
**Minutes
Facilities Committee
Subcommittee of Tempe Municipal Arts Commission
Wednesday, November 14 , 2007**

Minutes of the Facilities Committee held at 5 p.m. on November 14, 2007, at the Tempe Center for the Arts, 700 W. Rio Salado Parkway, Tempe, AZ.

MEMBERS Present:

Ed Coyoli, Chair
Robert Bortfeld
Nancy Goren
Richard Strange

City Staff Present:

Don Fassinger, Cultural Facilities
Administrator

MEMBERS Absent:

Donna Goyette
Lisa Morley

Meeting convened at 5:10 p.m. (Agenda Item 1)

Ed Coyoli, Committee Chair, called the meeting to order.
Minutes from the October 15, 2007 meeting were approved.

Agenda Item 2 – Tempe Center for the Arts update

D. Fassinger provided updates in the following areas of TCA operation:

A. Construction & Operation

- Punch list items are still underway. Okland Construction maintains a reduced staff on site to address completion of items.
- Work continues on reflecting pool repairs. Temporary completion has been targeted for December 25 to make reflecting pool operational for several scheduled holiday events. Permanent waterseal will be applied after January 1 with final completion scheduled for mid-January.
- Items from a recent ADA inspection are being addressed. Most items are being addressed by city staff.

B. Calendar of events

- Inquiries regarding booking continue to be very active.
- Staff is currently working on TCA Partner schedules for the 2008-2009 season. Completion is expected in mid-January at which time calendars will be made available to the public. During this process, several organizations have been placed in the calendar as 2nd and 3rd holds indicating continued active interest in the TCA.

C. Staff – Business Development Coordinator

- First review of applications was November 14. Several current city employees have applied. Interviews are scheduled for December 5. Final selection is anticipated in mid-December.

Agenda Item 3 – Tempe Performing Arts Center (TPAC) update

D. Fassinger reported on proposed plans for the area near TPAC. Development of the hotel to the north and parking facility to the west will restrict access on the north side of the building for an extended period during the first few months of 2008. Childsplay and Tempe Little Theatre, current users of the facility, have been apprised of the restrictions. Fassinger will continue to be the city liaison to these groups as the development progresses. Fassinger reported that, to date, there are no plans to discontinue use of TPAC.

Agenda Item 4 – TCA Partner Application – Citrus Valley Playhouse

D. Fassinger presented additional support materials submitted by Citrus Valley Playhouse for consideration as a TCA Partner. Discussion ensued. Materials were deemed to adequately fulfill the requirements as specified in the TCA Operating Policies.

- N. Goren moved to accept Citrus Valley Playhouse into the TCA Partner program.
- R. Strange seconded.
- Motion passed.

Fassinger will contact Citrus Valley Playhouse and notify of acceptance into program.

No future agenda items were suggested.

The committee's next regularly scheduled meeting is December 12, 2007.

Meeting adjourned at 5:45 p.m.

Prepared by Don Fassinger