

# Staff Summary Report



Council Meeting Date: 04/09/2009

Agenda Item Number: \_\_\_\_\_

**SUBJECT:** Request approval of a one-year renewal of a contract with Keller Electrical Industries, Inc. (formerly Keller Equipment Company, Inc.) for the maintenance, repair, and purchase of electric motors for the Water Utilities Department.

**DOCUMENT NAME:** 20090409fsts04 PURCHASES (1004-01)

**COMMENTS:** (T08-061-01) Total amount not to exceed \$500,000.

**PREPARED BY:** Ted Stallings, CPPB, Procurement Officer, 480-350-8617

**REVIEWED BY:** Michael Greene, Central Services Administrator, 480-350-8516  
Don Hawkes, Water Utilities Manager, 480-350-2660

**LEGAL REVIEW BY:** N/A

**DEPARTMENT APPROVAL:** Jerry Hart, Financial Services Manager, 480-350-8505

**FISCAL NOTE:** Sufficient funds have been appropriated in various cost centers within the Water Utilities Department for the anticipated expenditures in the current fiscal year.

**RECOMMENDATION:** Approve the renewal of the contract.

**ADDITIONAL INFO:** Staff is requesting that this contract be renewed for an additional year using the first of four available renewal options. Contractor has delivered quality products and services to date. There is no cost increase associated with this renewal request.