Tempe

Minutes
Neighborhood Advisory Commission
November 5, 2008

Minutes of the Neighborhood Advisory Commission (NAC) held on November 5, 2008, 5:30 p.m. – 7:00 p.m. at the Apache Boulevard Police Substation Community Room, 1855 East Apache Boulevard, Tempe, Arizona.

(MEMBERS) Present: Erik Anthony Aldrete, Tom Catlaw, Don Calender, Pete De Mott, Greg Ellison, Kevin Kaesberg, Joochul Kim, Ira King, Susan Knudson, Alex Podressoff, Lisa Roach, John Sanborn, Jason Short, Jeffrey Sheppard, William Wagner, Michael Wasko.

(MEMBERS) Excused Absences: Andy Hall, Joe Pospicil, Woody Wilson

City Staff Present: Elizabeth Thomas, Neighborhood Services Specialist

Agenda Item 1 – Call to Order
Chair Kaesberg called the meeting to order at 5:30 p.m.

Agenda Item 2 – Public Comment
There was none.

Agenda Item 3 – Consideration of Minutes: October 1, 2008 meeting
The minutes for the October 1, 2008 meeting could not be considered. The packet inadvertently included the September 3, 2008 meeting minutes which had previously been approved.

Agenda Item 4 – Discussion of Potential Neighborhood Workshop Topics
Commissioner Wasko quickly provided an overview of the October 21, 2008 Outreach Committee meeting. Commissioners were reminded that Donovan Rypkema, noted author and expert on the broad impacts and benefits of historic preservation, was formally confirmed as the event keynote speaker. His speech will be sponsored by the Tempe Historic Preservation Foundation (THPF) who will also cover all associated costs.

In keeping with the concept of creating an event theme linking the keynote address with the workshops, committee members suggested the following breakout session topics along with potential speakers:

1. Historic preservation and its long term impacts, Donovan Rypkema
2. What historic preservation can mean to a commercial downtown area, Vic Linoff
3. Carl Hayden Campus for Sustainability, Mayor Hallman
4. Preserving your Neighborhood's History through Oral Histories, Dan Killoren, Program Coordinator for Global Resolve, Historic Preservation Commission member and Historic Museum Board member or Dr. Santos Vega, Professor Emeritus of the Hispanic Research Center Arizona State University, author and historian

Discussion took place regarding the proposed event theme and this year's more narrow focus of event breakout sessions. Breakout sessions previously have covered more common topics. The possibility that different topics could attract new participants was noted. Commissioners

Roach and Ellison shared their positive experiences with Oral Histories. Per Commissioner Roach, both Oral History speakers are available.

Adding tables or kiosks with information about city programs and services such as Fire Department, Police Department, Code Compliance and Transportation modes was again discussed. Elizabeth Thomas added that bags could be provided so that participants can pick up topical information and depending on the set up have opportunities to ask staff questions.

Approaching print deadlines necessitated a decision be made on workshop topics. Commissioner Wasko made a motion to approve all four of the suggested topics. Commissioner Calender seconded the motion. The motion was approved unanimously. Outreach commissioners will work with staff to confirm suggested presenters.

Agenda Item 5 – Approval of Neighbor of the Year Awards

Commissioners briefly reviewed the recommended changes to the Neighbor of the Year Awards application. The application is moving away from an essay format instead requiring that nominators specifically identify how the nominee exhibits each of the seven identified criteria. This change will more closely align the application with the evaluation forms and is intended to improve and simplify the review process.

Individual nominations as well as group nominations will be accepted this year but the group nominations have not been highlighted. Additionally, the previous application implied that all nominees will receive an award. The updated application no longer does.

The deadline for applications is February 29, 2009 and submissions will be reviewed at the March Commission meeting. Commissioner Calender made a motion to accept the application changes. Commissioner Roach seconded the motion. The motion passed unanimously.

Agenda Item 6– Update on Rental Housing Task Force Recommendations

The Rental Housing Task Force last convened in September 2007. Commissioners were provided a brief summary of the status of Task Force recommendations at that time in their packet.

Elizabeth Thomas stated that the Quality of Life Working Committee chaired by Mayor Hallman with Council members Arredondo, Mitchell and Navarro as members will be holding its first meeting in January 2009. The work plan has not been approved yet but may include rental housing related issues.

Commissioners expressed a desire for additional information specific to the Task Force results noting that some of the recommendations were forwarded to Council Committees and/or passed by City Council and have now been in effect for some time. The suggestion was made to request the Mayor reconvene the Task Force for an update on the current status of all recommendations, a review of how any processes implemented are working and a look at any recommendations that have not been implemented.

Commissioner De Mott made a motion to request the Mayor reconvene the Ad Hoc Rental Housing Task Force to provide an update and again review the status of all recommendations. Commissioner Roach seconded the motion. The motion passed with 14 yes votes and two abstentions.

Agenda Item 7 – Residential Permit Parking Update

Elizabeth Thomas confirmed that the recommended change to the Residential Permit Parking Program (RPP) made by the Commission at the September 3, 2008 meeting was forwarded as requested in a memo to Traffic Engineering staff. The recommendation stated that only single family homes will be considered for up to 2 parking permits and that additional permits would be

available for purchase by resident family members for additional vehicles. This was intended to address concerns that the intent of the RPP was not being met in single family neighborhoods, particularly those with multi-family dwellings. The recommendation was included in packet information and noted at both the October 14th Transportation Advisory Commission and the October 28th Council Transportation Committee meeting. This recommendation was considered but not implemented as one of the proposed program changes.

Program changes include revisions made to the resident information form which outlines the rules of the program. All residents who obtain a permit will now be required to sign the form stating they understand the rules of the program and that the permits will be used for personal use only. Additionally, a policy change was made stating that "A request for more than 3 permits for any address shall trigger a review by staff for occupancy requirements. No additional permits shall be granted until a review has taken place and confirmation is given that the residence satisfies the occupancy requirements as established by code."

Discussion took place regarding why this recommendation was not implemented and how it might be reconsidered. It was suggested that this concern as well as others about the processes recommendations go through (not limited to) could potentially be addressed through the request to reconvene the Ad Hoc Rental Housing Task Force.

Agenda Item 8 – Committee Reports

A. Codes Committee

The committee did not meet in October.

B. Green/Sustainability Committee

Meeting minutes were distributed. See Attachment A. The committee met October 21, 2008. Commissioners Knudson and Shepperd were appointed as co-chairs. The committee decided unanimously to focus their attention on raising awareness about and expanding participation in current waste and energy programs and encouraging personal initiatives. The next meeting will be held November 18 at 5:30 p.m. at the Pyle Adult Recreation Center.

C. Affordable Housing Committee

Meeting minutes were distributed. See Attachment B. The committee held a joint meeting with the Housing Council Committee on October 9, 2008. A committee chair was not elected as there was not a quorum.

D. Outreach Committee

The Outreach committee met October 21, 2008. See Attachment C. Commissioner Roach indicated she is continuing to work on the Friends of Neighborhood concept in terms of locating those groups who might be able to assist those in need with landscaping and light yard work needs and with Code Compliance in identifying who might benefit from this assistance. Commissioner Catlaw requested he be removed from Outreach Committee membership.

Agenda Item 9 – Proposed Agenda Items for December 3, 2008

South Corridor Update
Committee Reports
Neighborhood Council Committees
Chair and Vice Chair Nominations Discussion

Agenda Item 10 – Adjournment

Meeting was adjourned at 7:00 p.m.

Prepared by: Elizabeth Thomas, Neighborhood Services Specialist

ATTACHMENT A

Tempe

Minutes
Neighborhood Advisory Commission
Green Sustainability Committee Meeting
Tuesday, October 21, 2008

Minutes of the Neighborhood Advisory Commission Green Sustainability Committee, October 21, 2008, 5:30 p.m. Pyle Center, 655 E. Southern.

(MEMBERS) Present: Kevin Kaesberg, Ira King, Susan Knudson, Jeff Sheppard, Jason Short.

(MEMBERS) Absent:

City Staff Present: None.

Guests Present: John Sanborn.

Agenda Item 1 – Call to Order
Meeting started 5:40 p.m.

Agenda Item 2 – Selection of Green Sustainability Committee Chair
Chair Kaesberg made a motion to appoint Commissioners Knudson and Sheppard as co-chairs. Commissioner King seconded the motion. The motion passed unanimously.

Agenda Item 3 – Definition of 'Green/Sustainability'
Discussed what green/sustainability means in relation to the NAC and neighborhoods.

Agenda Item 4 – Types of Neighborhood Initiatives to Pursue
Commissioner Sheppard shared information from a meeting with George Brooks, a scientist who works in this area. He spoke of the importance of focusing on a few concrete things and his initiative providing 'kits' to residents in low income housing to reduce energy and water consumption. Discussed internal Tempe initiatives, for the benefit of members who missed the October NAC meeting. Discussed the "50 Greenest Cities."

Agenda Item 5 – Desired Outcome of Initiatives or Goals
Decided unanimously that the initial goal for our committee is to try to raise awareness about and expand participation in current waste and energy programs and encourage personal initiatives. Jeff will speak with SRP and APS and share information at our next meeting. Kevin will share information about recycling initiatives both residential and commercial. Susan will investigate the specifics of toxic and hazardous waste disposal.

The next meeting we will review information and develop ideas about reaching out to our community to maximize the green benefits of current programs.

Next meeting 11/18/08 at 5:30PM at the Pyle Center and someone else will take minutes.

Adjournment
Meeting adjourned at 7:00 p.m.
Submitted by Commissioner Knudson

ATTACHMENT B

Minutes
Neighborhood Advisory Commission
Neighborhood Affordable Housing Committee and Housing Council Committee
Joint meeting Thursday October 9, 2008

Minutes of the Neighborhood Advisory Commission Housing committee meeting held on Oct. 9, 2008, Tempe Public Library, Connections Café, 3500 S Rural Road.

Members present: Tom Catlaw, Lisa Roach, Shana Ellis, Corey Woods
Members absent: Andy Hall, Pete DeMott, Greg Ellison
City Staff present: Elizabeth Thomas, Jan Hort
Guests present: John Sanborn

Agenda Item 1 – Call to Order
Meeting was called to order at 6:05 PM

Agenda Item 2 – Public Comment
A call for any public comment was made without any responses

Agenda Item 3 – Election of Affordable Housing Committee Chair
No vote taken for committee chair, needed a quorum

Agenda Item 4 - Information and Discussion on Affordable Housing Programs in Tempe
A brief history of why the council housing committee was formed and how the NAC became involved. Updates were provided on the following:

- Amount of federally funded programs (and/or) how many households it represents: $776,767.00 in CDBG and HOME finds assisted a total of 37 households. Section 8 expended $8,241,781.00 and assisted 1080 families.
- Mobile Home relocation ordinance, a drafted ordinance is currently being reviewed by the City attorney's office.
- Neighborhood revitalization programs, mostly federally funded that help neighborhoods. They deal with the acquisition and demolition of slum and blighted properties, full rehabilitation of owner occupied homes to help low/moderate income bring home into code, emergency rehabilitation grants to assist low/moderate income families with repairs that directly alleviate immediate health and safety concerns and down payment assistance to first time low/moderate income homebuyers which help improve a neighborhood's owner occupancy rate.
- Statewide Housing Assistance, the Arizona department of housing's community revitalization program provides development grants to towns and cities with a population of fewer than 50,000 and to counties with an unincorporated population of fewer than 200,000.
- A housing trust fund proposal came to council in May, and a draft is almost complete.

Future ideas for council committee discussed; Create a working plan, look at vacant lots that are owned by COT for affordable housing options, Inclusionary zoning, raise awareness on what affordable housing, workforce housing and section 8 housing really are, Working with community and faith based groups for homeless solutions, revisit rental issues and follow up on rental task force recommendations, innovative ideas for dealing with NIMBY issues and rehabilitation programs.

Agenda Item 5 – Adjournment
The meeting was adjourned at 7:30 PM.
Prepared by Lisa Roach

ATTACHMENT C

Tempe

Minutes
Neighborhood Advisory Commission
Outreach Committee Meeting
Tuesday, October 21, 2008

Minutes of the Neighborhood Advisory Commission Outreach Committee, October 21, 2008, 5:30 p.m. Tempe Library Connections Cafe

(MEMBERS) Present: Woody Wilson, Mike Wasko, Lisa Roach

(MEMBERS) Absent: Tom Catlaw, Don Calender

City Staff Present: Shauna Warner

Guests Present: N/A

Agenda Item 1 – Call to Order
Meeting started 5:30 p.m.

Agenda Item 3 – Finalize List of Neighborhood Workshop Breakout Sessions
Agenda Item 3 was discussed first and focused on finalizing the Neighborhood Leadership Workshop, April 18th, 2009. Commissioner Wilson reported that Donovan Rypkema has confirmed his appearance as keynote speaker for the event. His speech will be sponsored by the Tempe Historic Preservation Foundation, and THPF will pay all costs.

Shauna Warner suggested that because Mr. Rypkema is such a well-known expert on the economic benefits of historic preservation, that we expand the workshops to include a range of related topics. She suggested Mr. Rypkema conduct one of the breakout sessions himself and answer questions about what historic preservation means to a community in the long-term. All commissioners agreed.

Another workshop proposed would be what historic preservation can mean to a commercial, downtown area, such as the Mill Avenue District. Commissioner Wilson suggested that Victor Linoff conduct that workshop, as he is a local expert on the subject. Commissioner Wilson will contact Mr. Linoff and see if he is available to conduct the session.

Commissioner Wilson suggested another workshop dealing with the Carl Hayden Campus for Sustainability and what that will mean to the future of North Tempe and Papago Park. He suggested Mayor Hallman may want to conduct that workshop, and that he will contact the mayor with the idea.

One more workshop will remain to be decided by the NAC members at the monthly meeting on Nov. 5th. Commissioner Roach suggested that we somehow include either a workshop, or a video loop in the lobby of the Oral Histories in the Tempe Historical Museum Collection. This

archive is valuable resource for information about Tempe and its history. The committee acknowledged that this was a good idea and we should find a way to include it on April 18th.

Since public safety and community issues are always relevant at the Neighborhood Leadership Workshop, staff will contact the police, fire, transportation and parks departments to set up staffed, informational kiosks at the Pyle Center on April 18th.

Agenda Item 4 – Develop and Coordinate Neighbor of the Year Awards

Neighbor of the Year Awards – Discussion on how the awards will be presented and a review of the evaluation form. Shauna Warner presented last year's evaluation form. Commissioner Wilson inquired about a limit on group awards, as the awards are expensive. Shauna Warner suggested certificates and Tempe binders as awards for larger groups.

Agenda Item 2 – Revisit Friends of Neighborhood Concerpt

Commissioner Wilson revisited Commissioner Roach's concept of a Tempe Neighborhood Corp, or Friends of Neighborhoods to assist older people with light yardwork and landscaping. It was suggested that Codes Enforcement deal with these referrals and pass them along to the appropriate agencies.

Adjournment

Meeting adjourned at 6:55 p.m.

Submitted by Woody Wilson