

Minutes Special Events Task Force Meeting November 3, 2009

**Minutes of the Special Events Task Force Meeting held on November 3, 2009
Tempe Public Library, 3500 S. Rural Rd., Board Room, Tempe, AZ 85282**

Meeting convened at 1:03p.m.

Michelle Konnath, Special Event Supervisor, called the meeting to order and gave opening remarks regarding process and procedure. She made a call to the audience asking if anyone not on the agenda wanted to address the committee. There was no response.

City Staff Present: Mike McComb (FD), Buck Rogers (PD), Kay Pence (PD), Fran Santos (PD), Kerby Rapp (PD), John Ferrin (PD), James Harrington (Parks), Steve Abrahamson (Planning), Bob Albin (Parks), Julian Dresang (Trans), Alicia Stuebner (Recreation), Okie O'Connor (Recreation), Jared Wilson (Recreation), Chad Holmes (Recreation), Taylor Allen (Recreation), Jonni Wolfe (Recreation), Michelle Konnath (Recreation), Jodie Garth (Recreation).

Guests Present: Lane Jeppesen (Run, Walk & Roll), Chris Giles (Run, Walk & Roll), Lisa DeBride (Avnet), Barbara Propark (Phoenix Guide Dog Raisers), Dan Abernathy (Pro Soccer Club), Lyndsay Magre (ASU Foundation), Tanya Chavez (COT-Greenbuilding Reception), Paul Huddle (Ironman AZ), Warren Duboz (Avnet), Heathers Faray (Out of the Darkness Walk), Letty Corona (Maricopa Community Colleges), Tim Bolen (Excel and Beyond Events), Janell Bolen (Chances for Children), Kevin Jones (College Dropouts), AJ Hunter (Baseline Sports Bar)

I. Events/Licenses for Final Review

A. There are no events for final review.

II. Events for Initial Review

A. Portland Greenbuild Reception, Tuesday, November 10, 2009 (Tempe Transportation Center): Chad Holmes made a motion to approve this event with the stipulation that application fees were paid. It was seconded by Jonni Wolfe. It was the consensus of the committee to approve the event with the mentioned stipulation.

- B. Avnet 16" Softball Tournament, Saturday, November 14, 2009 (Tempe Sports Complex): Julian Dresang made a motion to approve this event with the stipulation that all insurance requirements were met and an off-duty police agreement was received. It was seconded by Jonni Wolfe. It was the consensus of the committee to approve the event with the mentioned stipulations.
- C. Ford Ironman Arizona, Wednesday, November 18 – Monday, November 23, 2009 (various locations): Chad Holmes made a motion to approve this event. It was seconded by Jared Wilson. It was the consensus of the committee to approve the event.
- D. Grand Re-Opening and Rock Expo, Wednesday, November 18, 2009 (525 S. McClintock Dr): Jared Wilson made a motion to approve this event. It was seconded by Buck Rogers. It was the consensus of the committee to approve the event.
- E. Tempe Thanksgiving Block Party, Friday, November 27, 2009 (Tempe Sports Complex): Chad Holmes made a motion to table this event. It was seconded by Buck Rogers. It was the consensus of the committee to table the event.
- F. Out of Darkness Community Walk, Saturday, December 5, 2009 (Kiwanis Park Soccer Fields): Buck Rogers made a motion to approve this event with the stipulation that all insurance requirements were met. It was seconded by Jared Wilson. It was the consensus of the committee to approve the event.
- G. Wags and Wine, Saturday, December 5, 2009 (AZ Bread Co-315 W. Elliot Rd.): Jared Wilson made a motion to approve this event. It was seconded by Jonni Wolfe. It was the consensus of the committee to approve the event.
- H. Run, Walk and Roll, Saturday, January 9, 2010 (Tempe Beach Park): Jared Wilson made a motion to approve this event with the stipulation that all vendors were properly permitted and insurance requirements were met. It was seconded by Buck Rogers. It was the consensus of the committee to approve the event with the mentioned stipulations.

III. Events Pending Approval of Special Event Liquor License

- A. Spark of Hope for Avnet Softball Tournament, Saturday, November 14, 2009 (Tempe Sports Complex): Julian Dresang made a motion to approve this license request with the stipulation that all insurance requirements were met and an off-duty police agreement was received. It was seconded by Jonni Wolfe. It was the consensus of the committee to approve the license with the mentioned stipulations
- B. Tempe Convention and Visitors Bureau for Ironman, Friday, November 20, 2009 and Monday, November 23, 2009 (Tempe Arts Park): Chad Holmes made a motion to approve this license request. It was seconded by Jared Wilson. It was the consensus of the committee to approve the license.
- C. Chances for Children for Ironman, November 22, 2009 (Pennysaver Lot): Chad Holmes made a motion to approve this license request. It was seconded by Jared Wilson. It was the consensus of the committee to approve the license.
- D. Phoenix Guide Dog Raisers, Inc. for Wags and Wine, Saturday, December 5, 2009 (315 W. Elliot Rd.): Jared Wilson made a motion to approve this license request. It was seconded by Jonni Wolfe. It was the consensus of the committee to approve the license.

- E. Arizona State University Foundation Parent's Association for fundraiser, Tuesday, November 3, 2009 (1290 Normal Ave.): Jared Wilson made a motion to approve this license request. It was seconded by Alicia Stuebner. It was the consensus of the committee to approve the license.
- F. Maricopa Community College Foundation for Donor Reception, Thursday, November 19, 2009 (2419 W. 14th Street): Buck Rogers made a statement letting the applicant know that because of the way this event was structured there would not be a legal need for a temporary liquor license. The applicant wished to go forward with the request to gain approval of a license. Chad Holmes made a motion to approve this license request. It was seconded by Alicia Stuebner. It was the consensus of the committee to approve the license.
- G. Kokopelli Winery for Market on Mill, Tuesday, November 10, 2009 (Madcap Theatre): Applicants were not present. No vote.

IV. Events Pending Approval of Extension of Premises

- A. Monti's La Casa Vieja for Ironman, Sunday, November 22, 2009 (100 S. Mill Ave.): Chad Holmes made a motion to approve this extension of premise request. It was seconded by Jared Wilson. It was the consensus of the committee to approve the extension.
- B. College Dropouts, Saturdays, November 7 & 28, 2009 (560 S. College Ave.): Jared Wilson made a motion to approve this extension of premise. It was seconded by Jonni Wolfe. It was the consensus of the committee to approve the event.
- C. Baseline Sports Bar, Saturday, November 21, 2009 (201 E. Baseline Rd.): Jonni Wolfe made a motion to approve this extension of premise. It was seconded by Jared Wilson. It was the consensus of the committee to approve the event.

V. Events for Post Review-Other

- A. O'Connor House Donor Appreciation Dinner on Oct 20: No problems reported.
- B. O'Connor House Tour on Oct 21: No problems reported.
- C. Splash n Dash on Oct 22 and Oct 30: No problems reported.
- D. Art and Craft Boutique at Pyle on Oct 23 & 24: No problems reported.
- E. Walk for Life at Gammage on Oct 24: No problems reported.
- F. Deals on Wheels at Tempe Credit Union on Oct 24: No problems reported.
- G. Brain Tumor Walk at Kiwanis Park on Oct 24: No problems reported.
- H. Final Round Bar and Grill Fall Party on Oct 24: No problems reported.
- I. Soma Triathlon on Oct 24 & 25: A more thorough post review of the event will take place with city personnel next week.
- J. Tour de Tempe on Oct 25: Police Traffic Division reported a very good event.
- K. Mill Avenue Farmers Market starting Oct 25: Parks Department reported that the clean up by event promoters was very good.
- L. Bluesfest on Oct 25: No problems reported.
- M. ASU Homecoming Concert on Oct 28: PD and Recreation reported that there were several last minute issues.
- N. Escalante Halloween on Oct 30: No problems reported.

- O. Lantern Walk on Oct 30: No problems reported.
- P. Fat Tuesday Halloween on Oct 31: No problems reported.
- Q. Walk to Cure Diabetes on Oct 31: No problems reported.
- R. ASU Homecoming Parade on Oct 31: No problems reported.
- S. Halloween Carnival at Kiwanis on Oct 31: No problems reported.
- T. Victory Outreach Church Trunk O Treat on Oct 31: No problems reported.
- U. St. Margaret's Church Fiesta on Nov 1: No problems reported.
- V. Walk Now for Autism on Nov 1: Several departments reported that there were picketers on location but no problems reported.

Meeting adjourned at 1:53 p.m.

The Committee's next meeting is November 17, 2009 at 1:00pm.

Prepared by: Jodie Garth

Reviewed by: Michelle Konnath

Michelle Konnath
City of Tempe
Special Event Supervisor