

# Staff Summary Report



**Council Meeting Date:** 03/26/2009

**Agenda Item Number:** \_\_\_\_\_

**SUBJECT:** Request approval to utilize a six-month Regional Public Transit Authority (RPTA) contract with Arizona Bus Sales for the purchase of four (4) replacement neighborhood circulator buses.

**DOCUMENT NAME:** 20090326fslg18      **PURCHASES (1004-01)**

**SUPPORTING DOCS:** No

**COMMENTS:** (Contract #0640016E) Total cost of this contract is \$294,689 during the contract period.

**PREPARED BY:** Lisa Goodman, CPPB, Procurement Officer, 480-350-8533

**REVIEWED BY:** Michael Greene, CPPB, Central Services Administrator, 480-350-8516  
Glenn Kephart, Public Works Manager, 480-350-8205

**LEGAL REVIEW BY:** N/A

**FISCAL NOTE:** Sufficient funds have been appropriated in cost center: 6001919; account code: 7526 for the anticipated expenditures in the current fiscal year.

**RECOMMENDATION:** Approve the utilization of the contract.

**ADDITIONAL INFO:** The Regional Public Transit Authority (RPTA), a political subdivision of the State of Arizona, issued a Request for Proposal (RFP) and awarded a contract for passenger cutaway buses. The solicitation documents contained cooperative language which allow other public entities and/or transit agencies to participate in the contract.

The purchase is required to replace four (4) Orbit neighborhood circulator buses purchased in 2005. These vehicles have a 3-4 year useful life and are due for replacement in order to ensure the dependable and quality service on the Orbit system. At a unit cost of \$73,672 per bus, the total contract cost for four (4) replacement buses totals \$294,689.

Staff recommends award of the contract for passenger cutaway buses that meets Tempe requirements and is offered at a competitive price.