

Staff Summary Report

Council Meeting Date: 11-20-2008

Agenda Item Number: _____

SUBJECT: Request approval to utilize a three-year U.S. Communities contract with Home Depot USA, Inc. for the purchase of maintenance, repair and operating supplies.

DOCUMENT NAME: 20081120fsta03 **PURCHASES (1004-01)**

SUPPORTING DOCS: No

COMMENTS: (US Communities 05091) Total cost of this contract shall not exceed \$250,000 during the contract period over a three-year period.

PREPARED BY: Tony Allen, Procurement Officer, 480-350-8548

REVIEWED BY: Michael Greene, Central Services Administrator, 480-350-8516
Glenn Kephart, Public Works Manager, 480-350-8205
Tom Lopez, Facility Services Director, 480-350-8687

**LEGAL REVIEW AS
TO CONTRACT FORM**

ONLY: N/A

FISCAL NOTE: Sufficient funds have been appropriated in various cost centers for the anticipated expenditures in fiscal year 2008/2009.

RECOMMENDATION: Approve the utilization of the contract.

ADDITIONAL INFO: U.S. Communities issued a solicitation and awarded a contract for the purchase of maintenance, repair and operating supplies to Home Depot USA, Inc. which offers goods at a competitive price and has cooperative use language allowing use by other agencies. Multiple departments will use this contract to purchase maintenance, repair and operating supplies on an as-needed basis.