



Minutes of the Special Events Task Force Meeting held on February 10, 2009

## Minutes Special Events Task Force Meeting February 10, 2009

Tempe Public Library, 3500 S. Rural Rd., Board Room, Tempe, Arizona 85282

**City Staff Present:** Buck Rogers (PD), Don Yennie (PD), John Ferrin (PD), Kay Pence (PD), Allyson Roesch (PD), Craig Hayton (Parks), David McAllister (RM), Kay Savard (T&L), Jeff Tamulevich (Signs), Ron Coleman (WUD), Bob Albin (Parks), Shane Isabell (Parks), Jerry Hall (Recreation), Joe O'Conner (Recreation), Chad Holmes (Recreation), Jonni Wolfe (Recreation), Michelle Konnath (Recreation), Jodie Garth (Recreation).

**Guests Present:** Mike Denny (CLLSA), Kathy Moum (TRA), Bryant Santini (OLMC Parish Festival), Robert Reymont (Tempe Sunrise Kiwanis), Rick Scott (Sun Sounds), Jan Holland-Malcom (Tempe Music Festival), Kevin Koziol (Tempe Music Festival), David Noble (Sun Sounds), George Tihany (Sun Sounds), Ann Poulos (Art at the Red House), Chad Wilford (Fat Tuesday Mardi Gras), Richard Byrum (Arizona Mills Carnival), Loretta Bacon (Arizona Aloha Festival), Keith McLaine (Copperstate 1000), Phil Bradstock (Copperstate 1000), Dick Caley (Kiwanis Nuevo), Pete Colantani (SWAT Towing).

### **Meeting convened at 1:05 p.m.**

Michelle Konnath, Special Event Supervisor, called the meeting to order and gave opening remarks regarding process and procedure. She made a call to the audience asking if anyone not on the agenda wanted to address the committee. There was no response.

### **I. Events for Final Review**

A. There are no events for final review.

### **II. Events for Initial Review**

- A. Tempe Music Festival, Friday and Saturday, April 3 & 4, 2009 (Tempe Beach Park): Chad Holmes made a motion to approve this event request with the stipulation that all vendors were properly permitted, an off-duty police agreement was received and insurance requirements were met. It was seconded by Jonni Wolfe. It was the consensus of the committee to approve the event with the mentioned stipulations.
- B. Art at the Red House, Saturday, March 21, 2009 (Peterson House at 1414 W. Southern Ave.): Buck Rogers made a motion to approve this event request with the stipulation that all vendors were properly permitted. It was seconded by Ron Coleman. It was the consensus of the committee to approve the event with the mentioned stipulation.

- C. T-Mobile/All-Star Retail Promotion, Friday, February 13, 2009 (555 N. Scottsdale Rd.): Ron Coleman made a motion to approve this event. It was seconded by Buck Rogers. It was the consensus of the committee to approve the event.
- D. Mardi Gras, Tuesday, February 24, 2009 (680 S. Mill Ave. #106): Jonni Wolfe made a motion to approve this event with the stipulation that if a cherry-picker was approved by the landlord and became a part of the event site-plan a landlord approval letter must be submitted along with a site-map. It was seconded by Chad Holmes. It was the consensus of the committee to approve the event with the mentioned stipulation
- E. Arizona Mills Mall Carnival, Friday, February 27 – Sunday, March 8, 2009 (5000 Arizona Mills Circle): Jonni Wolfe made a motion to approve this event. It was seconded by Craig Hayton. It was the consensus of the committee to approve the event.
- F. CLLSA Fajita Cook-Off, Sunday, March 1, 2009 (Ruben Romero Corporate Kiwanis Park): Buck Rogers made a motion to approve this event with the stipulation that insurance requirements were met. It was seconded by Jonni Wolfe. It was the consensus of the committee to approve the event with the mentioned stipulation.
- G. Great Arizona Beer Festival, Friday – Sunday, March 6 – 8, 2009 (Tempe Beach Park): Jeff Tamulevich made a motion to approve this event with the stipulation that all vendors were properly permitted, an updated site-map was received and all insurance requirements were met. It was seconded by Ron Coleman. It was the consensus of the committee to approve the event with the mentioned stipulations.
- H. Desert Sprints Regatta, Saturday, March 7, 2009 (Tempe Town Lake): Ron Coleman made a motion to approve this event with the stipulation that all vendors were properly permitted and all insurance requirements were met. It was seconded by Jeff Tamulevich. It was the consensus of the committee to approve the event.
- I. Arizona Aloha Festival, Saturday and Sunday, March 14 & 15, 2009 (Tempe Beach Park): Chad Holmes made a motion to approve this event with the stipulation that the security plan was coordinated with COT Police, all insurance requirements were met, all vendors were properly permitted, an updated site-plan was submitted and approved and an off-duty police agreement was received. It was seconded by Jonni Wolfe. It was the consensus of the committee to approve the event with the mentioned stipulations.
- J. The Edge St. Patrick's Day Show, Tuesday, March 17, 2009 (Tempe Beach Park): Chad Holmes made a motion to table this event request. It was seconded by Buck Rogers. It was the consensus of the committee to table the request.
- K. OLMC School Festival, Sunday, March 22, 2009 (2121 S. Rural Rd.): Ron Coleman made a motion to approve this event. It was seconded by Jeff Tamulevich. It was the consensus of the committee to approve the event.
- L. Copperstate 1000, Saturday and Sunday, April 4 & 5, 2009 (Tempe Diablo Stadium): Jonni Wolfe made a motion to approve this event with the stipulation that insurance requirements were met and all vendors were properly permitted. It was seconded by Chad Holmes. It was the consensus of the committee to approve the event with the mentioned stipulations.
- M. Catch-A-Wave Kiwanis Car Show, Saturday, March 21, 2009 (Kiwanis Park North Soccer Field): Chad Holmes made a motion to approve this event. It was seconded by Buck Rogers It was the consensus of the committee to approve the event.

**III. Events Pending Approval of Special Event Liquor License**

- A. UCP for Tempe Music Festival, Friday and Saturday, April 3 & 4, 2009 (Tempe Beach Park) Chad Holmes made a motion to approve this license request with the stipulation that all vendors were properly permitted, an off-duty police agreement was received and insurance requirements were met. It was seconded by Jonni Wolfe. It was the consensus of the committee to approve the license with the mentioned stipulations.
- B. Our Lady of Mount Carmel for School Festival, Sunday, March 22, 2009 (2117 S. Rural Rd.) Ron Coleman made a motion to approve this license request. It was seconded by Jeff Tamulevich. It was the consensus of the committee to approve the request.
- C. Hispanic Business Alumni at ASU, Friday, March 20, 2009 (ASU Old Main): Don Yennie made a motion to table this license request. It was seconded by Buck Rogers. It was the consensus of the committee to table the request.

**IV. Events Pending Approval of Extension of Premises**

- A. Fat Tuesday, Tuesday, February 24, 2009 (680 S. Mill Ave. Suite 106): Jonni Wolfe made a motion to approve this extension request with the stipulation that if a cherry-picker was approved by the landlord and became a part of the event site-plan a landlord approval letter must be submitted along with a site-map. It was seconded by Chad Holmes. It was the consensus of the committee to approve the extension with the mentioned stipulation

**V. Events for Post Review-Other**

- A. Walk n Roll Dog Walk on Jan 31: No problems reported
- B. Kajikawa Softball Classic on Feb 6 – 8: No problems reported
- C. Unity Walk on Feb 7: No problems reported
- D. Fishing with Friends on Feb 7: Okie O'Connor recommended having designated parking places for trailored-boats at event next year.
- E. Pancreatic Walk on Feb 8: No problems reported
- F. Pre-Mix Policy review: There was discussion regarding pre-mixing of alcoholic beverages on-site using a system that is equipped with a programmable pre-determined distribution of alcohol vs. mixes and is run by a technician who is on-site to manage the operation of the system. Chad Holmes made a motion to allow mixing of alcohol and mixes on-site by an individual not associated with the event producers or promoters to the extent that there were no individual servings or free-pour conducted at point of sale. It was seconded by Jeff Tamulevich. It was the consensus of the committee to approve as stated.

Meeting adjourned at 2:50 p.m.

The Committee's next meeting is February 24, 2009 at 1:00pm.

Prepared by: Jodie Garth

Reviewed by: Michelle Konnath

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Michelle Konnath  
City of Tempe  
Special Event Supervisor