

## Staff Summary Report

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**Council Meeting Date:** 1-22-2009

**Agenda Item Number:** \_\_\_\_\_

**SUBJECT:** Request to award a three-year contract with two, one-year renewal options to Chapman Chevrolet/Isuzu for police vehicles.

**DOCUMENT NAME:** 20090122fsta06

**PURCHASES (1004-01)**

**SUPPORTING DOCS:** Yes

**COMMENTS:** (RFP 09-064) Total cost for this contract shall not exceed \$1,800,000 during the initial three-year contract period.

**PREPARED BY:** Tony Allen, Procurement Officer, 480-350-8548

**REVIEWED BY:** Michael Greene, CPM, Central Services Administrator, 480-350-8516  
Glenn Kephart, Public Works Manager, 480-350-8205  
Jay Taylor, Fleet Director, 480-350-8344  
Tim Love, Fleet Analyst, 480-350-8088

**LEGAL REVIEW AS  
TO CONTRACT FORM**

**ONLY:** N/A

**FISCAL NOTE:** Sufficient funds have been appropriated in 3261-7508 for the anticipated expenditures in the current fiscal year.

**RECOMMENDATION:** Award the contract.

**ADDITIONAL INFO:** The City of Tempe issued a Request for Proposal for the purchase of police vehicles. Four (4) responses were received – Chapman Chevrolet, Courtesy Chevrolet, Henry Brown Auto and Midway Chevrolet. A committee comprised of Police, Fleet Maintenance and Procurement Staff reviewed and scored the submitted proposals. It is the recommendation of the committee to award a contract to Chapman Chevrolet/Isuzu the overall high scorer. It is anticipated that twenty-four (24) vehicles will be purchased each year of the resultant contract.

# Vendor's Proposal Offer

It is REQUIRED that Proposal Offeror COMPLETE, SIGN and SUBMIT the original of this form to the City Procurement Office with the proposal response offer. An unsigned "Vendor's Proposal Offer", late proposal response and/or a materially incomplete response will be considered non-responsive and rejected.

Proposal offeror is to type or legibly write in ink all information required below.

Company Name	<u>CHAPMAN CHEVROLET / ISUZU</u>		
Company Mailing Address	<u>1717 - E BASELINE RD.</u>		
City	<u>TEMPE</u>	State	<u>AZ.</u> Zip Code <u>85283</u>
Contact Person	<u>BILL TAGGART / LINDA</u>	Title	<u>SEMANALS FLEET MANAGER / DIRECTOR</u>
Phone No.	<u>480-838-1234</u>	FAX No.	<u>480-820-1437</u> E-mail <u>BILL.TAGGART@CHAPMANCHOICE1</u>
<u>Company Tax Information:</u>			
Arizona Transaction Privilege (Sales) Tax No.	<u>07 560078 B</u>	Or	
Arizona Use Tax No.	_____		
Federal I.D. No.	<u>86-0895836</u>		
City & State Where Sales Tax is Paid	<u>Tempe</u>		<u>AZ</u>
If a Tempe based firm, you must indicate your Tempe Transaction Privilege (Sales) Tax No.	<u>07 560078 B</u>		

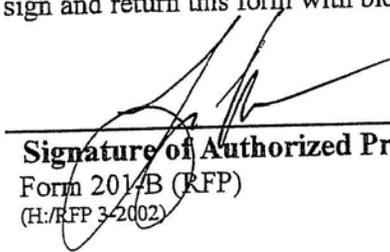
## THIS PROPOSAL IS OFFERED BY

Name of Authorized Individual (Type or Print in ink) BILL TAGGART

Authorized Individual's Title (Type of Print in ink) FLEET MANAGER

## REQUIRED SIGNATURE OF AUTHORIZED PROPOSAL OFFEROR (Must Sign in Ink)

By signing this Bid Offer, Bidder acknowledges acceptance of all terms and conditions contained herein and that prices offered were independently developed without consultation with any other bidder or potential bidder. In accordance with A.R.S. 35-397, the offeror hereby certifies that it does not have scrutinized business operations in Iran or Sudan. Failure to sign and return this form with bid response will result in a non-responsive bid response.

  
Signature of Authorized Proposal Offeror

Form 201/B (RFP)  
(H:/RFP 3-2002)

12/3/08  
Date

## Specifications

Minimum desired specifications for Police Patrol vehicles designed for Police work up to and including high speed emergency vehicle operations. Any exceptions to the desired specifications must be noted and explained.

Information provided to questions within the specification will be evaluated to determine suitability of unit for use by the City. Suitability will solely be determined by the City of Tempe

Item	Description	Vendor Response		
		Yes	No	Exception
<b>Mechanical</b>				
1.	Midsized vehicle class - wheelbase between 110" and 119.9"	✓		
	State wheelbase of vehicle bid: 110.5 IN.			
2.	Preferred Engine, V6, flex fuel			
	State engine type: 3.9 VVT			
	Fuel type: GAS. - E85.			
	State engine displacement: 3.9 LITER			
	State HP for engine: 233 HP			
	State estimated EPA City mileage for vehicle with proposed engine: 17			
3.	Battery, heavy duty, 12 volt with 750 CCA minimum.	✓		
	State CCA: 720 CCA WITH BATTERY RUNDOWN PROTECTION			
4.	Alternator 150 amp minimum.	✓		
	State mfg and size: DENSO SC2 150 AMP.			
5.	Transmission, minimum 4 speed automatic with overdrive.	✓		
	State Transmission type: AUTO OVERDRIVE			
6.	Front wheel drive preferred	✓		
	Power 4 wheel antilock disc brakes.	✓		
	Size of front disc: 11.9"			
	Size of rear disc: 10.9"			
	Braking distance 60 to 0 MPH:			
7.	Heavy-Duty (high capacity) cooling system with extended life coolant.	✓		
8.	Stainless steel exhaust system	✓		
9.	Engine, Transmission, Power Steering and Engine Oil cooling supplied.	✓		
10.	Minimum 15 gallon fuel capacity.	✓		
	Fuel capacity of vehicle: 17 GAL.			
11.	Tire pressure monitoring system with operator notification in the driver's field of view.	✓		
12.	Speed rated "V" tires mounted on steel wheels.	✓		
	Size & Brand: PIRELLI 225/60R16			
13.	Full size spare tire and wheel mounted in trunk.	✓		
14.	Bolt on metal (chromed) wheel center cap.	✓		

Item	Description	Vendor Response		
		Yes	No	Exception
15.	Extended life – Iridium Tip Spark Plugs and wires that are designed to reduce radio frequency noise levels including operating frequencies in the 38 MHz to 58 MHz range.	✓		
<b>Interior</b>				
16.	Front manual, single zone air conditioning system with air filtration.		✓	DUAL ZONE WITH AIR FILTRATION
17.	Heavy duty dealer installed carpeted floor mats for the front.	✓		
18.	Factory tinted glass	✓		
19.	Power windows.	✓		
20.	Power door locks with programmable lockout options.	✓		
21.	AM/FM Stereo with clock, exterior mounted antenna's are not acceptable, in glass mounted types only.	✓		
22.	Driver and Passenger frontal air bags.	✓		
23.	High density foam bucket driver and passenger seats with seat back security panel. Six way power drivers seat with lumbar adjustments. Cloth seat covering on front seats, ebony color.	✓		
24.	Rear bench style seat, easily removable, vinyl covering. Matching color.	✓		
25.	Speedometer, certified	✓		
	Type of Speedometer: 140 MPH ANALOG			
26.	Adjustable tilt steering column	✓		
27.	Gear shift lever mounting on the steering column.	✓		
28.	Ignition controlled inside trunk safety release.	✓		OPTION A98
29.	Electric rear window defogger.	✓		
<b>Exterior</b>				
30.	Single key system where doors and ignition operate with the same key. All cars are keyed differently, 5 keys provided with each ordered unit.	✓		
31.	Left and Right remote electric rear view mirrors.	✓		
32.	Intermittent windshield wipers with washer.	✓		
33.	Exterior color Chevy SEO color scheme #W012 code 1 BFA (White) code 2 BFQ (Black)	✓		
<b>Warranty</b>				
34.	Minimum 3 year, 36,000 mile warranty.	✓		
	State Warranty Offered: 3YR 36,000 MI BUMPER TO BUMPER, 5YR 100,000 POWERTRAIN			
35.	Delayed warranty start.	✓		
36.	MCO provided at time of delivery.	✓		
<b>Required Add Ons</b>				
	For clarification purposes Chevrolet SEO codes will be used to describe the following preferred police package upgrades.			
37.	SEO code T53, lamps, alternating flashing trunk lid warning.	✓		
38.	SEO code 6C7, lighting, front auxiliary dome.	✓		
39.	SEO code 7Y6, inoperative dome light.	✓		
40.	SEO code A98, ignition controlled trunk release.	✓		

Item	Description	Vendor Response		
		Yes	No	Exception
41.	SEO code 7X6, spot light mounted on driver's side.	✓		
42.	SEO code 6J7, headlight flasher system.	✓		
43.	SEO code WX7, auxiliary speaker wiring.	✓		
44.	SEO code 6J3, grill lamp and speaker wiring.	✓		
45.	SEO code 6J4, horn siren circuit wiring.	✓		
<b>Optional Add Ons</b>				
46.	Heavy Duty black rubber floor covering front and rear.	✓		
47.	Rear bench style seat with Cloth covering	✓		
48.	SEO code 6B2, Rear inoperative door handles.	✓		
49.	SEO code 6N6, Rear inoperative inside door locks.	✓		
50.	SEO code 6N5, rear power windows operate only from driver's position.	✓		

## Proposal Questionnaire

1. Address of your firm 1717 E. Baseline Rd Tempe AZ 85283

2. Please list the address of your local facility to provide service work on vehicles.  
1717 E. Baseline Rd Tempe AZ 85283

3. Does your company have factory trained personnel to perform warranty and maintenance work?  
Yes  No

4. Does your dealership stock a full line of repair/maintenance parts for the vehicle platform being proposed?  
Yes  No

5. What is the parts inventory value for the vehicle you are bidding?  
We carry 1 million in GM parts

6. How quickly can you secure parts that are not in stock at dealership? Explain process.  
Parts are located through other dealers the same day. If part is not local we will overnight the part.

7. Will your company assign a local representative to the City if awarded this contract?  
Yes  No   
If yes, please list name and title. Bill Taggart Fleet Sales

8. Does your firm agree to all the terms and conditions of this RFP?  
Yes  No   
If no, please explain.

9. Will your company assign a local representative to the City if awarded this contract?

Yes  No

If yes, please list name and title.

Bill Taggart Fleet Sales  
\_\_\_\_\_  
\_\_\_\_\_

10. What is the anticipated delivery time after receipt of order? 60 days

11. Please list three references (government preferred) to whom you have provided similar vehicles.

Company	Contact Name	Telephone #
<u>City of Phoenix</u>	<u>Mike Meloy</u>	<u>602 495-7545</u>
<u>Adot</u>		<u>602 712 7579</u>
<u>City of Mesa</u>		<u>480 644-4520</u>

12. State warranty term 3 year / 36,000 miles and conditions:

5 year / 100,000 mile Drivetrain  
\_\_\_\_\_  
\_\_\_\_\_

12. Do you offer any additional warranty?

Yes  No

State price, period and terms: \$ 3300 36m / 100,000 miles Ø Ded  
\$ 3940 72m / 100,000 miles Ø Ded  
\$ 3560 60m / 100,000 miles Ø Ded  
 \_\_\_\_\_  
 \_\_\_\_\_

Quantity shown are estimated annual purchases – actual purchases quantities may vary from these amounts and will be made via multiple purchases.

The price request for alternate colors are to establish pricing for potential purchases only.

ITEM NO.	DESCRIPTION OF REQUIRED MATERIAL, SERVICE OR CONSTRUCTION	QTY	UNIT	UNIT PRICE	EXTENDED PRICE
1.	Police Patrol Vehicles – black on white (SEO color scheme #W012) per required specifications	24	Ea.	\$ <u>22499<sup>00</sup></u>	\$ <u>539976<sup>00</sup></u>
	Manufacturer and Model Number:				
	<b>Options Pricing</b>				
	Heavy Duty black rubber floor covering front and rear.			\$ <u>74<sup>70</sup></u>	
	Rear bench style seat with Cloth covering			\$ <u>0</u>	
	SEO code 6B2, Rear inoperative door handles.			\$ <u>24<sup>90</sup></u>	
	SEO code 6N6, Rear inoperative inside door locks.			\$ <u>20<sup>75</sup></u>	
	SEO code 6N5, rear power windows operate only from driver's position.			\$ <u>29<sup>05</sup></u>	

Pricing information – vehicles may be purchased in these colors

Car in white – per required specifications

\$ <1240<sup>85</sup>>

Car in Victory Red - Chevy 74U paint code – per required specifications

\$ <1240<sup>85</sup>>

\* Applicable Tax 8.1 %

\* State correct jurisdiction to receive sales tax on the Vendor's Bid Offer, form CS-P201 (B) included in this Invitation for Bid document.

Less prompt payments discount terms of 0 % 0 days/ or Net 30 days. (To apply after receipt and acceptance of an itemized monthly statement.) For bid evaluation purposes, the City cannot utilize pricing discounts based upon payments being made in less than 30 days from receipt of statement.

Ordering and Invoice Instructions

In order to facilitate internal control and accounting, each City Department will order and must be invoiced separately. Monthly invoices must be segregated by City Department number and mailed or delivered directly to the City Customer Department. For most materials, there will be between three - (3) and six - (6) ordering departments. At the time an order is placed, the contractor must obtain the ordering department's cost center numbers for billing purposes. The use of the

