



## Staff Summary Report

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**Council Meeting Date:** 03/26/2009

**Agenda Item Number:** \_\_\_\_\_

**SUBJECT:** Request approval of a one-year renewal of a contract with W.W. Williams Southwest, Inc. for Allison transmission repair services.

**DOCUMENT NAME:** 20090326fsta06

**PURCHASES (1004-01)**

**SUPPORTING DOCS:** No

**COMMENTS:** (T07-169-01) Total amount not to exceed \$60,000.

**PREPARED BY:** Tony Allen, Procurement Officer, 480-350-8548

**REVIEWED BY:** Michael Greene, Central Services Administrator, 480-350-8516  
Glenn Kephart, Public Works Manager, 480-350-8205  
Jay Taylor, Fleet Director, 480-350-8344  
Tim Love, Fleet Analyst, 480-350-8088

**LEGAL REVIEW AS  
TO CONTRACT FORM**

**ONLY:** N/A

**FISCAL NOTE:** Sufficient funds have been appropriated in 3262-6672 for the anticipated expenditures in the current fiscal year.

**RECOMMENDATION:** Approve the renewal of the contract.

**ADDITIONAL INFO:** Staff is requesting that this contract be renewed for an additional year using the second of two available renewal options. This contract is utilized for the repair of Allison transmissions in the City fleet. There is no cost increase associated with this renewal request.