



Minutes Special Events Task Force Meeting November 30, 2010

Minutes of the Special Events Task Force Meeting held on November 30, 2010
200 E. 5th Street, Tempe Transportation Center, Tempe, AZ 85281

Meeting convened at 1:03 p.m.

Linda Cano, Division Administrator, called the meeting to order and gave opening remarks regarding process and procedure. She made a call to the audience asking if anyone not on the agenda wanted to address the committee. There was no response.

City Staff Present: Fran Santos (PD), Bill Gallauer (PD), David McAllister (Risk Management), Janet Henryson (Tax & License), Jeff Tamulevich (Signs & Use Permits), Jerry Judkins (Parks), Chad Holmes, (Recreation), Alicia Stuebner (Recreation), Jonni Wolfe (Recreation), Linda Cano (Recreation), Jodie Garth (Recreation)

Guests Present: Frank Coen (Tempe Diablo's Charities), Sara Wheatcroft (Office Party), Rich Ripley (Fiesta Bowl Block Party), Kevin Koziol (Fiesta Bowl Block Party)

I. Special Event Liquor License

- A. Tempe Diablo Charities, Monday, December 27, 2010 (700 W. Rio Salado Pkwy-Tempe Center for the Arts): Chad Holmes made a motion to approve this license request with the stipulation that all insurance requirements were met. It was seconded by Jonni Wolfe. It was the consensus of the committee to approve the license with the mentioned stipulation.

II. Extension of Premises

- A. Mill Cue Club, Friday, December 31 – Tuesday, January 4, 2011 (607 S. Mill Ave.- Mill Cue Club): Jonni Wolfe made a motion to approve this extension of premise. It was seconded by Alicia Stuebner. It was the consensus of the committee to approve the extension.

- B. Chuckbox Extension, Tuesday, December 28, 2010 (202 E. University Dr.-The Chuckbox): Jonni Wolfe made a motion to approve this extension of premise. It was seconded by Alicia Stuebner. It was the consensus of the committee to approve the event.

III. Event for Initial Review

- A. Fiesta Bowl Block Party, Friday, December 31, 2010 (Mill Avenue District): Chad Holmes made a motion to approve this event with the stipulation that all vendors are properly permitted and all insurance requirements are met. It was seconded by Jonni Wolfe. It was the consensus of the committee to approve the event with the mentioned stipulations.
- B. New Year's Eve Beer Garden, Friday, December 31, 2010 (60 E. 5th Street – Tempe Mission Palms): Chad Holmes made a motion to approve this event. It was seconded by Jonni Wolfe. It was the consensus of the committee to approve the event.
- C. Grand Opening Event, Thursday, December 2, 2010 (209 E. Baseline Rd.): Jerry Judkins made a motion to approve this event with the stipulation that an approval letter from the landlord was received and the event application fee was received. It was seconded by Janet Henryson. It was the consensus of the committee to approve the event with the mentioned stipulations.
- D. Dp Electric, Inc. Holiday Party and 20th Anniversary Celebration, Thursday, December 9, 2010 (6002 S. Ash Ave.): Jonni Wolfe made a motion to approve this event. It was seconded by Alicia Stuebner. It was the consensus of the committee to approve the event.

IV. Liquor Application associated with a Special Event on the agenda

- A. Fiesta Events, Inc. for Fiesta Bowl Block Party, Friday, December 31, 2010 (5th & Maple): Chad Holmes made a motion to approve this license request. It was seconded by Jonni Wolfe. It was the consensus of the committee to approve the license.
- B. Fiesta Events, Inc. for Fiesta Bowl Block Party, Friday, December 31, 2010 (4th & Mill): Chad Holmes made a motion to approve this license request. It was seconded by Jonni Wolfe. It was the consensus of the committee to approve the license.
- C. Fiesta Events, Inc. for Fiesta Bowl Block Party, Friday, December 31, 2010 (5th & Mill): Chad Holmes made a motion to approve this license request. It was seconded by Jonni Wolfe. It was the consensus of the committee to approve the license.
- D. Fiesta Events, Inc. for Fiesta Bowl Block Party, Friday, December 31, 2010 (7th & Mill): Chad Holmes made a motion to approve this license request. It was seconded by Jonni Wolfe. It was the consensus of the committee to approve the license.

V. Extension of Premise associated with a Special Event on the agenda

- A. Tempe Mission Palms for New Year's Eve Beer Garden, Friday, December 31, 2010 (60 E. 5th Street-Tempe Mission Palms): Chad Holmes made a motion to approve this extension of premise. It was seconded by Jonni Wolfe. It was the consensus of the committee to approve the event.

VI. Event for Post Review

- A. Sanrio Small Gift Tour on Mill Ave on Nov 16: Jeff Tamulevich reported that there were a couple of merchants in the area that complained about the parked cars in front of their store fronts. Jonni Wolfe reported that the box truck that was not originally reported to her as a vehicle needed for the project, was removed very shortly after it was parked.
- B. AZ Auto Jam in Danielle Plaza on Nov 20: No problems reported.
- C. Ironman Triathlon and related events on Nov 21: No problems reported. A more comprehensive event re-cap will take place on December 8th.
- D. Trout Release at TTL on Nov 23: No problems reported.
- E. Sun Devils Family Charities Tailgate on Nov 26: No problems reported.
- F. Sol Devils Tailgate on Nov 26: No problems reported.
- G. FOL Opening Night Parade on Nov 27: No problems reported.

Meeting adjourned at 1:48 p.m.

The Committee's next meeting is December 14, 2010 at 1:00pm., at the Tempe Transportation Center, 200 E. 5th St.

Prepared by: Jodie Garth
Reviewed by: Linda Cano, City of Tempe Administrator
