



Minutes Double Butte Cemetery Advisory Committee November 19, 2008

Minutes of the Double Butte Cemetery Advisory Committee meeting held on November 19, 2008, 4:00 p.m., Tempe Public Library – Board Room, 2nd Floor, 3500 S. Rural Rd.

Members Present:

Jim Mack, Chair
Carol McKnight, Vice-Chair
Sandi Hutson
Brad Olsen
Katherine Schmidt
Patty Tolson-Gonzalez
Euarda Yates

Members Absent:

Fr. John Bonavitacola

City Staff Present:

Shawn Wagner, Recreation Supervisor - Parks & Recreation
Cynthia Yanez, Executive Assistant - Parks & Recreation
Jerry Santee, Parks & Golf Supervisor – Parks & Recreation

Meeting convened at 4:03.

Jim Mack called the meeting to order.

Agenda Item 1 – Consideration of Meeting Minutes – August 20, 2008

The amended minutes of the August 20, 2008 meeting were accepted.

Agenda Item 2 – Public Appearances

None.

Agenda Item 3 – Maintenance Updates

Jerry Santee, Parks & Golf Supervisor, discussed ongoing maintenance of the cemetery.

1. All but one (1) of the diseased pine trees has been removed.
2. The City may receive a donation of 24" box pine trees after the first of the year.

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3. Community service participants have done a lot of work in and around the cemetery.

General Discussion by the Committee:

- There are oleanders on the east side of the cemetery, near the Memorial Gardens, that look like they are not getting enough water.
- The bushes are not in an area where they can receive an ample supply of water.
- The committee was asked to take a drive through the cemetery to identify any landscaping issues that might need to be addressed in the future.

Agenda Item 4 – West Property Boundary Wall

Shawn Wagner, Recreation Supervisor, provided an update on the proposed walls for the west perimeter of the cemetery.

1. T-Mobile will install their wall as planned.
2. Staff will research the requirements for a future niche wall, before beginning the installation of the City's portion of the west perimeter wall.
3. The wall, when completed, will be painted to match the cemetery entrance.

General Discussion by the Committee:

- The Master Plan included the installation of wall niches in the perimeter walls of the cemetery.

Agenda Item 5 – Public Art Update – Memorial Gardens

Shawn Wagner, Recreation Supervisor, gave an update on the status of the public art feature that is being sought for the Memorial Garden.

1. Although an artist had been selected, and final negotiations were in the works, the funds for the project have been placed on hold.

Agenda Item 6 – Elections

Motion: Brad Olsen moved to re-elect Jim Mack as Chair of the Double Butte Cemetery Advisory Committee.

Second: Carol McKnight

Motion Carried.

Motion: Carol McKnight moved to elect Sandi Hutson as Vice-Chair of the Double Butte Cemetery Advisory Committee.

Second: Katherine Schmidt.

Motion Carried.

Agenda Item 7 – Future Agenda Items

1. Community Service Hours
2. Landscape Plans

Meeting adjourned at 4:40 p.m.

Prepared by: Cynthia Yanez, Executive Assistant, (480) 350-5240
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