



## Minutes Special Events Task Force Meeting January 25, 2011

Minutes of the Special Events Task Force Meeting held on January 25, 2011  
200 E. 5<sup>th</sup> Street, Tempe Transportation Center, Tempe, AZ 85281

**Meeting convened at 1:00 p.m.**

Linda Cano, Division Administrator, called the meeting to order and gave opening remarks regarding process and procedure. She made a call to the audience asking if anyone not on the agenda wanted to address the committee. There was no response.

**City Staff Present:** Fran Santos (PD), Bill Gallauer (PD), Michael McComb (Fire), Janet Henryson (Tax & License), Jeff Tamulevich (Community Development), Martin Sparr (Parks), Jerry Judkins (Parks), Chad Holmes, (Recreation), Alicia Stuebner (Recreation), Jonni Wolfe (Recreation), Linda Cano (Recreation), Jodie Garth (Recreation)

**Guests Present:** Kristin Graziano (Singleton Moms), Michelle Thiry (Kajikawa Classic), Stephen Sparks (TCAA), Patty Hatton (Parkinson's Walk), Justin DeRo (Stray Cat Theatre), Valerie Unger (PACC911), Tira Sylvis (PACC911), Ashleigh Gaylord (TEAM Security), Mark Giles (US Waste), Amy Proud (AHA Heart Walk), Tim Vaske (AHA Reception), Greg Eccles (Tops Liquor), Susan Des Parte (Great AZ Beer Fest), Jimmy Cerracchio and Amanda Jones (DTC)

**I. Special Event Liquor License**

- A. Stray Cat Theatre for fundraising Gala, Saturday, March 5, 2011 (132 E. 6<sup>th</sup> St – Stray Cat Theatre): Jonni Wolfe made a motion to approve this license request with the stipulation that all insurance requirements were met. It was seconded by Alicia Stuebner. It was the consensus of the committee to approve the event with the mentioned stipulation.
- B. American Heart Association for Legislative Reception, Tuesday, February 22, 2011 (2929 S. 48<sup>th</sup> Street): Jonni Wolfe made a motion to approve this license request. It was seconded by Alicia Stuebner. It was the consensus of the committee to approve the license.

**II. Extension of Premise**

- A. Taste of Tops, Thursday, February 24, 2011 (403 W. University – Tops): Jonni Wolfe made a motion to approve this extension of premise with the stipulation that the Fire Marshall approves the site map. It was seconded by Alicia Stuebner. It was the consensus of the committee to approve the extension with the mentioned stipulation.

**III. Events for Initial Review**

- A. Unity Walk, Saturday, February 5, 2011 (Tempe Beach Park): Chad Holmes made a motion to approve this event. It was seconded by Alicia Stuebner. It was the consensus of the committee to approve the event.
- B. Kajikawa Classic Softball Tournament, Thursday, February 10 – Sunday, February 13, 2011 (Tempe Sports Complex): Mike McComb made a motion to approve this event. It was seconded by Jonni Wolfe. It was the consensus of the committee to approve the event.
- C. Walk the Fight Walk-A-Thon, Sunday, February 13, 2011 (Tempe Beach Park): Alicia Stuebner made a motion to approve this event with the stipulation that all vendors were properly permitted. It was seconded by Jonni Wolfe. It was the consensus of the committee to approve the event with the mentioned stipulation.
- D. Thursday on Mill Merchant Extension, Thursdays, February 17 – May, 2011 (Mill Avenue District): Jonni Wolfe made a motion to approve this event with the stipulation that all participants established an 8-foot accessibility walkway of their event zone and that all insurance requirements were met. It was seconded by Alicia Stuebner. It was the consensus of the committee to approve the event with the mentioned stipulations.
- E. Lean on Me Annual 5K, Sunday, February 20, 2011 (Kiwaniis soccer field north): Jerry Judkins made a motion to approve this event with the stipulation that all insurance requirements were met. It was seconded by Alicia Stuebner. It was the consensus of the committee to approve the event with the mentioned stipulation.
- F. Empty Bowls, Friday, February 25 and Saturday, February 26, 2011 (6<sup>th</sup> Street Park and Library Complex): Chad Holmes made a motion to approve this event with the stipulation that all insurance requirements were met. It was seconded by Jonni Wolfe. It was the consensus of the committee to approve the event with the mentioned stipulation.
- G. Heart Walk & One Mile Stroke Walk, Saturday, February 26, 2011 (Tempe Beach Park): Chad Holmes made a motion to approve this event with the stipulation that all insurance requirements were met. It was seconded by Alicia Stuebner. It was the consensus of the committee to approve the event with the mentioned stipulation.
- H. Dody Norban Walk for Pancreatic Cancer Research, Sunday, February 27, 2011 (Tempe Beach Park): Jonni Wolfe made a motion to approve this event with the stipulation that all insurance requirements were met. It was seconded by Chad Holmes. It was the consensus of the committee to approve the event with the mentioned stipulation.

- I. PACC911 Trail Trek, Sunday, February 27, 2011 (Papago Park): Chad Holmes made a motion to approve this event with the stipulation that all insurance requirements were met and all vendors were properly permitted. It was seconded by Jonni Wolfe. It was the consensus of the committee to approve the event with the mentioned stipulations.
- J. Great Arizona Beer Festival, Friday and Saturday, March 4 & 5, 2011 (Tempe Beach Park): Mike McComb made a motion to approve this event with the stipulation that all insurance requirements were met and all vendors were properly permitted. It was seconded by Alicia Stuebner. It was the consensus of the committee to approve the event with the mentioned stipulations.

**IV. Special Event Liquor License associated with a Special Event on the agenda**

- A. Sun Sounds Foundation for Great Arizona Beer Festival, Friday and Saturday, March 4 & 5, 2011 (Tempe Beach Park): Mike McComb made a motion to approve this license request. It was seconded by Alicia Stuebner. It was the consensus of the committee to approve the license.

**V. Events for Post Review-Other**

- A. PF Chang's Rock n Roll Marathon: No problems reported.
- B. Bridal Open House on Jan 19: No problems reported.
- C. March for Life on Jan 21: No problems reported.
- D. Rising Star Run on Jan 23: No problems reported.
- E. Tu'B Shevat on Jan 23: No problems reported.

Meeting adjourned at 2:10 p.m.

The Committee's next meeting is February 8, 2011 at 1:00pm., at the Tempe Transportation Center, 200 E. 5<sup>th</sup> St.

Prepared by: Jodie Garth  
Reviewed by: Linda Cano, City of Tempe Administrator

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