

Commission on Disability Concerns
Architectural Compliance Committee
Meeting Minutes
Thursday, May 21, 2009
6:00 p.m.
Pyle Adult Center
655 E. Southern Avenue, Tempe, AZ

In attendance: Jacque Olsen (Chair), Dan Olsen, Jose De La Torre, Janie Shelton, Ed Mitchell, and Karl Stephens

1. Meeting was called to order at 6:03 p.m.
2. Public comments: None
3. Minutes from April 16, 2009 meeting were accepted as presented.
4. Updated Mission Statement—Jose reminded us that the proposed mission statement pertains only to the Architectural Compliance Committee. Karl mentioned that all sub-committee actions must be submitted to and approved by the full Commission. Jose will add this extra step in the procedure for resolution of compliance issues then forward to Karl for distribution to Commissioners for review prior to the next Commission meeting.
5. Procedures for architectural compliance complaints—The committee agreed that the procedures worked well for our first submission to Development Services (Tempe Marketplace). Jose will amend the flow chart to include an approval step by the Commission.
6. Tempe Marketplace—Jose reported that a complaint package was submitted to Development Services. The Commission was informed of this action in the committee's report to the Commission. Jose received a response from Mike Williams, addressing each issue included in our complaint. A copy of this report will be shared with all committee members to review so we can decide how to proceed. Jacque will send a letter of thanks to Mike Williams acknowledging his timely response to our complaint.
7. Re-opened projects:
 - a) Fry's Grocery store at Rural & Southern---Jose and Janie will complete a Development Services complaint form for approval by Commission, then submit to Development Services.

b) Broadway Apartments---It was discussed that HUD may wield more power to handle the complaints. Karl mentioned that this project's issues are more safety-related, especially with respect to lighting. Funding by grant money has already been explored and is not available. The first step should be to determine if this property is HUD funded. Dan will bring aerial photos to the next meeting.

8. Next meeting date—Thursday, June 18, 2009

9. Meeting adjourned at 7:05 p.m.