

Staff Summary Report



Council Meeting Date: 01-22-2009

Agenda Item Number: _____

SUBJECT: Request approval to increase the contract amount with Waxie Sanitary Supply for janitorial supplies and equipment.

DOCUMENT NAME: 20090122fsta10

PURCHASES (1004-01)

SUPPORTING DOCS: No

COMMENTS: (SCC060003) Increase in the amount of \$76,000 from \$200,000 to \$276,000.

PREPARED BY: Tony Allen, Procurement Officer, 480-350-8548

REVIEWED BY: Michael Greene, CPM, Central Services Administrator, 480-350-8516
Glenn Kephart, Public Works Manager, 480-350-8205
Jennifer Adams, Deputy Public Works Manager, 480-350-8219
Tom Beeson, Custodial Services Superintendent, 480-350-2956

**LEGAL REVIEW AS
TO CONTRACT FORM**

ONLY: N/A

FISCAL NOTE: Sufficient funds have been appropriated in 3271-6425, 3271-6351, 3272-6425, 3272-6351, 3273-6425, 3273-6351, 3274-6425 and 3274-6351 for the anticipated expenditures in the current fiscal year.

RECOMMENDATION: Approve the increase in the contract value.

ADDITIONAL INFO: Council originally approved the utilization of a State of Arizona contract on March 20, 2008 in an amount not to exceed \$200,000. The additional costs are due to the Transportation Center opening in December. Staff is requesting authorization to increase the contract value to cover the additional expenses anticipated to be incurred before the end of the current contract.