



Staff Summary Report

Council Meeting Date: 11/20/2008

Agenda Item Number: _____

SUBJECT: Request approval of a one-year renewal of a contract with Somerset Landscape Maintenance, Inc. for the purchase of palm tree trimming services.

DOCUMENT NAME: 20081120fslg02 **PURCHASES (1004-01)**

SUPPORTING DOCS: No

COMMENTS: (T08-023-01) Total amount not to exceed \$55,000.

PREPARED BY: Lisa Goodman, CPPB, Procurement Officer, 480-350-8533

REVIEWED BY: Michael Greene, CPM, Central Services Administrator, 480-350-8516
Mark Richwine, Parks and Recreation Manager, 480-350-5325

**LEGAL REVIEW AS
TO CONTRACT FORM**

ONLY: N/A

FISCAL NOTE: Sufficient funds have been appropriated in 2511, 2512, 2551 to 2559, 4414, 4415, 6302799, 6399839 - 6672 for the anticipated expenditures in the current fiscal year.

RECOMMENDATION: Approve the renewal of the contract.

ADDITIONAL INFO: Staff is requesting that the contract be renewed for an additional year under the available renewal options. This contract provides for scheduled and as-needed maintenance for various types of palm trees. There is no price increase associated with this renewal.