

## Staff Summary Report

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**Council Meeting Date:** 12-11-2008

**Agenda Item Number:** \_\_\_\_\_

**SUBJECT:** Request approval to utilize a one-year State of Arizona contract with Grainger for industrial supplies and equipment used by various City departments.

**DOCUMENT NAME:** 20051211fsta07

**PURCHASES (1004-01)**

**SUPPORTING DOCS:** No

**COMMENTS:** (Contract #EPS060050) Total cost of this contract shall not exceed \$300,000.

**PREPARED BY:** Tony Allen, Procurement Officer, 480-350-8548

**REVIEWED BY:** Michael Greene, Central Services Administrator, 480-350-8516  
Glenn Kephart, Public Works Manager, 480-350-8205

**LEGAL REVIEW AS  
TO CONTRACT FORM**

**ONLY:** N/A

**FISCAL NOTE:** Sufficient funds have been appropriated in various City wide cost centers for the anticipated expenditures in the current fiscal year.

**RECOMMENDATION:** Approve the utilization of the contract.

**ADDITIONAL INFO:** The State of Arizona issued a solicitation and awarded a one-year contract for industrial supplies and equipment. The contract contains cooperative language allowing other agencies to utilize the contract. Staff is requesting approval to utilize the State of Arizona contract which offers products that meet the needs of the City and are offered at competitive pricing.