Staff Summary Report

Tempe

Council Meeting Date: **10-16-2008** **Agenda Item Number:** 41

SUBJECT: Request approval to utilize a one-year State of Arizona contract with Brown Evans Distributing Company for vehicle lubricants.

DOCUMENT NAME: 20081016fsta15 **PURCHASES (1004-01)**

SUPPORTING DOCS: No

COMMENTS: (SCC070001) Total cost of this contract shall not exceed $90,000.

PREPARED BY: Tony Allen, Procurement Officer, 480-350-8548

REVIEWED BY: Michael Greene, CPM, Central Services Administrator, 480-350-8516
Glenn Kephart, Public Works Manager, 480-350-8205
Jay Taylor, Fleet Director, 480-350-8344
Tim Love, Fleet Analyst, 480-350-8088

LEGAL REVIEW AS TO CONTRACT FORM ONLY: N/A

FISCAL NOTE: Sufficient funds have been appropriated in 2363/3262-6342 for the anticipated expenditures in fiscal year 2008/09.

RECOMMENDATION: Approve the utilization of the contract.

ADDITIONAL INFO: The State of Arizona solicited and awarded a contract for vehicle lubricants. The contract contains cooperative language allowing its use by other governmental agencies. Staff is requesting approval to utilize this contract for the purchase of vehicle lubricants. The contracted products meet the specifications of the City and are offered at competitive pricing.