



## Minutes Special Events Task Force Meeting January 11, 2011

Minutes of the Special Events Task Force Meeting held on January 11, 2011  
200 E. 5<sup>th</sup> Street, Tempe Transportation Center, Tempe, AZ 85281

**Meeting convened at 1:00 p.m.**

Linda Cano, Division Administrator, called the meeting to order and gave opening remarks regarding process and procedure. She made a call to the audience asking if anyone not on the agenda wanted to address the committee. There was no response.

**City Staff Present:** Fran Santos (PD), Bill Gallauer (PD), Michael McComb (Fire), David McAllister (Risk Management), Julian Dresang (Transportation), Karl Stephens (ADA Specialist), Janet Henryson (Tax & License), Sally Garrison (TCA), Martin Sparr (Parks), Jerry Judkins (Parks), Chad Holmes, (Recreation), Alicia Stuebner (Recreation), Jonni Wolfe (Recreation), Linda Cano (Recreation), Jodie Garth (Recreation)

**Guests Present:** Regina Garcia (Helping Hand Run), Rosemary Stralser (JNF Walk for Water), Linda Shapiro (JNF Walk), Ashleigh Gaylord (TEAM Security), DeeDee Maza (Bridal Open House), JoEllen McNamara (NAC), Kathleen Moum (Indoor Rowing Camp), Robyn Abels (Walk 'n Roll Dog Walk), Pete Colantoni (Monster Impound & Recovery), John Damiris (Brokers for Kids), Sally Meyerhoff (Red Rock-SkirtChaser), Kimo Seymour (Red Rock-SkirtChaser), Patrick Bloeman (PetWalk-Pro-Em), Amanda Werber (PetWalk), Janet Mortensen (Susan's Young Adult Cancer Run)

**I. Special Event Liquor License**

- A. Arizona Community Media Foundation, Friday, February 4, 2011, (809 E. Southern Ave.-Tempe History Museum): Withdrawn by the applicant.

## II. Events for Initial Review

- A. JNF TuB'Shevat Walk, Sunday, January 23, 2011, (Tempe Beach Park): Alicia Stuebner made a motion to approve this event. It was seconded by Chad Holmes. It was the consensus of the committee to approve the event.
- B. Rising Star Run, Sunday, January 23, 2011 (Tempe Arts Park): Mike McComb made a motion to approve this event. It was seconded by Alicia Stuebner. It was the consensus of the committee to approve the event.
- C. Walk 'n Roll Dog Walk, Saturday, January 29, 2011 (Tempe Beach Park): Chad Holmes made a motion to approve this event. It was seconded by Mike McComb. It was the consensus of the committee to approve the event.
- D. Indoor Rowing Championships, Saturday, February 5, 2011 (land near Marina at Tempe Town Lake): Mike McComb made a motion to approve this event with the stipulation that all insurance requirements were met. It was seconded by Alicia Stuebner. It was the consensus of the committee to approve the event with the mentioned stipulation.
- E. SkirtChaser, Saturday, February 12, 2011 (Tempe Beach Park): Chad Holmes made a motion to approve this event with the stipulation that workman's comp was added to the insurance certificate. It was seconded by Jonni Wolfe. It was the consensus of the committee to approve the event with the mentioned stipulation.
- F. Brokers for Kids, Friday, February 18, 2011 (Tempe Beach Park): Karl Stephens made a motion to approve this event with the stipulation that all insurance requirements were met. It was seconded by Jonni Wolfe. It was the consensus of the committee to approve the event with the mentioned stipulation.
- G. Susan's Run, Saturday, February 19, 2011 (Kiwanis Park-Sister Cities Garden area): Jerry Judkins made a motion to approve this event with the stipulation that all insurance requirements were met. It was seconded by Alicia Stuebner. It was the consensus of the committee to approve the event with the mentioned stipulation.
- H. Helping Hand Run, Saturday, February 19, 2011 (Tempe Arts Park): Jonni Wolfe made a motion to approve this event with the stipulation that all insurance requirements were met. It was seconded by Alicia Stuebner. It was the consensus of the committee to approve the event with the mentioned stipulation.
- I. PetSmart PetWalk, Sunday, February 20, 2011 (Tempe Beach Park): Jonni Wolfe made a motion to approve this event with the stipulation that all insurance requirements were met and all vendors were properly permitted. It was seconded by Alicia Stuebner. It was the consensus of the committee to approve the event with the mentioned stipulations.
- J. Robbie Fox/ Public House 1<sup>st</sup> Year Anniversary, Friday, February 4 – Sunday, February 6, 2011 (640 S. Mill Ave.): Jonni Wolfe made a motion to approve this event with the stipulation that an approval letter from the property owner was received, the fire department approved the site plan and equipment (stage) construction and a traffic plan was approved and agreed upon. It was seconded by Chad Holmes. It was the consensus of the committee to approve the event with the mentioned stipulations.
- K. Bridal Open House, Wednesday, January 19, 2011 (21 E. 6<sup>th</sup> St, parking lot east of building): Julian Dresang made a motion to approve this event. It was seconded by Jonni Wolfe. It was the consensus of the committee to approve the event.

**III. Special Event Liquor License associated with a Special Event on the agenda**

- A. Chances for Children for SkirtChaser Race, Saturday, February 12, 2011 (Tempe Beach Park): Chad Holmes made a motion to approve this license request. It was seconded by Jonni Wolfe. It was the consensus of the committee to approve the license.
- B. Scottsdale Active 20/30 Foundation for Brokers for Kids, Friday, February 18, 2011 (Tempe Beach Park): Karl Stephens made a motion to approve this license request. It was seconded by Jonni Wolfe. It was the consensus of the committee to approve the license.

**IV. Extension of Premise associated with a Special Event on the agenda**

- A. Robbie Fox' for 1<sup>st</sup> Year Anniversary, Friday – Sunday, February 4 -6, 2011 (640 S. Mill Ave.): Jonni Wolfe made a motion to approve this extension of premise with the stipulation that an approval letter from the property owner was received, the fire department approved the site plan and equipment (stage) construction and a traffic plan was approved and agreed upon. It was seconded by Chad Holmes. It was the consensus of the committee to approve the extension with the mentioned stipulations.

**V. Events for Post Review-Other**

- A. Missouri Tailgate on Dec 28: No problems reported.
- B. Vintage NYE on Dec 31: No problems reported.
- C. Fat Tuesday NYE on Dec 31: No problems reported.
- D. Mission Palms Beer Garden on Dec 31: No problems reported.
- E. Fiesta Bowl Block Party on Dec 31: A more comprehensive follow-up meeting will be conducted in the next couple of weeks.
- F. Mill Que Club extension, Dec 31 – Jan 4: No problems reported.
- G. Run, Walk and Roll on Jan 8: No problems reported.
- H. Greyt Gathering on Jan 8: No problems reported.
- I. 12 Hours in the Papago on Jan 8: No problems reported.

Meeting adjourned at 2:25 p.m.

The Committee's next meeting is January 25, 2011 at 1:00pm., at the Tempe Transportation Center, 200 E. 5<sup>th</sup> St.

Prepared by: Jodie Garth  
Reviewed by: Linda Cano, City of Tempe Administrator

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