



Minutes of the Community Special Events Task Force Meeting held on November 4, 2008,

## Minutes Community Special Events Task Force Meeting November 4, 2008

1:00pm Library Board Room, 3500 S. Rural Road, Tempe, Arizona

**City Staff Present:** Buck Rogers (PD), Allyson Roasch (PD), Joe Schiefer (PD), John Ferrin (PD), Deems Shepard (FD), Craig Hayton (Parks), David McAllister (Risk Mgmt.), Kay Savard (Tax & License), Julian Dresang (Transportation), Dilanna Willstead (Transit), Jeff Tamulevich (Signs and Use Permits), Joe O'Connor (Recreation), Chad Holmes (Recreation), Jonni Wolfe (Recreation), Jared Wilson (Recreation), Michelle Konnath (Recreation), Jodie Garth (Recreation).

**Guests Present:** Jeffrey Wilson (Pros Soccer Thanksgiving Block Party), Emily Baker (Lifetime Fitness for Reindeer Run), Ed Duba (Irongirl), Shelton Steele (BBQ Island Inc), Pete Celantoni (SWAT Towing), Stephanie Nowakc (Tempe CVB).

### **Meeting convened at 1:02 p.m.**

Michelle Konnath, Special Event Supervisor, called the meeting to order and gave opening remarks regarding process and procedure. She made a call to the audience asking if anyone not on the agenda wanted to address the committee. There was no response.

### **I. Events for Final Review**

- A. There are no events for final review.

### **II. Events for Initial Review**

- A. Emerald Design Center Tent Sale, Friday, November 14 – Sunday November 16, 2008 (8425 S. Emerald Dr.): Buck Rogers made a motion to approve this event. It was seconded by Chad Holmes. It was the consensus of the committee to approve the event.
- B. Tempe Thanksgiving Soccer Block Party (Thursday, November 27, 2008 (Tempe Diablo Stadium): Jeff Tamulevich made a motion to approve this event with the stipulation that proper insurance requirements were met, an off-duty police agreement was received, all vendors are properly permitted and a site map was received. It was seconded by Kay Savard. It was the consensus of the committee to approve the event with the mentioned stipulations.
- C. Iron Girl Tempe 10 Mile and 5K Run, Saturday, December 6, 2008 (Tempe Beach Park): Chad Holmes made a motion to approve this event with the stipulation that all insurance requirements were met, vendors are properly permitted and a deposit was received. It was seconded by Buck Rogers. It was the consensus of the committee to approve the event with the mentioned stipulations.

- D. Reindeer Run, Sunday, December 14, 2008 (Tempe Beach Park): Jared Wilson made a motion to approve this event. It was seconded by Chad Holmes. It was the consensus of the committee to approve the event.
- E. Insight Bowl Block Party, Wednesday, December 31, 2008 (Tempe Beach Park and Mill Ave. District): Buck Rogers made a motion to table this event. It was seconded by Chad Holmes. It was the consensus of the committee to table the event.
- F. Lantern Walk, Friday, November 14, 2008 (A Mountain): Chad Holmes made a motion to table this event. It was seconded by Jeff Tamulevich. It was the consensus of the committee to table the event.

### **III. Events Pending Approval of Special Event Liquor License**

- A. Fiesta Events for Insight Bowl Block Party, Wednesday, December 31, 2008 (2<sup>nd</sup> St. & Mill Ave.): Buck Rogers made a motion to table this license request. It was seconded by Chad Holmes. It was the consensus of the committee to table the request.
- B. Fiesta Events for Insight Bowl Block Party, Wednesday, December 31, 2008 (3<sup>rd</sup> St. & Mill Ave.): Buck Rogers made a motion to table this license request. It was seconded by Chad Holmes. It was the consensus of the committee to table the request.
- C. Fiesta Events for Insight Bowl Block Party, Wednesday, December 31, 2008 (4<sup>th</sup> St. & Mill Ave.): Buck Rogers made a motion to table this license request. It was seconded by Chad Holmes. It was the consensus of the committee to table the request.
- D. Fiesta Events for Insight Bowl Block Party, Wednesday, December 31, 2008 (6<sup>th</sup> St. & Mill Ave.): Buck Rogers made a motion to table this license request. It was seconded by Chad Holmes. It was the consensus of the committee to table the request.
- E. Fiesta Events for Insight Bowl Block Party, Wednesday, December 31, 2008 (7<sup>th</sup> St. & Mill Ave.): Buck Rogers made a motion to table this license request. It was seconded by Chad Holmes. It was the consensus of the committee to table the request.
- F. Fiesta Events for Insight Bowl Block Party, Wednesday, December 31, 2008 (Rio Salado & Mill Ave.): Buck Rogers made a motion to table this license request. It was seconded by Chad Holmes. It was the consensus of the committee to table the request.
- G. Tempe Convention and Visitors Bureau for Ford Ironman, Friday, November 21 and Monday, November 24, 2008 (Tempe Arts Park): Chad Holmes made a motion to approve this license request. It was seconded by Jonni Wolfe. It was the consensus of the committee to approve the request.

### **IV. Events Pending Approval of Extension of Premises**

- A. Monti's La Casa Vieja for Ford Ironman, Sunday, November 23, 2008 (100 S. Mill Ave.): Buck Rogers made a motion to approve this extension of premise. It was seconded by Chad Holmes. It was the consensus of the committee to approve the extension.

**V. Events for Post Review**

- A. Arts and Crafts Boutique at Pyle on Oct 24 & 25: No problems reported.
- B. Walk for Life at Grace Community Church on Oct 25: No problems reported.
- C. Mad Science at Library Complex on Oct 25: No problems reported.
- D. Walk for Lupus at Kiwanis Park on Oct 25: No problems reported.
- E. SOMA Triathlon at TBP on Oct 26: No problems reported.
- F. Tour de Tempe on city streets on Oct 26: No problems reported.
- G. Escalante Halloween at Escalante on Oct 30: No problems reported.
- H. Halloween Carnival at Kiwanis Park on Oct 31: Need to arrange for a street sweeper to come in after the event next year. No problems reported.
- I. Broadmor neighborhood Block Party on Oct 31: They didn't set up according to the site map but made the necessary adjustments when asked. No other problems reported.
- J. Walk to Cure Diabetes at TBP on Nov 1: No ADOT permit was secured. No other problems reported.
- K. Scout-O-Rama at Kiwanis Park on Nov 1: More than 190 illegal parking tickets were issued. There was at least one food vendor not properly licensed.
- L. Walk Now at TBP on Nov 2: No problems reported.

Meeting adjourned at 1:46 pm.

The Committee's next meeting is November 18, 2008 at 1:00pm.

Prepared by: Jodie Garth

Reviewed by: Michelle Konnath

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Michelle Konnath  
City of Tempe  
Special Event Supervisor