

Staff Summary Report



Council Meeting Date: 07-22-2008

Agenda Item Number: 92

SUBJECT: Request approval to utilize a seven month State of Arizona Contract with Southwest Laboratories, Inc. for drug and alcohol testing.

DOCUMENT NAME: 20080722fsta30 **PURCHASES (1004-01)**

SUPPORTING DOCS: No

COMMENTS: (EPS060053) Total cost of this contract shall not exceed \$50,000.

PREPARED BY: Tony Allen, Procurement Officer, 480-350-8548

REVIEWED BY: Michael Greene, CPM, Central Services Administrator, 480-350-8516
Jon O'Connor, Deputy HR Manager, 480-350-8423
Lynna Soller, Employee Benefits Administrator, 480-350-2975
Sylvia Guerrero, HR Tech II+, 480-350-8619

**LEGAL REVIEW AS
TO CONTRACT FORM**

ONLY: N/A

FISCAL NOTE: Sufficient funds have been appropriated in 1911-6690.

RECOMMENDATION: Approve the utilization of the contract.

ADDITIONAL INFO: The State of Arizona issued a solicitation and awarded a contract for drug and alcohol testing. The contract contains an intergovernmental procurement clause which allows other municipalities and agencies to participate. The Human Resources Department is requesting approval to utilize this contract which is offered at competitive pricing and provides testing results in an appropriate time frame.