AGENDA ITEM 9

DATE 02-19-09

Tempe

Minutes of the Special Events Task Force Meeting held on January 27, 2009

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Special Events Task Force Meeting
January 27, 2009

Tempe Public Library, 3500 S. Rural Rd., Board Room, Tempe, Arizona 85282

City Staff Present: Mike McComb (FD), Buck Rogers (PD), Don Yennie (PD), John Ferrin (PD), Kay Pence (PD), Craig Hayton (Parks), Shane Mueller (Parks), Kay Savard (T&L), Sally Garrison (TCA), Jeff Tamulevich (Signs), Julian Dresang (Trans), Ron Coleman (WUD), Joe O'Conner (Recreation), Chad Holmes (Recreation), Jonni Wolfe (Recreation), Jared Wilson (Recreation), Michelle Konnath (Recreation), Jodie Garth (Recreation).

Guests Present: Ben Monrad (Stray Cat Theatre), Monicque Faber (The Arc of Tempe), Katrina Brumm (Helping Hands Hospice Run), Mark Kok (Chris Sligh Concert), Sean Donovan (Tempe Chamber of Commerce), Joshua Taylor and Tiffany Philips (Heart Walk), Stephen Sparks (Tempe Community Action Agency), Mckell Keeney (Arts Jam), Ken Hosley (Casino Capers).

Meeting convened at 1:05 p.m.
Michelle Konnath, Special Event Supervisor, called the meeting to order and gave opening remarks regarding process and procedure. She made a call to the audience asking if anyone not on the agenda wanted to address the committee. There was no response.

I. Events for Final Review

A. There are no events for final review.

II. Events for Initial Review

A. SkirtChaser, Saturday, February 14, 2009 (Tempe Beach Park): Jared Wilson made a motion to approve this event with the stipulation that the proper liquor liability insurance requirements were met and all vendors were properly permitted with Tax and License Department. It was seconded by Ron Coleman. It was the consensus of the committee to approve the event with the mentioned stipulations.
B. Helping Hands Hospice Run, Saturday, February 21, 2009 (Tempe Arts Park): Jonni Wolfe made a motion to approve this event with the stipulation that the proper insurance requirements were met. It was seconded by Chad Holmes. It was the consensus of the committee to approve the event with the mentioned stipulation.

C. Sun Devil Criterium, Sunday, February 22, 2009 (ASU Research Park): Ron Coleman made a motion to approve this event. It was seconded by Jared Wilson. It was the consensus of the committee to approve the event.
D. Empty Bowls, Friday and Saturday, February 27 & 28, 2009 (6th Street Park and Tempe Library Complex): Buck Rogers made a motion to approve this event with the stipulation that insurance requirements were met. It was seconded by Jared Wilson. It was the consensus of the committee to approve the event with the mentioned stipulation.
E. Phoenix Heart Walk, Saturday, February 28, 2009 (Tempe Beach Park): Chad Holmes made a motion to approve this event with the stipulation that all insurance requirements were met and the deposit was received. It was seconded by Jonni Wolfe. It was the consensus of the committee to approve the event with the mentioned stipulation.
F. Arts Jam, Saturday, February 28, 2009 (Sister Cities Garden, Kiwanis Park): Buck Rogers make a motion to approve this event. It was seconded by Jonni Wolfe. It was the consensus of the committee to approve the event.
G. Chris Sligh Concert, Saturday, February 28, 2009 (1200 E. Southern Ave.): Chad Holmes made a motion to approve this event. It was seconded by Jonni Wolfe. It was the consensus of the committee to approve the event.
H. Experience Tempe...One Taste at a Time, Saturday, March 1, 2009 (1 E. Continental Dr, PERA Club): Jared Wilson made a motion to approve this event. It was seconded by Jonni Wolfe. It was the consensus of the committee to approve the event.
I. Unity Walk, Saturday, February 7, 2009 (Tempe Arts Park): Buck Rogers made a motion to approve this event. It was seconded by Chad Holmes. It was the consensus of the committee to approve the event.

III. Events Pending Approval of Special Event Liquor License

A. Chances for Children for SkirtChaser, Saturday, February 14, 2009 (Tempe Beach Park): Jared Wilson made a motion to approve this license request with the stipulation that the proper liquor liability insurance requirements were met and all vendors were properly permitted with Tax and License Department. It was seconded by Ron Coleman. It was the consensus of the committee to approve the request with the mentioned stipulations.
B. The Arc of Tempe for Experience Tempe..., Sunday, March 1, 2009 (1 E. Continental Dr.): Jared Wilson made a motion to approve this license request. It was seconded by Jonni Wolfe. It was the consensus of the committee to approve the request.
C. Tempe Chamber of Commerce, Thursday, February 26, 2009 (5350 S. Lakeshore Dr.): Jonni Wolfe made a motion to approve this license request. It was seconded by John Ferrin. It was the consensus of the committee to approve the request.
D. Stray Cat Theatre, Friday, February 13, 2009 (132 E. 6th Street): Ron Coleman made a motion to approve this license request with the stipulation that liquor liability insurance requirements were met. It was seconded by Jared Wilson. It was the consensus of the committee to approve the request.
E. Tempe Diablo Charities, Saturday, February 7, 2009 (2000 E. Rio Salado Pkwy.): Chad Holmes made a motion to approve this license request. It was seconded by Jonni Wolfe. It was the consensus of the committee to approve the request.

IV. Events Pending Approval of Extension of Premises

A. There are no extension of premise requests.

V. Events for Post Review

A. Rock n Roll Marathon and related activities, January 17 & 18: No problems reported. Another, more thorough, recap was completed prior to today's meeting.
B. March for Life up A-Mountain on January 23: No problems reported.
C. 12 Hours of Pain and Purpose at Papago Park on January 24: No problems reported.
D. Final Round 2-Year Anniversary Party at Final Round Grill on January 24: No problems reported.
E. Festival Day at 930-1030 Broadway on January 24: No problems reported.
F. PetWalk at Tempe Beach Park on January 25: No problems reported.

Meeting adjourned at 2:00 p.m.
The Committee's next meeting is February 10, 2009 at 1:00pm.

Prepared by: Jodie Garth
Reviewed by: Michelle Konnath

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Michelle Konnath
City of Tempe
Special Event Supervisor