

Minutes Special Events Task Force Meeting October 6, 2009

**Minutes of the Special Events Task Force Meeting held on October 6, 2009
Tempe Public Library, 3500 S. Rural Rd., Board Room, Tempe, AZ 85282**

Meeting convened at 1:01p.m.

Michelle Konnath, Special Event Supervisor, called the meeting to order and gave opening remarks regarding process and procedure. She made a call to the audience asking if anyone not on the agenda wanted to address the committee. There was no response.

City Staff Present: Mike McComb (FD), Buck Rogers (PD), Kay Pence (PD), Allyson Roesch (PD), Fran Santos, (PD), Steve Such (Refuse), Steve Abrahamson (DS), Bob Albin (Parks), Julian Dresang (Trans), Jerry Judkins (Parks), Jared Wilson (Recreation), Chad Holmes (Recreation), Taylor Allen (Recreation), Jonni Wolfe (Recreation), Michelle Konnath (Recreation), Jodie Garth (Recreation).

Guests Present: Pete Colantoni (Monster), Richard Fujimoto (Boy Scouts), Matt Dahlgran (Boy Scouts), Harvey Beller (Running Masters), Sheri Hines (Walk to Save Animals), Michael Melley (Red Rock Co.), Paula Hilby (O'Connor House), Jeff Stotler (Southwest Beerfest), Chad Wilford (Fat Tuesday), Louis Gonzalez (Food City), Amy Hummell (Autism Speaks), Michelle Hargreaves (Childsplay-Bear Stage), Blanca Hidalgo (St. Margarets), Stephen Sparks (TCAA), Andrew Nees (ASU PAB), Jessica Schultz (AZ 3-Day), Lyn Cahill Ramiriez (COT-Pyle), Lisa Smith (ASU Block Party), Jay Johari (Vintage Bar & Grill), Tanya Chavez (Tour de Tempe), James Neal (Mill Ave. Farmers Market), David Rindone (TSCU Auto Event), Jessie Feller (Final Round), Ian Contijoh (Lantern Walk), Julie Kent (MPAK), Frieda Roben (Escalante Halloween), Kristin Olafs (Homecoming ASU), Douglas Johannson (ASU Block Party), Jim Grone (Veterans Day Parade), Pat Faur (AZ Historical Society Museum Open House)

I. Events for Final Review

A. There are no events for final review.

II. Events for Initial Review

A. Fall Art & Craft Boutique, Friday and Saturday, October 23 & 24, 2009 (Pyle Recreation Center, 655 E. Southern Ave.): Jonni Wolfe made a motion to approve this event. It was seconded by Jared Wilson. It was the consensus of the committee to approve the event.

- B. Tour de Tempe, Sunday, October 25, 2009 (Kiwanis Park and city streets): Jared Wilson made a motion to approve this event with the stipulation that all insurance requirements were met. It was seconded by Chad Holmes. It was the consensus of the committee to approve the event with the mentioned stipulation.
- C. Family Halloween Carnival, Friday, October 30, 2009 (Escalante Center, 2150 E. Orange St.): Buck Rogers made a motion to approve this event. It was seconded by Jonni Wolfe. It was the consensus of the committee to approve the event.
- D. Arizona Women's Forum Lunch, Thursday, October 8, 2009 (O'Connor House, 1230 N. College): Jared Wilson made a motion to approve this event with the stipulation that all insurance requirements were met. It was seconded by Jonni Wolfe. It was the consensus of the committee to approve the event with the mentioned stipulation.
- E. Contractor/City of Tempe Thank You Breakfast, Sunday, October 18, 2009 (O'Connor House, 1230 N. College): Jared Wilson made a motion to approve this event with the stipulation that all insurance requirements were met. It was seconded by Jonni Wolfe. It was the consensus of the committee to approve the event with the mentioned stipulation.
- F. Mudslng Party/Evening with Justice O'Connor at the O'Connor House, Sunday, October 18, 2009 (O'Connor House, 1230 N. College): Jared Wilson made a motion to approve this event with the stipulation that all insurance requirements were met. It was seconded by Jonni Wolfe. It was the consensus of the committee to approve the event with the mentioned stipulation.
- G. Donor Appreciation Reception, Tuesday, October 20, 2009 (O'Connor House, 1230 N. College): Jared Wilson made a motion to approve this event with the stipulation that all insurance requirements were met. It was seconded by Jonni Wolfe. It was the consensus of the committee to approve the event with the mentioned stipulation.
- H. O'Connor House Tour, Wednesday, October 21, 2009 (O'Connor House, 1230 N. College): Jared Wilson made a motion to approve this event with the stipulation that all insurance requirements were met. It was seconded by Jonni Wolfe. It was the consensus of the committee to approve the event with the mentioned stipulation.
- I. Fall Party, Saturday, October 24, 2009 (Final Round Bar, 5030 S. Mill Ave.): Jared Wilson made a motion to approve this event. It was seconded by Jonni Wolfe. It was the consensus of the committee to approve the event.
- J. Deals on Wheels, Saturday, October 24, 2009 (Tempe Schools Credit Union, 2800 S. Mill Ave.): Jared Wilson made a motion to approve this event. It was seconded by Buck Rogers. It was the consensus of the committee to approve the event.
- K. Soma Triathlon and Expo, Saturday and Sunday, October 24 & 25, 2009 (Tempe Beach Park, Town Lake and city streets): Chad Holmes made a motion to approve this event with the stipulation that all insurance requirements were met and all vendors were properly permitted. It was seconded by Jonni Wolfe. It was the consensus of the committee to approve the event with the mentioned stipulations.
- L. Lantern Walk, Friday, October 30, 2009 (A-Mountain): Buck Rogers made a motion to approve this event with the stipulation that all insurance requirements were met. It was seconded by Jonni Wolfe. It was the consensus of the committee to approve the event with the above mention stipulation.

- M. ASU Homecoming Parade and Block Party, Saturday, October 31, 2009 (University Drive and Tyler Mall): Jared Wilson made a motion to approve this event with the stipulation that an updated site map was received and all vendors were properly permitted with City of Tempe Tax and License Dept. It was seconded by Jonni Wolfe. It was the consensus of the committee to approve the event.
- N. ASU Homecoming Concert, Wednesday, October 28, 2009 (Tempe Beach Park): Jared Wilson made a motion to approve this event with the following stipulations:
- a. The application is resubmitted by an approved signer from ASU.
 - b. The security company used is an approved, State of Arizona licensed company.
 - c. All vendors are properly permitted with City of Tempe Tax and License Dept.
 - d. An off-duty police agreement is submitted to the City of Tempe Police Dept.
- Jonni Wolfe seconded the motion. It was the consensus of the committee (one nay vote by Buck Rogers) to approve the event with the above mentioned stipulations.
- O. Mill Avenue Farmers Market, Sunday, October 25, 2009 (6th Street Park): Julian Dresang make a motion to approve this event with the following stipulations:
- a. An accurate site map is received
 - b. Insurance requirements are met
 - c. All vendors are properly permitted with City of Tempe Tax and License Dept.
 - d. Application and event fees are received.
- Jared Wilson seconded the motion. It was the consensus of the committee to approve the event with the above mentioned stipulations.
- P. Fat Tuesday Halloween '09, Saturday, October 31, 2009 (Fat Tuesday's, 680 S. Mill Ave.): Chad Holmes made a motion to approve this event. It was seconded by Jonni Wolfe. It was the consensus of the committee to approve the event.
- Q. Walk Now for Autism, Sunday, November 1, 2009 (Tempe Beach Park and 5k route): Chad Holmes made a motion to approve this event with the stipulation that the route was finalized and agreed upon by both parties. It was seconded by Jonni Wolfe. It was the consensus of the committee to approve the event.
- R. St. Margaret Fiesta, Sunday, November 1, 2009 (St. Margaret's Church, 2444 E. McArthur Dr.): Buck Rogers made a motion to approve this event. It was seconded by Jonni Wolfe. It was the consensus of the committee to approve the event.
- S. Copa Food City Soccer Tournament, Friday – Sunday, November 6 – 8, 2009 (Tempe Sports Complex): Jared Wilson made a motion to approve this event. It was seconded by Jonni Wolfe. It was the consensus of the committee to approve the event.
- T. Scout-O-Rama, Saturday, November 7, 2009 (Kiwanis Park): Chad Holmes made a motion to approve this event with the following stipulations:
- a. All vendors are properly permitted with City of Tempe Tax and License Dept.
 - b. A location for additional parking for attendees is confirmed.
 - c. Proper tent permits are secured.
 - d. EMT's are contracted for.
- It was seconded by Jared Wilson. It was the consensus of the committee to approve the event with the mentioned stipulations.
- U. A Race for Maggie's Place, Sunday, November 8, 2009 (Tempe Beach Park and walk route): Buck Rogers made a motion to approve this event with the stipulation that all insurance requirements were met. It was seconded by Jared Wilson. It was the consensus of the committee to approve the event with the mentioned stipulation.

- V. Greenbuild 5K Race, Thursday, November 12, 2009 (Arts Park): Chad Holmes made a motion to approve this event with the stipulation that all insurance requirements were met. It was seconded by Buck Rogers. It was the consensus of the committee to approve the event with the mentioned stipulation.
- W. Arizona Breast Cancer 3-Day, Friday – Sunday, November 13 – 15, 2009 (Benedict Park and city sidewalks): Jonni Wolfe made a motion to approve this event with the stipulation that all vendors were properly permitted. It was seconded by Chad Holmes. It was the consensus of the committee to approve the event with the mentioned stipulation.
- X. Walk to Save Animals, Saturday, November 14, 2009 (Tempe Beach Park and walk route): Julian Dresang made a motion to approve this event with the stipulation that all insurance requirements were met and vendors are properly permitted. It was seconded by Buck Rogers. It was the consensus of the committee to approve the event with the mentioned stipulations.
- Y. Music (Market) on Mill, Thursdays, October 15, November 19, December 17, 2009 and January 21 and February 18, 2010, (7th Street at Madcap Theatre -730 S. Mill Ave): Chad Holmes made a motion to approve this event with the stipulation that all vendors are properly permitted. It was seconded by Jonni Wolfe. It was the consensus of the committee to approve the event with the mentioned stipulation.
- Z. Veteran’s Day Parade, Wednesday, November 11, 2009 (Tempe Beach Park and Mill Ave.): Chad Holmes made a motion to approve this event with the stipulation that all insurance requirements were met. It was seconded by Jared Wilson. It was the consensus of the committee to approve the event with the mentioned stipulation.
- AA. House of Tricks, Sunday, November 8, 2009 (House of Tricks-114 E. 7th Street): Jonni Wolfe made a motion to approve this event. It was seconded by Chad Holmes. It was the consensus of the committee to approve the event.
- BB. Halloween at Vintage Bar and Grill, Saturday, October 31, 2009 (Vintage Bar & Grill-414 S. Mill Ave.): Taylor Allen made a motion to approve this event. It was seconded by Jonni Wolfe. It was the consensus of the committee to approve the event.

III. Events Pending Approval of Special Event Liquor License

- A. O’Connor House LLC for Mudslang Party, Sunday, October 18, 2009 (Arizona Historical Society Museum, 1300 N. College Ave.): Jared Wilson made a motion to approve this license request with the stipulation that all insurance requirements were met. It was seconded by Jonni Wolfe. It was the consensus of the committee to approve the license with the mentioned stipulation.
- B. O’Connor House LLC for Donor Appreciation Reception, Tuesday, October 20, 2009 (O’Connor House, 1230 N. College Ave): Jared Wilson made a motion to approve this license request with the stipulation that all insurance requirements were met. It was seconded by Jonni Wolfe. It was the consensus of the committee to approve the license with the mentioned stipulation.
- C. W. Steven Martin Police Toy Drive for Copa Food City Soccer Tournament, Friday – Sunday, November 6-8, 2009 (Tempe Sports Complex): Jared Wilson made a motion to approve this license request. It was seconded by Jonni Wolfe. It was the consensus of the committee to approve the license.

- D. Friends of the Tempe Public Library for House of Tricks, Sunday, November 8, 2009 (House of Tricks-114 E. 7th Street): Jared Wilson made a motion to approve this license request. It was seconded by Jonni Wolfe. It was the consensus of the committee to approve the license.
- E. Historical League, Inc, Wednesday, October 21, 2009 (Arizona Historical Society Museum, 1300 N. College Ave.): Chad Holmes made a motion to approve this license request. It was seconded by Jonni Wolfe. It was the consensus of the committee to approve the license.
- F. Sun Devil Swimming Association, Saturday, October 24, 2009 (Mona Plummer Aquatics Center, 323 E. 6th Street): Chad Holmes made a motion to table this license request. It was seconded by Buck Rogers. It was the consensus of the committee to table the request.
- G. Ira A. Fulton School of Engineering for ASU Homecoming, Saturday, October 31, 2009 (Tyler Mall): Jared Wilson made a motion to approve this license request with the stipulation that an updated site map was received and all vendors were properly permitted with City of Tempe Tax and License Dept. It was seconded by Jonni Wolfe. It was the consensus of the committee to approve the license.
- H. ASU College of Liberal Arts and Sciences for ASU Homecoming, Saturday, October 31, 2009 (Tyler Mall): Application withdrawn.
- I. ASU W.P. Carey School of Business for ASU Homecoming, Saturday, October 31, 2009 (Tyler Mall): Jared Wilson made a motion to approve this license request with the stipulation that an updated site map was received and all vendors were properly permitted with City of Tempe Tax and License Dept. It was seconded by Jonni Wolfe. It was the consensus of the committee to approve the license.
- J. ASU Public Events for ASU Homecoming, Saturday, October 31, 2009 (ASU Main Campus Mall): Jared Wilson made a motion to approve this license request with the stipulation that an updated site map was received and all vendors were properly permitted with City of Tempe Tax and License Dept. It was seconded by Jonni Wolfe. It was the consensus of the committee to approve the license.
- K. Childsplay, Inc. for fundraiser, Friday, November 6, 2009 (Tempe Center for the Arts, 700 W. Rio Salado Pkwy.): Jared Wilson made a motion to approve this license request. It was seconded by Jonni Wolfe. It was the consensus of the committee to approve the license.
- L. Tempe Community Action Agency for Southwest Beerfest, Saturday and Sunday, November 7 & 8, 2009 (Tempe Marketplace District, 2000 E. Rio Salado Pkwy): Buck Rogers made a motion to table this license request until a special event application can be submitted for the event. It was seconded by Chad Holmes. It was the consensus of the committee to table the event for the above mentioned reason.
- M. Downtown Tempe Foundation for City Circles Preview Party, Thursday, October 8, 2009 (Madcap Theatre, 730 S. Mill Ave.): Chad Holmes made a motion to approve this license request. It was seconded by Jonni Wolfe. It was the consensus of the committee to approve the license.

IV. Events Pending Approval of Extension of Premises

- A. Final Round for Fall Party, Saturday, October 24, 2009 (5030 S. Mill Ave.): Jared Wilson made a motion to approve this extension of premise. It was seconded by Jonni Wolfe. It was the consensus of the committee to approve the extension.
- B. Fat Tuesday for Halloween '09, Saturday, October 31, 2009 (680 S. Mill Ave.): Chad Holmes made a motion to approve this extension request. It was seconded by Jonni Wolfe. It was the consensus of the committee to approve the extension.
- C. Vintage Bar & Grill for Halloween, Saturday, October 31, 2009 (414 S. Mill Ave.): Taylor Allen made a motion to approve this extension request. It was seconded by Jonni Wolfe. It was the consensus of the committee to approve the extension.
- D. The Chuckbox, Saturdays, November 7 & 28, 2009 (202 E. University Dr.): Julian Dresang made a motion to approve this extension of premise request. It was seconded by Jared Wilson. It was the consensus of the committee to approve the extension.

V. Events for Post Review-Other

- A. Splash and Dash at Town Lake on Sept 24: No problems reported.
- B. Ballet Under the Stars at Arts Park on Sept 25: No problems reported.
- C. Biketown USA on 1st Ave. on Sept 26: No problems reported.
- D. Nathan's Triathlon on Sept 27: Will need to reconsider some traffic control details next year.
- E. Public Auction of Boats at Marina on Sept 29: No problems reported.
- F. Oktoberfest at Beach Park, Oct 2-4: No problems reported. A very large number of attendees on Saturday.
- G. Sol Devils Tailgate, College and Stadium Dr. on Oct 3: No problems reported.
- H. Sun Devil Charities Tailgate at 6th St. Park on Oct 3: No problems reported.
- I. NAMBA Boat Races at Kiwanis Park on Oct 3-4: No problems reported.

Meeting adjourned at 3:00 p.m.

The Committee's next meeting is October 20, 2009 at 1:00pm.

Prepared by: Jodie Garth

Reviewed by: Michelle Konnath

Michelle Konnath
City of Tempe
Special Event Supervisor