Tempe

# Minutes
# Special Events Task Force Meeting
# April 7, 2009

**Minutes of the Special Events Task Force Meeting held on April 7, 2009**
**Tempe Public Library, 3500 S. Rural Rd., Board Room, Tempe, Arizona 85282**

**City Staff Present:** Sgt. John Ferrin (PD), Comm. Don Yennie (PD), Buck Rogers (PD), Kay Pence (PD), Bob Albin (Parks), Julian Dresang (Trans), Ron Coleman (Water), David McAllister (Risk Management), Kay Savard (T&L), Jeff Tamulevich (Signs), Joe O'Conner (Recreation), Chad Holmes (Recreation), Jonni Wolfe (Recreation), Michelle Konnath (Recreation).

**Guests Present:** Ray Leppien (Childsplay), Michelle Hargreaves (Childsplay), Ed Galindo (Victory Outreach), Robert Garcia (Victory Outreach), Cari Belanger-Maas (Cardinals), Rick Knight (Cardinals), Tala Mickelson (Cardinals), Rebecca Johnson (Breast cancer Network), Benjamin Moline (Soldiers R U.S.), Kathy Moum (TRA), Mike Melley (Red Rock), Denise Rentschler (Parks and Recreation), Pete Colanyani (SWAT), Kate Hastings (DTC), Steve Remington (DTC), Jeanette Miller (DTC).

**Meeting convened at 1:05 p.m.**
Michelle Konnath, Special Event Supervisor, called the meeting to order and gave opening remarks regarding process and procedure. She made a call to the audience asking if anyone not on the agenda wanted to address the committee. There was no response.

## I. Events for Final Review

A. There are no events for final review.

## II. Events for Initial Review

A. Arbor Day Media Event, Friday, April 24, 2009 (1115 W. 5th Street): Ron Coleman made a motion to approve the event. It was seconded by Buck Rogers. It was the consensus of the committee to approve the event.

B. Victory Outreach Springfest, Saturday, April 25, 2009 (3400 S. Mill Ave.): Buck Rogers made a motion to approve the event. It was seconded Chad Holmes. It was the consensus of the committee to approve the event.
C. Cardinals Fan Fest, Saturday, May 2, 2009 (8701 S. Hardy Dr.): ): Don Yennie made a motion to approve the event with the stipulation that insurance requirements are met, the application and permit fee are paid, the off-duty work agreement is turned into PD, and the vendor list is submitted to tax and licensing . It was seconded by Chad Holmes. It was the consensus of the committee to approve the event with the mentioned stipulations.
D. AZ Junior Championship Regatta, Saturday, May 2, 2009 (Tempe Town Lake): Joe O'Conner made a motion to approve the event with the stipulation that insurance requirements are met and the vendor list is submitted to tax and licensing. It was seconded by Ron Coleman. It was the consensus of the committee to approve the event with the mentioned stipulations.
E. Phoenix Music Compilation Festival, Saturday and Sunday, May 2 & 3, 2009 (6463 S. Rural Rd.): ): Chad Holmes made a motion to approve the event with the stipulation that the property owner is notified and approved of this event. It was seconded by Bob Albin. It was the consensus of the committee to approve the event with the mentioned stipulation.
F. SheROX, Saturday, May 9, 2009 (Tempe Beach Park/Town Lake/city streets): Chad Holmes made a motion to approve the event with the stipulation that insurance requirements are and the off-duty work agreement is turned into PD. It was seconded by Ron Coleman. It was the consensus of the committee to approve the event with the mentioned stipulations.
G. Tempe International Triathlon, Sunday, May 17, 2009 (Tempe Beach Park/Town Lake/city streets): Chad Holmes made a motion to table this event. It was seconded by John Ferrin. It was the consensus of the committee to table this event.

## III. Events Pending Approval of Special Event Liquor License

A. Request of agent change for the Tempe Montessori Parent Organization on April 18, 2009: Chad Holmes made a motion to approve this license request. It was seconded by Buck Rogers. It was the consensus of the committee to approve the license.
B. Childsplay, Inc, Friday May, 1 2009 (Tempe Center for the Arts): Ron Coleman made a motion to approve this license request with the stipulation that insurance requirements are met. It was seconded by Kay Savard. It was the consensus of the committee to approve the license with the mentioned stipulation.

## IV. Events for Post Review

A. Spring Festival of the Arts on Mill Ave., March 27-29: No problems reported
B. MDA Walk at Tempe Beach Park on March 28: No problems reported
C. Papago Trail Trek at Papago Park on March 28: No problems reported
D. Dragon Boat Festival at Tempe Town Lake, March 28 & 29: No problems reported
E. NAMI Walk at Tempe Beach Park on March 29: No problems reported

F. Carollo Night at Papago Park on March 28: No problems reported
G. Creative Path Art Walk on March 31: No problems reported
H. Splash n Dash on the North Boat Ramp on April 2: No problems reported
I. Tempe Music Festival at Tempe Beach Park, April 3 & 4: PD and Traffic need to evaluate whether barricades are needed on Rio/Ash at the end of the event, A designated taxi parking area needs to be established (the north curb of Rio Salado turns into a taxi zone), the no-reentry negatively effects downtown Tempe businesses, the Circle K building needs a building permit if taller than five feet, event did not blue stake, nine arrests on Friday and four arrests on Saturday, TEAM did a great job.
J. Tukee Home Tour at the Emerald Design Center on April 4: No problems reported
K. Copperstate 1000 at Diablo Stadium, April 4 & 5: No problems reported
L. Gus Macker 3-on-3 at Arizona Mills Mall, April 4 & 5: No problems reported
M. Bike-A-Palooza at Kiwanis Park on April 5: No problems reported

Meeting adjourned at 1:47 p.m.
The Committee's next meeting is April 21, 2009 at 1:00pm.

Prepared by: Jonni Wolfe
Reviewed by: Michelle Konnath

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Michelle Konnath
City of Tempe
Special Event Supervisor