Tempe

Minutes
Library Advisory Board
December 1, 2008

Minutes of the Library Advisory Board held on December 1, at 7:00 pm, in the Board Room of the Tempe Public Library

(MEMBERS) Present:
Ira King, Chair
Dorothy Sisulak, Co-Chair
Kirk Deem
Jeanette Daane
Trish DeGraaf
Kathy Hayden
Paul Hubbell
Cyndi Newburn

(MEMBERS) Absent:
Lisa Gudahl

City Staff Present:
Teri Metros – Deputy Community Services Manager-Library
Dora Chavez – Administrative Secretary

Guests Present:
Carrie Gabroy
Forrest Riedl

Meeting convened at 7:00 pm.

Agenda 1 – Call to Order

Ira King called the meeting to order.

Agenda 2 - Consideration of Meeting Minutes, November 3, 2008 (Motion Required)

Minutes approved after correction is made to show that Jeanette Daane was absent at the November 3rd meeting.

MOTION: Cyndi Newburn moved to approve the meeting minutes of November 3, 2008 as amended.

SECOND: Paul Hubbell seconded the motion

DECISION: The motion passed.

Agenda 3 - Monthly Activity Reports for October 2008.

Teri stated that the door count continues to increase by 11.5% from last year; almost a 5% fytd increase. We continue to see an increase in DVD and electronic formats. The use of electronic resources is up by 38.9% due to the economical situation. The Library has a new resource called Auralog, Tell Me More. Auralog is an interactive web based language learning resource; you can choose Spanish, English (ESL), French, German, Dutch or Italian. Public computer usage has increased by 43%; patrons are searching various job resources on line. Reference numbers also show an increase.

Agenda 4 – City Budget Status

Teri attended a meeting of the MCLC (directors) last week. Operational budgets, hiring freezes and pending layoffs throughout the state libraries were discussed. With revenues continuing on the decline, it is apparent that budget challenges cannot be addressed without making significant budget and staff reductions at the Phoenix, Glendale, Scottsdale, Maricopa County Library, Chandler and Tempe libraries.

The Tempe Library's goal is to work toward a budget that is sustainable, is committed to preserving the quality of services that the citizens have come to expect. The Library is doing everything possible to avoid layoffs by going through attrition and retirements over a time period of 12 to 18 months.

Agenda 5 – Library Remodel Update

Teri met with the Architect and contractor on November 18th. The shelving plans, lighting changes and demolition schematic plans were reviewed. The architects and contractors continue to work on a definitive picture of staging. Anticipate construction will begin in May. With reductions in staffing, it is fortuitous the new design will consolidate some operations and eliminate a number of service counters.

Agenda 6 – Security Coverage on Library/Cultural Complex Site Update

Teri informed the Board that the Wackenhut Corporation is providing excellent security on the Library/Cultural complex. Both Security Officers assigned to the Library demonstrate the right balance of authority and customer service skills.

Agenda 7 – Friends of the Tempe Public Library Report

The Friends of the Library will have a small holiday book sale on December 13th, in the Connections Café. The book sale revenues continue to be steady. They are working on reorganizing and combining the Connections Advisory Board group into the executive board by July 2009.

Announcement of Next Meeting: January 5, 2009

The meeting adjourned at 8:00 pm

Prepared and Reviewed by: Teri Metros, Deputy Community Services Manager - Library

Authorized Signature
Position/Title