



Minutes of the Special Events Task Force Meeting held on November 18, 2008

## Minutes Special Events Task Force Meeting November 18, 2008

Tempe Public Library, 3500 S. Rural Rd., Board Room, Tempe, Arizona 85282

**City Staff Present:** Buck Rogers (PD), Don Yennie (PD), Kay Pence (PD), John Ferrin (PD), Joe Schiefer (PD), Kevin Renwick (PD), Craig Hayton (Parks), Shane Mueller (Parks), David McAllister (RM), Julian Dresand (Transportation), Dilanna Willstead (Light Rail), Kay Savard (T&L), Edith Ross (RS), Chad Holmes (Recreation), Joe O'Connor (Recreation), Jared Wilson (Recreation), Michelle Konnath (Recreation), Jodie Garth (Recreation).

**Guests Present:** Tiffany Clyde (Fraternal Order of Eagles), Melanie Walker (Fraternal Order of Eagles), Nancy Ryan (City of Tempe – Rio Salado), Emma Bordner (Tempe Community Council), Nat Hauley (Arizona Mills), Todd Olson (Arizona Mills), Kevin Koziol (Entertainment Solutions), Michael Rosenberg (ASU Student), Rich Ripley (Fiesta Bowl), Mark Mitchell (Fiesta Bowl), Tim Farley (Tempe Sister City), Mike DiDomenico (Tempe Diablo Charities), Pete Colantoni (SWAT Towing).

**Meeting convened at 1:03 p.m.**

Michelle Konnath, Special Event Supervisor, called the meeting to order and gave opening remarks regarding process and procedure. She made a call to the audience asking if anyone not on the agenda wanted to address the committee. There was no response.

### **I. Events for Final Review**

A. There are no events for final review.

### **II. Events for Initial Review**

- A. Welcome Back the Trout, Tuesday, November 25, 2008 (Tempe Town Lake Marina): Buck Rogers made a motion to approve this event. It was seconded by Craig Hayton. It was the consensus of the committee to approve the event.
- B. Christmas Tree Lighting, Saturday, December 6, 2008 (AZ Mill Mall parking lot): Jared Wilson made a motion to approve this event with the stipulation that an off-duty agreement was received, a final site-map was received, entertainment list was received and a generator permit was secured. It was seconded by Buck Rogers. It was the consensus of the committee to approve the event with the mentioned stipulations.

- C. Budweiser Beer Garden/Wine Tasting, Saturday and Sunday, December 6 & 7, 2008 (95 W. 4<sup>th</sup> St.): Chad Holmes made a motion to approve this event with the stipulation that insurance requirements were met. It was seconded by Don Yennie. It was the consensus of the committee to approve the event with the mentioned stipulation.
- D. Destination Tempe Light Rail Grand Opening, Saturday, December 27, 2008 (5<sup>th</sup> Street/College Ave.): Chad Holmes made a motion to approve this event with the stipulation that all vendors were properly permitted and insurance requirements were met. It was seconded by Jared Wilson. It was the consensus of the committee to approve the event with the mentioned stipulation.
- E. Light Rail Grand Openings, Saturday, December 27, 2008 (various locations in Tempe): Jared Wilson made a motion to approve this event with the stipulations that insurance requirements were met, a police off-duty agreement was received and all vendors are properly permitted. It was seconded by Chad Holmes. It was the consensus of the committee to approve the event with the mentioned stipulations.
- F. Insight Fiesta Bowl Block Party, Wednesday, December 31, 2008 (Mill Ave. District and Tempe Beach Park): Chad Holmes made a motion to approve this event with the stipulation that insurance requirements were met and all vendors were properly permitted. It was seconded by Jared Wilson. It was the consensus of the committee to approve the event with the mentioned stipulations.
- G. Insight Fiesta Block Party- Beer Garden, Wednesday, December 31, 2008 (60 East 5<sup>th</sup> Street): Dilanna Wilstead made a motion to approve this event with the stipulation that a police off-duty agreement was received. It was seconded by Craig Hayton. It was the consensus of the committee to approve the event.
- H. PF Chang's Rock n Roll Marathon Post Race Concert, Sunday, January 18, 2009 (Tempe Beach Park): Jared Wilson made a motion to approve this event with the stipulation that all insurance requirements were met and a police off-duty agreement was received. It was the consensus of the committee to approve the event with the mentioned stipulations.

### **III. Events Pending Approval of Special Event Liquor License**

- A. Tempe Sister City for Bud Beer Garden, Saturday and Sunday, December 6 & 7, 2008 (95 W. 4<sup>th</sup> St.): Chad Holmes made a motion to approve this license request with the stipulation that insurance requirements were met. It was seconded by Don Yennie. It was the consensus of the committee to approve the request with the mentioned stipulation.
- B. Tempe Community Council for Light Rail Grand Opening, Saturday, December 27, 2008 (5<sup>th</sup> Street/College Ave.): Chad Holmes made a motion to approve this event with the stipulation that all vendors were properly permitted and insurance requirements were met. It was seconded by Jared Wilson. It was the consensus of the committee to approve the event with the mentioned stipulation.
- C. Fiesta Events for Insight Bowl Block Party, Wednesday, December 31, 2008 (2<sup>nd</sup> St. & Mill Ave.): Chad Holmes made a motion to approve this license request with the stipulation that insurance requirements were met and all vendors were properly permitted. It was seconded by Jared Wilson. It was the consensus of the committee to approve the request with the mentioned stipulations.
- D. Fiesta Events for Insight Bowl Block Party, Wednesday, December 31, 2008 (3<sup>rd</sup> St. & Mill Ave.): Chad Holmes made a motion to approve this license request with the stipulation that insurance requirements were met and all vendors were properly permitted. It was seconded by Jared Wilson. It was the consensus of the committee to approve the request with the mentioned stipulations.

- E. Fiesta Events for Insight Bowl Block Party, Wednesday, December 31, 2008 (4<sup>th</sup> St. & Mill Ave.): Chad Holmes made a motion to approve this license request with the stipulation that insurance requirements were met and all vendors were properly permitted. It was seconded by Jared Wilson. It was the consensus of the committee to approve the request with the mentioned stipulations.
- F. Fiesta Events for Insight Bowl Block Party, Wednesday, December 31, 2008 (6<sup>th</sup> St. & Mill Ave.): Chad Holmes made a motion to approve this license request with the stipulation that insurance requirements were met and all vendors were properly permitted. It was seconded by Jared Wilson. It was the consensus of the committee to approve the request with the mentioned stipulations.
- G. Fiesta Events for Insight Bowl Block Party, Wednesday, December 31, 2008 (7<sup>th</sup> St. & Mill Ave): Chad Holmes made a motion to approve this license request with the stipulation that insurance requirements were met and all vendors were properly permitted. It was seconded by Jared Wilson. It was the consensus of the committee to approve the request with the mentioned stipulations.
- H. Fiesta Events for Insight Bowl Block Party, Wednesday, December 31, 2008 (Rio Salado & Mill Ave.): Chad Holmes made a motion to approve this license request with the stipulation that insurance requirements were met and all vendors were properly permitted. It was seconded by Jared Wilson. It was the consensus of the committee to approve the request with the mentioned stipulations.
- I. Hensley Employee Foundation for Rock n Roll Marathon Concert, Sunday, January 18, 2009 (Tempe Beach Park): Jared Wilson made a motion to approve this license request with the stipulation that all insurance requirements were met and a police off-duty agreement was received. It was the consensus of the committee to approve the request with the mentioned stipulations.
- J. Tempe Diablo Charities, Tuesday, December 30, 2008 (700 W. Rio Salado Pkwy): Jared Wilson made a motion to approve this license request. It was seconded by John Ferrin. It was the consensus of the committee to approve the request.
- K. Episcopal Church of the Epiphany, Saturday, January 10, 2009 (2222 S. Price Rd.): Kay Pence made a motion to approve this license request. It was seconded by Buck Rogers. It was the consensus of the committee to approve the request.

#### **IV. Events Pending Approval of Extension of Premises**

- A. Tempe Mission Palms for Insight Fiesta Block Party, Wednesday, December 31, 2008 (60 East 5<sup>th</sup> Street): Dilanna Wilstead made a motion to approve this extension request with the stipulation that a police off-duty agreement was received. It was seconded by Craig Hayton. It was the consensus of the committee to approve the extension.
- B. Fraternal Order of Eagles, Sunday, December 7, 2008 (2314 E. Apache Blvd): Kay Savard made a motion to approve this extension request. It was seconded by Jared Wilson. It was the consensus of the committee to approve the request.
- C. The Chuckbox, Wednesday, December 31, 2008 (202 E. University Dr.): Jared Wilson made a motion to approve this extension request. It was seconded by Buck Rogers. It was the consensus of the committee to approve the request.
- D. Dirty Devil, Inc., Wednesday, December 31, 2008 (560 S. College Ave.): Buck Rogers made a motion to table this extension request. It was seconded by Don Yennie. It was the consensus of the committee to table the request.

**V. Events for Post Review**

- A. Copa Food City Soccer Tournament at Tempe Sports Complex: No problems reported.
- B. Making Strides Against Breast Cancer at Tempe Beach Park: No problems reported.
- C. 2.4 Open Water Swim at Tempe Arts Park: No problems reported.
- D. House of Tricks Wine Fiesta at House of Tricks: No problems reported.
- E. Veterans Day Parade on Mill Ave.: No problems reported.
- F. Lantern Walk on A-Mountain: No problems reported.
- G. Santa Arrival at AZ Mills Mall: No problems reported.
- H. Vin Etching at IKEA: No problems reported.
- I. 3-Day Breast Walk on city streets: No problems reported.
- J. Emerald Design Center Tent Sale: No problems reported.
- K. ASU Homecoming Parade and Block Party: No problems reported.
- L. Walk to Save Animals: No problems reported.
- M. Eggfest: No problems reported.

Meeting adjourned at 2:00 pm.

The Committee's next meeting is December 2, 2008 at 1:00pm.

Prepared by: Jodie Garth

Reviewed by: Michelle Konnath

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Michelle Konnath  
City of Tempe  
Special Event Supervisor