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## Minutes Library Advisory Board April 6, 2009

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**Minutes of the Library Advisory Board held on April 6, 2009, 7:00 pm, in the Board Room of the Tempe Public Library**

**(MEMBERS) Present:**

Ira King, Chair  
Jeanette Daane  
Trish DeGraaf  
Paul Hubbell  
Dorothy Sisulak, Co-Chair  
Lisa Gudahl  
Kirk Deem

**(MEMBERS) Absent:**

Kathy Hayden  
Cyndi Newburn

**City Staff Present:**

Teri Metros – Deputy Community Services Manager-Library  
Dora Chavez – Administrative Secretary

**Guests Present:**

**Meeting convened at 7:05 pm.**

**Agenda 1** – The Library Advisory Board proposes to ratify prior actions and information from February 2, 2009, per the Arizona Open Meeting Law, §38-431.02 Notice of Meetings.

Ratification actions and information from February 2, 2009 minutes acknowledged by Board.

**Agenda 2 - Call to Order**

Ira King called the meeting to order.

### **Agenda 3 - Consideration of Meeting Minutes March 2, 2009 (Motion Required)**

**MOTION:** Lisa Gudahl moved to approve the meeting minutes of March 2, 2009.

**SECOND:** Paul Hubbell seconded the motion.

**DECISION:** Motion to pass approved.

### **Agenda 4 - Monthly Activity Reports for February 2009**

Teri stated that the library continues to be very busy. The door count YTD has increased by approximately 16%. We continue to see an increase in the use of electronic formats, E books and E audio. Reference is up by 12.5%, and computer usage, is up 60%. Circulation continues to be steady. The staff has been busy weeding damaged, outdated and infrequently used books, videos and audio tapes from the collection in preparation for the remodel.

### **Agenda 5 – City Budget Status**

Teri informed the Library Advisory Board that the City Council approved the reinstatement of two Librarian positions and other positions throughout the City departments. All layoffs have been postponed until June 2010. A voluntary separation incentive program is available to all employees. The incentive is 1% of pay per year of service or 3 months pay, whichever is greater, plus 100% sick leave pay. There is a \$50,000 cap on the retirement package. There has been some interest by library staff in this program, something which could prevent some staff from being laid off. The Library operational budget cut for next year is approximately \$132,000.00.

### **Agenda 6 - Library Remodel Update**

Teri informed the Library Advisory Board that the first phase will begin in mid June in the lower level. The Children's collection and staff will be relocated to the main floor by May 26, 2009. Construction is scheduled for mid July, reopening the Youth Services in December along with the new space for the Friends book store. A press release was sent to inform public of renovation. Teri gave a PowerPoint presentation of the new library design.

### **Agenda 7 - Cultural Pass Program Update**

The Culture Pass program, funded by the Virginia G. Piper Charitable Trust, has been a huge success. On April 1<sup>st</sup>, the first day of the program, people were lined up waiting for the doors to open. Most of the free passes to the fifteen museums in Maricopa County were checked by the end of the day.

One Culture Pass may be checked out per person for seven days and will provide free admission for four people to the museum of their choice. The checkout receipt is the actual pass.

**Agenda 8 – Friends of the Tempe Public Library Report**

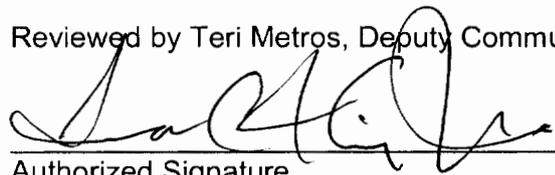
The Friends continue to generate revenue through book sales. The Friends held their Spring book sale on April 4, 2009 and raised over \$4200.00. The Friends continue working on combining the Connections and Friends Boards. Lisa Gudahl thanked the Friends for their donation of books to supplement the classroom collections that were damaged when the Waggoner school roof collapsed and flooded the building.

**Announcement of Next Meeting: May 4, 2009**

**The meeting adjourned at 8:15 pm**

Prepared by Dora Chavez, Administrative Assistant

Reviewed by Teri Metros, Deputy Community Services Manager-Library



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Authorized Signature  
Position/Title