



Staff Summary Report

Council Meeting Date: 10-02-2008

Agenda Item Number: _____

SUBJECT: Request approval to utilize a seven month U.S. Communities Government Purchasing Alliance contract with Tech Depot for the purchase of computer hardware, peripherals, and related services purchased by the Information Technology Department for various City departments.

DOCUMENT NAME: 20081002fsts10 **PURCHASES (1004-01)**

SUPPORTING DOCS: No

COMMENTS: (RQ03-605674-16A) Total amount not to exceed \$75,000.

PREPARED BY: Ted Stallings, CPPB, Procurement Officer, 480-350-8617

REVIEWED BY: Michael Greene, Central Services Administrator, 480-350-8516
Gene Obis, IT Manager, 480-350-8353
Brigitte Lesurf, Sr. Management Assistant, 480-350-2920

**LEGAL REVIEW AS
TO CONTRACT FORM**

ONLY: N/A

FISCAL NOTE: Sufficient funds have been appropriated in various City-wide cost centers.

RECOMMENDATION: Approve the utilization of the contract.

ADDITIONAL INFO: The County of Fairfax, Virginia issued Solicitation # RQ03-605674-16 on behalf of the U.S. Communities Government Purchasing Alliance and awarded a contract through an approved procurement process for the purchase of computer hardware, peripherals, and related services. The solicitation contains cooperative language which allows other municipalities and agencies to participate. Staff recommends utilization of this contract for products and services not available on current contracts and that are offered at competitive pricing.