



## Staff Summary Report

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**Council Meeting Date:** 11-20-2008

**Agenda Item Number:** \_\_\_\_\_

**SUBJECT:** Request approval of one-year renewal of contracts with Summit Electric Supply and Brown Wholesale Electric for electrical supplies.

**DOCUMENT NAME:** 20081120fsta06

**PURCHASES (1004-01)**

**SUPPORTING DOCS:** No

**COMMENTS:** (T08-067-01/02) Total amount not to exceed \$100,000.

**PREPARED BY:** Tony Allen, Procurement Officer, 480-350-8548

**REVIEWED BY:** Michael Greene, Central Services Administrator, 480-350-8516  
Glenn Kephart, Public Works Manager, 480-350-8205  
Isaac Chavira, Traffic Operations Supervisor, 480-350-8349  
Tom Lopez, Facility Services Director, 480-350-8687

**LEGAL REVIEW AS  
TO CONTRACT FORM**

**ONLY:** N/A

**FISCAL NOTE:** Sufficient funds have been appropriated in various cost centers for the anticipated expenditures in the current fiscal year.

**RECOMMENDATION:** Approve the renewal of the contracts.

**ADDITIONAL INFO:** Staff is requesting that these contracts be renewed for an additional year using the first of two available renewal options. These contracts provide a source for general electrical supplies for repair and maintenance of City buildings and equipment. There is no price increase associated with these renewals.