Tempe

Minutes
Neighborhood Advisory Commission
February 4, 2009

Minutes of the Neighborhood Advisory Commission (NAC) held on February 4, 2009 5:35 p.m. – 7:15 p.m. at the City Hall, 31 E. 5th Street, 3rd Floor Conference Room, Tempe, Arizona.

(MEMBERS) Present: Don Calender, Tom Catlaw, Pete De Mott, Jimmye Dubuy, Greg Ellison, Andy Hall, Kevin Kaesberg, Susan Knudson, Joe Pospicil, Lisa Roach, John Sanborn, Jeffrey Sheppard, Jason Short, William Wagner, Michael Wasko, Woody Wilson.

(MEMBERS) Excused Absences: Erik Anthony Aldrete, Joochul Kim, Ira King,

City Staff Present: Shauna Warner, Neighborhood Services Director; Elizabeth Thomas, Neighborhood Services Specialist; Charlie Meyer, City Manager, 480-350-8884, charlie_meyer@tempe.gov

Guests Present:

Agenda Item 1 – Call to Order
Chair Kaesberg called the meeting to order at 5:35 p.m.

Agenda Item 2 – Public Comment
There was none.

Agenda Item 3 – Consideration of Minutes: January 7, 2009
Commissioner Knudson moved that the January 7, 2009 minutes be approved. Commissioner Wagner seconded the motion. The motion passed unanimously.

Agenda Item 4 – Discussion of Proposed City of Tempe Operating and Capital Budgets and Possible Impacts on Neighborhoods
City Manager Charlie Meyer gave an overview of the City's budget. The City of Tempe has an operating budget of $186 million. The next fiscal year shows a $35 million deficit if steps aren't taken to correct it. Mr. Meyer will be proposing a 5 year budget plan that addresses the deficits to the City Council on February 19, 2009. No changes will be official until the Council adopts the budget in June.

Management's approach was to preserve services as much as possible while consolidating like functions. The plan is to not have visible effects in the neighborhoods with public safety. There likely will be some in Community Services and Parks and Recreation. Transit is funded through a separate tax, so existing service shouldn't be affected. Service improvements or expansions may have to be delayed. The Commissioners had other questions on the proposed stimulus, reductions in Code Compliance staffing, Neighborhood Services.

Mr. Meyer let the Commission know that they could help with neighborhood preservation, getting neighbors working together to help prevent decline.

Commissioners then discussed whether to make any formal recommendations regarding the proposed changes. They decided to have the committees meet prior to the next meeting to discuss and decide if there should be any recommendations. Committees will report back at the March 4, 2009 meeting.

Agenda Item 5 – Neighbor of the Year Awards and Workshop Update
Elizabeth Thomas distributed descriptions of the workshops and presenters. Commissioners recommended an additional static display to demonstrate how to use the City's website for common situations such as reporting potential code violations.

Agenda Item 6 – Committee Reports and Consideration of Minutes

A. Codes Committee
The Codes Committee did not meet.

B. Green/Sustainability Committee
The Green Sustainability Committee did not meet.

C. Affordable Housing Committee
The Affordable Housing Committee met on January 15, 2009 meeting (see Attachment A). The Committee recommended that Jayson Matthews, Tempe Community Council, attend a future NAC meeting to update the Commission on the Mobile Home Relocation Policy.

D. Outreach Committee
The Outreach Committee met on January 20, 2009 (see Attachment B).

Commissioner Pospicil made a motion to accept the Affordable Housing Committee and Outreach Committee meeting minutes into the Commission's official record. Commissioner Wilson seconded the motion. The motion passed unanimously.

Agenda Item 7 – Council Committee Reports
The Quality of Life Council Committee met January 22, 2009. Vice Chair Wasko attended on behalf of Chair Kaesberg. Commissioners Pospicil and Sheppard were also in attendance.

Commissioner Roach attended the Affordable Housing Council Committee meeting on January 27, 2009.

Agenda Item 8 – Proposed Agenda Items for March 4, 2009
Neighbor of the Year Awards Selection, Committee Recommendations regarding proposed budget, Committee Reports, Council Committees.

Agenda Item 9 – Adjournment
Meeting was adjourned at 7:15 p.m.

Prepared by: Shauna Warner, Neighborhood Services Director

ATTACHMENT A

Tempe

Minutes
Neighborhood Advisory Commission
Neighborhood Affordable Housing Committee Meeting
January 15, 2009

Minutes of the neighborhood Advisory Commission Affordable Housing Committee meeting, January 15, 2009, 6PM, Tempe public library Connections Café, 3500 S Rural Road.

Members Present: Lisa Roach, Andy Hall, Tom Catlaw,

Members Absent: Greg Ellison, Pete DeMott

City Staff Present: None

Guests present: John Sanborn, Jayson Matthews, Assistant Director, Tempe Community Council

Agenda item 1- Call to order
Meeting was called to order at 6:16 PM

Agenda item 2 – Public Comment
A call for public comment was made without any responses

Agenda item 3 – Discussion with Jayson Matthews, Assistant Director, Tempe Community Council

- **Housing trust fund advisory board;** The second formal hearing will be on Thursday 01/22/09. The Mayor and Council will vote to amend city code to establish a Housing Trust Fund Advisory Board. This board will help to oversee the Housing Trust Fund for the city of Tempe. Some questions this committee had were: How this is funded? Who will it benefit? Single Family Residence only or Condo/Townhomes?
- **Mobile Home Relocation Policy;** The Mobile Home Relocation policy is in the works with city staff working with the city Attorney. Different models are being looked at. One is in Ashland, Oregon. Looking at city code to try to change the time frame to 90 days to vacate hoping to fill the loophole that allows developers to pay into the state fund to move up the time to 30 days to vacate. Limited help for relocations, $5000.00 for a single wide, $10,000.00 for a double wide, Must be newer than (1979-1980). The maximum move is 25 miles. More time is needed to help families, retirees, owners and renters find new housing. Need to mandate set time frames, relocation assistance needs a fair process. 10 years ago there were approximately 25-30 parks, now approximately 10. This committee would like to recommend inviting Mr. Matthews back to the NAC for an update on both topics in the future.

Agenda Item 4- Adjournment
Meeting was adjourned at 7:30 PM

Prepared by Lisa Roach

ATTACHMENT B

Minutes
Neighborhood Advisory Commission
Outreach Committee Meeting
Tuesday, January 20, 2009

Minutes of the Neighborhood Advisory Commission Outreach Committee held on Tuesday, January 20, 2009 at 6 p.m., Tempe Public Library Connections Café.

(MEMBERS) Present: Lisa Roach, Mike Wasko, Woody Wilson

(MEMBERS) Absent: Don Calender

City Staff Present: Elizabeth Thomas, Neighborhood Services Specialist

Guests Present: Vic Linoff, local historian, author and businessman

Agenda Item 1 – Call to Order
Meeting called to order at 5:10 p.m.

Agenda Item 2 – Review workshops for 2009 Neighborhood Workshop and Awards
Elizabeth Thomas distributed handouts specific to each confirmed workshop session title and explained which elements are still needed and confirmed who will provide them. The following workshop information was provided and discussed:

Keynote speaker leading into workshops will be Donovan Rypkema, one of the world's foremost authorities on the positive economics of preserving historic buildings. The title of his keynote address will be Saving our Heritage Buildings: Why Historic Preservation Helps Strengthen A Community.

Four workshops will be offered each repeating twice. The first session will run from 9:15-10:30 a.m., the second from 10:45-Noon. Attendees will be encouraged to select two from the four workshop sessions offered.

1) A Community Leader's Guide to Preservation, Donovan Rypkema, one of the world's foremost authorities on the positive economics of preserving historic buildings, founder and principal of PlaceEconomics, a Washington, D.C. based real estate and economic development-consulting firm. (Woody will secure 1-2 sentence workshop description).
2) Historic Preservation 101, Vic Linoff (working title only, Vic will provide final title, 1-2 sentence workshop description and brief bio).
3) Carl Hayden Campus for Sustainability, Mayor Hallman, (Elizabeth will confirm workshop title and content description with Mayor's office).
4) Collecting and Preserving the Past through Oral History, Dan Killoren, Research historian, SRP Research Archives, Historic Preservation Commission member and Tempe Historical Museum Advisory Board member and Dr. Santos Vega, Professor Emeritus of the Hispanic Research Center at Arizona State University, author and historian – Discover the power of oral history to preserve the heritage of your neighborhood, family, or any group you belong to. Get tips about developing questions, identifying interviewees, equipment, interviewing techniques, transcription and legal concerns. Also, learn about the process of involving group members in oral history projects and see an example of a product of oral history work, Dr. Vega's oral history and photograph work about Mexicans in Tempe.

Vic Linoff suggested his workshop session provide an overview of historic preservation including establishing its importance, historic districts defined, what steps are necessary to form one, differences between a historic district and a conservation district, community building aspects of historic preservation and the unintended consequences of Prop. 207. Committee members were in agreement with this approach. Vic will follow up with Elizabeth by the end of the week.

Elizabeth provided copies of the Tempe Today February 2009 cover "save the date" piece which provided general 2009 Neighborhood Workshop and Awards information. She added that a mention of the Tempe Historic Preservation Foundation's sponsorship of keynote speaker Donovan Rypkema had been included. The March 2009 Tempe Today will highlight some specific information regarding the event workshops - space permitting. An event brochure will also be created. Elizabeth distributed copies of the Communication and Media Relations project worksheet listing all of the outreach efforts planned by staff for this year's event.

Recyclable bags will be provided to event attendees to select from topical materials of interest rather than receiving a filled bag as in previous years. Elizabeth will follow up with the various work areas to determine availability. Suggested booth or static display information could include:
PD Crime Prevention
FD Fire and Drowning Prevention
Recycling
Transportation
Neighborhood Enhancement/Code Compliance
Arizona Historic Preservation Commission
Arizona Historical Society

Agenda Item 3 – Adjournment
Meeting was adjourned at 6:50 p.m.

Prepared by:
Elizabeth Thomas