

# Staff Summary Report

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**Council Meeting Date:** 04/17/08

**Agenda Item Number:** \_\_\_\_\_

**SUBJECT:** Request funding authorization to negotiate a professional services contract with MD Construction, Inc., for the design and construction of tenant improvements at 645 W. 24<sup>th</sup> Street.

**DOCUMENT NAME:** 20080417cdnc02 **COMMUNITY DEVELOPMENT ADMIN. (0406)**

**SUPPORTING DOCS:** No

**COMMENTS:** Total cost not to exceed \$200,000.

**PREPARED BY:** Neil Calfee, Deputy Community Development Manager (350-2912)

**REVIEWED BY:** Andrew Ching, City Attorney (350-8575)

**LEGAL REVIEW BY:** Cynthia McCoy, Assistant City Attorney (350-2187)

**FISCAL NOTE:** Project will be funded via Capital Improvement Fund for the Apache Boulevard Police Substation

**RECOMMENDATION:** Authorize funding and contract negotiation as presented.

**ADDITIONAL INFO:** The City is required via lease agreement to complete the tenant improvements for this building.

