson-Gonzales

**Motion Carried.**

**Motion:** Katherine Schmidt moved to re-elect Sandi Hutson as vice-chair.

**Second:** Jim Mack  
**Motion Carried.**

**Agenda Item 8 – Future Agenda Items**

**No discussion.**

**Agenda Item 9 – Chair/Boad Member Comments**

**None.**

**Meeting adjourned at 4:35 p.m.**

Prepared by: Cynthia Yanez, Executive Assistant, (480) 350-5240  
Reviewed by: Shawn Wagner, Recreation Supervisor, (480) 350-5299