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**Minutes  
Library Advisory Board  
January 5, 2009**

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**Minutes of the Library Advisory Board held on January 5, 2009, 7:00 pm, in the Board Room of the Tempe Public Library**

**(MEMBERS) Present:**

Ira King, Chair  
Dorothy Sisulak, Co-Chair  
Jeanette Daane  
Trish DeGraaf  
Paul Hubbell  
Cyndi Newburn  
Lisa Gudahl

**(MEMBERS) Absent:**

Kirk Deem  
Kathy Hayden

**City Staff Present:**

Teri Metros – Deputy Community Services Manager-Library  
Dora Chavez – Administrative Secretary

**Guests Present:**

**Meeting convened at 7:00 pm.**

**Agenda 1 – Call to Order**

Ira King called the meeting to order.

**Agenda 2 - Consideration of Meeting Minutes December 1, 2008 (Motion Required)**

**MOTION:** Cyndi Newburn moved to approve the meeting minutes of December 1, 2008.

**SECOND:** Jeanette Daane seconded the motion

**DECISION:** The motion passed.

### **Agenda 3 - Monthly Activity Reports for November 2008**

Teri stated that the library continues to be very busy. The door count increased by approximately 18%. We continue to see a sizable increase in the use of electronic formats, reference questions, and public computer usage. Staff has reported that many people are coming in to use computers to search and apply for jobs, as well as to prepare resumes. Circulation shows a slight decrease.

### **Agenda 4 - City Budget Status**

Teri informed the Library Advisory Board about the operational budget and staff reduction proposal that was submitted to the City Manager as requested. Under the proposal, the Library will reduce staffing 7.5 FTE positions and reduce the operational budget by \$131,000. The operational reduction will impact wages for temporary employees and the materials budget. Some databases will be eliminated and subscriptions to out of state newspapers will be reduced..

### **Agenda 5 - Library Remodel Update**

The architects have been working closely with the city staff, the contractor, and project engineers to review HVAC system proposals and determine cost savings. A meeting with the entire team is scheduled for January 12<sup>th</sup>, to discuss budget status. Teri also reported that the Cultural Services Division had received 59 proposals from artists to participate as part of the library remodel design team. Teri asked for volunteers to serve on the selection panel. Paul Hubbell and Trish DeGraaf volunteered to serve.

### **Agenda 6 - Friends of the Tempe Public Library Report**

The Friends continue to raise funds, they received over \$80,000 in donations in 2008, including a \$50,000 donation to the Friends and \$15,000 for Experience Corps from a private family trust. Book sale revenues continue to be steady. The Friends had a small holiday book sale on December 13<sup>th</sup> in the Connections Café. They continue to work on reorganizing the board and combining the Connections Advisory Board into the Friends executive board by July 2009.

Advisory Board  
January 5, 2009

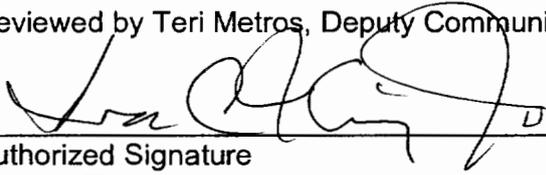
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**Announcement of Next Meeting: February 2, 2009**

**The meeting adjourned at 7:50 pm**

Prepared –by Dora Chavez, Administrative Assistant

Reviewed by Teri Metros, Deputy Community Services Manager-Library

A handwritten signature in black ink, appearing to read "Teri Metros", is written over a horizontal line.

Authorized Signature  
Position/Title