

Staff Summary Report



Council Meeting Date: 04/09/2009

Agenda Item Number: _____

SUBJECT: Request to award a two-year contract with three one-year renewal options to Coyote Tire Retreading, Inc. for tire retreading services.

DOCUMENT NAME: 20090409fsta02

PURCHASES (1004-01)

COMMENTS: Yes

PREPARED BY: (RFP 09-093) Total amount not to exceed \$250,000 during the initial two-year contract period.

REVIEWED BY: Tony Allen, Procurement Officer, 480-350-8548

LEGAL REVIEW BY: N/A

DEPARTMENT APPROVAL: Michael Greene, CPM, Central Services Administrator, 480-350-8516
Glenn Kephart, Public Works Manager, 480-350-8344
Jay Taylor, Fleet Director, 480-350-8344
Tim Love, Fleet Analyst, 480-350-8088

FISCAL NOTE: Sufficient funds have been appropriated in 3262-6410 for the anticipated expenditures in the current fiscal year.

RECOMMENDATION: Award the contract.

ADDITIONAL INFO: The City of Tempe issued a Request for Proposal to establish a contract for tire retreading services. To lower the overall cost and lessen the environmental impact of tire disposal, the City forwards used "over the road" tire casings to retreading firms who apply a new tread surface. Nine responses were received. An evaluation committee comprised of Fleet Services and Procurement Staff met and reviewed the submitted proposals. Evaluation criteria included suitability of materials offered, cost, conformity to specifications, warranty and delivery time. Best and Final offers were sent to the two highest scoring firms who met all required specifications. It is the recommendation of the committee to award a contract to Coyote Tire Retreading, Inc., the high scorer.

Vendor's Offer

It is required that Offeror complete, sign and submit the original of this form to the City Procurement Office with the proposal response offer. An unsigned "Vendor's Offer", late proposal response and/or a materially incomplete response will be considered nonresponsive and rejected.

Offeror is to type or legibly write in ink all information required below.

Company Name:	Coyote Tire Retreading, Inc.				
Company Mailing Address:	1802 N. 23rd Ave.				
City:	Phoenix	State:	AZ	Zip:	85009
Contact Person:	Ron Cordova		Title:	Operations Manager	
Phone No.:	602-272-2074	FAX:	602-272-5822	E-mail:	coyoteretread@qwest.net
<u>Company Tax Information:</u>					
Arizona Transaction Privilege (Sales) Tax No.:	07-689462L		or		
Arizona Use Tax No.:	_____				
Federal I.D. No.:	65-1205184				
City & State Where Sales Tax is Paid:	Phoenix		, Arizona		
If a Tempe based firm, provide Tempe Transaction Privilege (Sales) Tax No.:	_____				

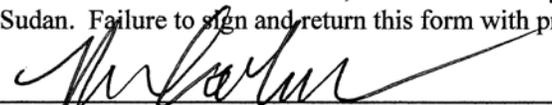
THIS PROPOSAL IS OFFERED BY

Name of Authorized individual (TYPE OR PRINT IN INK) Ron Cordova

Title of Authorized Individual (TYPE OF PRINT IN INK) Operations Manager

REQUIRED SIGNATURE OF AUTHORIZED OFFEROR (MUST SIGN IN INK)

By signing this Proposal Offer, Offeror acknowledges acceptance of all terms and conditions contained herein and that prices offered were independently developed without consultation with any other Offeror or potential Offeror. In accordance with A.R.S. 35-397, the Offeror hereby certifies that it does not have scrutinized business operations in Iran or Sudan. Failure to sign and return this form with proposal offer will be considered nonresponsive and rejected.


Signature of Authorized Offeror

2-27-09
Date

Form 201-B (RFP)
(H/RFP 3-2008)

City of Tempe
P. O. Box 5002
20 East Sixth Street
Tempe, AZ 85280
www.tempe.gov



Financial Services
Procurement Office

March 17, 2009

Ron Cordova
Coyote Tire Retreading, Inc.
1802 N 23rd Ave
Phoenix, AZ 85009
coyoteretread@qwest.net

Mr. Cordova,

In accordance with City of Tempe procurement ordinance provisions, Coyote Tire Retreading, Inc. is hereby invited to submit a Best and Final offer to RFP 09-093 Tire Retreading Service. This is your opportunity to ensure that the best possible offer has been submitted.

If you do not submit a written notice of withdrawal or a written final proposal revision, your last revisions shall be accepted as your final proposal.

Best and Final response is due no later than March 24, 2009 at 3:00 pm.

Please provide answers to the following questions:

1. Pricing information

ITEM NO.	DESCRIPTION OF REQUIRED MATERIAL, SERVICE OR CONSTRUCTION	QTY	EACH	EXTENDED PRICE
1.	11R22.5 Waste Hauler Rib or approved alternate	150 ea	\$ 102.00	\$ 15,300.
2.	315/80R22.5 Waste Hauler Rib or approved alternate	850 ea	\$ 115.00	\$ 97,750.
3.	Section Repair	275 ea	\$ 15.00	\$ 4,125.
			Total	\$ 117,175.

2. Will you provide weekly pack-up of casings?

Yes No

