Tempe

Minutes of the Community Special Events Task Force Meeting held on October 7, 2008, 1:00pm
Library Board Room, 3500 S. Rural Road, Tempe, Arizona

Minutes
Community Special Events Task Force Meeting
October 7, 2008

City Staff Present: Don Yennie (PD), Buck Rogers (PD), Kay Pence (PD), Joe Schiefer (PD), David McAllister (Risk Mgmt.), Ron Coleman (WUD), Bob Albin (Parks), Kay Savard (Tax & License), Julian Dresang (Transportation), Delanna Willstead (Transit), DeeDee Kimbrell (Rio Salado), Lupe Hernandez (Environmental), Jerry Hall (Recreation), Joe O'Connor (Recreation), Chad Holmes (Recreation), Jonni Wolfe (Recreation), Jared Wilson (Recreation), Michelle Konnath (Recreation), Jodie Garth (Recreation).

Guests Present: Tanya Chevez (City of Tempe Transportation), Veronica Carreon (City of Tempe Transportation), Jessie Spalding (City of Tempe Library), Paul Marquardt (Chuckbox), Rebecca Albrecht (ASU College of Liberal Arts & Science), Shannon Crane (DCB Extreme Adventures), Ashley Benedetto (JDRF), Kathie Gadberry (Autism Speaks), Ashly Childers (Avnet), Lupe Harriger (WTS), Katy May (SunCor), Meagan Jackman (SunCor), AJ Hunter (Baseline Sports Bar), Kari Sliva (Tempe Chamber), Sherri Hines (Walk to Save Animals), James Grone (V-Day Parade), Pete Calatani (SWAT), Rose Duarte (Tempe Historical Society).

Meeting convened at 1:00 p.m.
Michelle Konnath, Special Event Supervisor, called the meeting to order and gave opening remarks regarding process and procedure. She made a call to the audience asking if anyone not on the agenda wanted to address the committee. There was no response.

I. Events for Final Review

A. No events for final review.

II. Events for Initial Review

A. Asha Kids Walkathon, Saturday, October 11, 2008 (Tempe Arts Park): Ron Coleman made a motion to approve this event request with the stipulation that insurance requirements were met. It was seconded by Lupe Hernandez. It was the consensus of the committee to approve the event with the mentioned stipulation.
B. WTS Sustainability Summit, Friday, October 24, 2008 (200 E 5th Street): Kay Savard made a motion to approve this event request with the stipulation that a site-map was received and insurance was verified. It was seconded by Chad Holmes. It was the consensus of the committee to approve the event with the mentioned stipulations.

C. Lakeside Live Concert Series, Fridays, October 24, 31, November 7, 14, 2008 (Hayden Ferry Lakeside Promenade area): Chad Holmes made a motion to approve this event with the stipulation that all vendors were properly licensed. It was seconded by Jonni Wolfe. It was the consensus of the committee to approve the event with the mentioned stipulation.
D. Mad Science – Fire and Ice, Saturday, October 25, 2008 (Tempe Public Library Courtyard): Ron Coleman made a motion to approve this event with the stipulation that the fire department approved planned activities. It was seconded by Bob Albin. It was the consensus of the committee to approve the event with the mentioned stipulation.
E. Tour de Tempe, Sunday, October 26, 2008 (Kiwanis Park and various streets of Tempe): Chad Holmes made a motion to approve this event. It was seconded by Jared Wilson. It was the consensus of the committee to approve the event.
F. Tempe High School Homecoming Parade, Friday, October 31, 2008 (Mill Ave. from Tempe High School to Tempe Beach Park): Buck Rogers made a motion table this event until further details of the event can be discussed with the event promoters. It was seconded by Don Yennie. It was the consensus of the committee to table the event request.
G. Walk to Cure Diabetes, Saturday, November 1, 2008 (Tempe Beach Park and 5K Route): Chad Holmes made a motion to approve this event with the stipulation that insurance requirements were met and the deposit was received. It was seconded by Jared Wilson. It was the consensus of the committee to approve the event with the mentioned stipulation.
H. Avnet 16" Softball Desert Classic, Saturday and Sunday, November 1 & 2, 2008 (Tempe Sports Complex): Jonni Wolfe made a motion to approve this event with the stipulation that insurance requirements were met, a site-map showing beer garden area was received and full payment for Fire EMT and Police Off-Duty was received. It was seconded by Chad Holmes. It was the consensus of the committee to approve the event with the mentioned stipulation.
I. Walk Now for Autism, Sunday, November 2, 2008 (Tempe Beach Park and 5K Route): Chad Holmes made a motion to approve this event with the stipulation that Tempe EMT's were hired. It was seconded by Jonni Wolfe. It was the consensus of the committee to approve the event with the mentioned stipulation.
J. Outback Spa and Backyard Sale, Friday, November 7 – Sunday, November 16, 2008: Buck Rogers made a motion to approve this event with the stipulation that the insurance requirements were met and all vendors were properly permitted. It was seconded by Jared Wilson. It was the consensus of the committee to approve the event with the mentioned stipulations.
K. 2.4 Open Water Swim, Sunday, November 9, 2008 (Tempe Town Lake at Arts Park): Ron Coleman made a motion to approve this event with the stipulation that EMT coverage was verified and event and application fees were paid. It was seconded by Jared Wilson. It was the consensus of the committee to approve the event with the mentioned stipulation.
L. House of Tricks Wine Fiesta, Sunday, November 9, 2008 (114 E. 7th Street): Dilanna Willstead made a motion to approve this event. It was seconded by Kay Savard. It was the consensus of the committee to approve the event.
M. Veteran's Day Parade, Tuesday, November 11, 2008 (Mill Ave. and Tempe Beach Park): Jared Wilson made a motion to approve this event with the stipulation that insurance requirements were met. It was seconded by Don Yennie. It was the consensus of the committee to approve the event.

N. Walk to Save Animals, Saturday, November 15, 2008 (Tempe Beach Park and 5K Route): Ron Coleman made a motion to approve this event with the stipulation that all vendors were properly permitted. It was seconded by Jared Wilson. It was the consensus of the committee to approve the event with the mentioned stipulation.
O. ASU Homecoming Block Party and Parade, Saturday, November 15, 2008 (University Drive): Jared Wilson made a motion to approve this event with the stipulation that insurance requirements were met, all vendors were properly permitted, an off-duty police agreement was received and parade details were received. It was seconded by Jonni Wolfe. It was the consensus of the committee to approve the event with the mentioned stipulations.
P. 3rd Annual Big Love for Citrus Festival, Sunday, November 23, 2008 (Kiwanis Park Ruben Romero Corporate Picnic Area): Buck Rogers made a motion to approve this event with the stipulation that all vendors were properly permitted, neighbors were notified about entertainment and insurance requirements were met. It was seconded by Jared Wilson. It was the consensus of the committee to approve the event.

III. Events Pending Approval of Special Event Liquor License

A. Arizona Sailing Foundation for Lakeside Live Concert Series, Fridays, October 24, 31, November 7, 14, 2008 (80 E Rio Salado Parkway): Chad Holmes made a motion to approve this license request with the stipulation that all vendors were properly licensed. It was seconded by Jonni Wolfe. It was the consensus of the committee to approve the license with the mentioned stipulation.
B. Phoenix Sports Commission for Avnet Softball Tournament, Saturday and Sunday, November 1 & 2, 2008: Jonni Wolfe made a motion to approve this license request with the stipulation that insurance requirements were met, a site-map showing beer garden area was received and full payment for Fire EMT and Police Off-Duty was received. It was seconded by Chad Holmes. It was the consensus of the committee to approve the license request with the mentioned stipulation.
C. Tempe Historical Society for Wine Fiesta, Sunday, November 9, 2008 (114 E. 7th Street): Dilanna Willstead made a motion to approve this license request. It was seconded by Kay Savard. It was the consensus of the committee to approve the license request.
D. ASU College of Liberal Arts & Sciences and ASU Foundation for ASU Homecoming, (Tyler Mall), Saturday, November 15, 2008: Chad Holmes made a motion to approve this license request. It was seconded by Jonni Wolfe. It was the consensus of the committee to approve the event.
E. Ira A. Fulton School of Engineering for ASU Homecoming, (Tyler Mall), Saturday, November 15, 2008: Jared Wilson made a motion to approve this license request. It was seconded by Chad Holmes. It was the consensus of the committee to approve the license request.
F. Episcopal Church of the Epiphany, Thursday, October 30, 2008 (2222 S. Price Rd.): Chad Holmes made a motion to approve this license request. It was seconded by Ron Coleman. It was the consensus of the committee to approve the event.
G. Episcopal Church of the Epiphany, Friday, December 19, 2008 (2222 S. Price Rd.): Chad Holmes made a motion to approve this license request. It was seconded by Ron Coleman. It was the consensus of the committee to approve the event.

H. Tempe Chamber of Commerce for ASU FestDevil Homecoming Gala, Friday, November 14, 2008 (2000 Westcourt Way): Lupe Hernandez made a motion to approve this event. It was seconded by Jared Wilson. It was the consensus of the committee to approve the event.

IV. Events Pending Approval of Extension of Premises

A. Baseline Sports Bar, Saturday, October 25, 2008 (201 E. Baseline Rd.): Chad Holmes made a motion to approve this extension request. It was seconded by Ron Coleman. It was the consensus of the committee to approve the extension.
B. The Chuckbox, Saturday, November 15 and Friday, November 28, 2008 (202 E. University Dr): Don Yennie made a motion to approve this extension request. It was seconded by Jared Wilson. It was the consensus of the committee to approve the extension.

V. Events for Post Review

A. Splash and Dash at Tempe Town Lake on September 25: Future events will need to request blue staking if any staking is going to be done.
B. AVP Volleyball Challenge at Tempe Marketplace on September 25: No problems reported.
C. Ballet Under the Stars at Tempe Arts Park on September 26: No problems reported.
D. Stray Cat reception at 132 E. 6th Street on September 26: No problems reported.
E. Neighborhood Fall Fun Fest on 1565 E. Warner Rd on September 27: No problems reported.
F. Fiesta del Sol at Diablo Stadium on September 27: No problems reported.
G. Phoenix Fashion Week at SunCor, October 2-4, 2008: Underage drinker was cited. Event promoter was cited.
H. Jewel in the Desert Gala at 31 E. 5th Street on October 3: No problems reported.
I. Jewel in the Desert Reception at 31 E. 5th Street on October 4: No problems reported.
J. Oktoberfest at Tempe Beach Park, October 3-5: Two underage drinkers was cited. License holder was cited.
K. Gas Boat Championships at Kiwanis Park Lake, October 3-5: No problems reported.
L. A Walk to Remember at Kiwanis Park on October 4: No problems reported.
M. Reels and Wheels Movie Series at Library Complex on October 3: No problems reported.

Meeting adjourned at 2:51 pm.
The Committee's next meeting is October 21, 2008 at 1:00pm.

Prepared by: Jodie Garth
Reviewed by: Michelle Konnath

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Michelle Konnath
City of Tempe
Special Event Supervisor