

Staff Summary Report



Council Meeting Date: 01-08-2009

Agenda Item Number: _____

SUBJECT: Request approval of a one-year renewal of contracts with Baker and Taylor, Inc., and BWI for the purchase of library books and non-print media for the Tempe Public Library.

DOCUMENT NAME: 20090108fst03 **PURCHASES (1004-01)**

SUPPORTING DOCS: No

COMMENTS: (T005-038-01 and 02) Total amount not to exceed \$600,000.

PREPARED BY: Ted Stallings, CPPB, Procurement Officer, 480-350-8617

REVIEWED BY: Michael Greene, CPM, Central Services Administrator, 480-350-8516
Tom Canasi, Community Services Manager, 480-350-5305
Teri Metros, Deputy Community Services Manager, 480-350-5551

**LEGAL REVIEW AS
TO CONTRACT FORM
ONLY:** N/A

FISCAL NOTE: Sufficient funds have been appropriated in cost center 2440 for the anticipated expenditures in the current fiscal year.

RECOMMENDATION: Approve the renewal of the contracts.

ADDITIONAL INFO: Staff is requesting that the contracts be renewed for an additional year under the available renewal options. These contracts are used for the purchase of library books and non-print media for the Tempe Public Library. There is no price increase associated with this renewal.